



**BUILDING PLANS REVIEW SECTION**  
 DEPARTMENT OF PUBLIC WORKS  
 DEVELOPMENT SERVICES ADMINISTRATION  
 110 ALA'IHI STREET, SUITE 214  
 KAHULUI, HAWAII 96732  
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# DESIGN REGISTRATION APPLICATION

DR Temp No.	DSGN T	DR No.	DSGN
Appl Date:		Issued Date:	

An application to request for pre-approval for Building and Energy Code compliance only.

## INSTRUCTIONS

1. Submit an application, PS-Form E Special Inspections Form, and one complete set of construction plans per each model. Building options must be detailed on all applicable construction plans. Models with options increasing/decreasing the floor area must be on a separate application.
2. Design Registration Fee is \$500.00 per each model (payable to County of Maui).
3. Sheet size is 24" x 36" with a minimum scale of 1/4" = 1'-0".
4. Provide a 2" x 4" blank space at the upper right-hand corner next to the title block for Design Registration approval stamp.
5. Upon approval, a digital file of the construction plans will be required. No deviations from the approved construction plans will be allowed without prior approval.

## BUILDING INFORMATION

Project Name:

Project Location:

Model Name/Number:

Base Value of Work:

Floor Area Breakdown (square feet)

Living Area:

Garage/Carport/Storage:

Open Decks & Patios:

Covered Decks & Patios:

Total Floor Area:

Building Options (list):

Net Value Increase/Decrease

1.

2.

3.

4.

5.

6.

## APPLICANT INFORMATION (Hawaii Licensed Architect or Structural Engineer)

Name:

License No.

Mailing Address:

Email Address:

Phone:

Signature:

Date:

**PS-FORM E**

**SPECIAL INSPECTIONS FORM**

2012 International Building Code, Section 1705

County Use Only	
APPLICATION NO.	
DATE/COMMENT	

Submittal, Duties, and Responsibilities of the Design Professional and Special Inspector	
1.	A <u>separate Special Inspections Form</u> is required for each building permit application.
2.	Observe work assigned for conformance with approved design drawings and specifications.
3.	Furnish inspection reports to the owner, the architect or engineer of record. Discrepancies shall be brought to the immediate attention of the contractor for correction, then, if uncorrected to proper design authority and to the building official.
4.	Prior to final inspection, the architect or engineer of record shall submit a written statement to the Building Inspection Section verifying receipt of the final inspection reports and documenting that there are no unresolved code requirements that create significant public safety deficiencies.

**Type of Work Requiring Special Inspections**

Detailed clarification of the items listed above can be found in the amended International Building Code, Section 1705

Item No.		Item No.	
1.	Steel Construction	10.	Seismic Resistance
2.	Concrete Construction	11.	Testing & Qualification for Seismic Resistance
3.	Masonry Construction	12.	Sprayed Fire-Resistant Materials
4.	Wood Construction	13.	Mastic and Intumescent Fire-Resistant Coatings
5.	Soils	14.	Exterior Insulation and Finish Systems (EIFS)
6.	Driven Deep Foundations	15.	Fire-Resistant Penetrations and Joints
7.	Cast-In-Place Deep Foundations	16.	Smoke Control
8.	Helical Pile Foundations	17.	Special Cases Describe:
9.	Wind Requirements		

**ARCHITECT OR ENGINEER OF RECORD TO COMPLETE BELOW**

If the engineer or architect of record will be the special inspector only the item no. needs to be completed.

Item No.	Print Name of Special Inspector	License No.	Signature of Special Inspector	Phone No.

Check box if special inspections are not required

<b>Project Name/Description of Work</b>			
PRINT NAME OF ENGINEER OR ARCHITECT OF RECORD		LICENSE NO.	EMAIL ADDRESS
ENGINEER OR ARCHITECT OF RECORD SIGNATURE		DATE (mm/dd/yy)	PHONE NO.