

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICE, COUNTY OF MAUI FINANCE
DEPARTMENT

FROM: Department of Management - ITSD
(Department/Division/Agency)

RE: REQUEST FOR SOLE SOURCE APPROVAL

Pursuant to 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Technical Project support services are required from engineers from IPCTech assigned to support the County of Maui's Shoretel/Mitel Voice Over IP (VOIP) Telephone System. A project to move from PRI trunk circuits to IP-based SIP trunk services requires extensive knowledge of both the Shoretel management application as well as how the County's VOIP Phone System is configured. Only the current support and maintenance vendor is qualified to provide this specialized technical support. IPCTech is the assigned support and maintenance vendor for all activities related to the VOIP system used throughout the County.

Name of vendor: IPC Technologies

Cost: \$ 23,625

Term of contract: From December 1, 2020 To May 30, 2021

Prior Sole Source Reference No.(s), if any:

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:
IPCTech provides direct technical support to ITSD staff members in support of the Voice Over IP Phone System from Shortel/Mitel. This vendor has knowledge of how the system works with Hawaiian Tel SIP circuits that is not known to Hawaiian Tel or ITSD System Analysts.
- (2) How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:
The project to move to SIP circuits requires specialized skills and knowledge of the County's VOIP system configuration as well as how Hawaiian Tel SIP circuits can work with the intended systems design from this vendor.

(Attach Additional Sheets if Necessary)

21-64

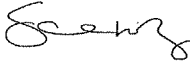
- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:
No other vendor is currently engaged with ITSD to support the VOIP system as the Mitel vendor requires use of the technical partner for maintenance work, including upgrades to the platform.

Direct questions to: Bill Conant

ph. 808-270-7207

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.



Digitally signed by Sandy K. Baz
DN: cn=Sandy K. Baz, o=County of Maui,
ou=Department of Management,
email=sandy.baz@mauicounty.gov, c=US
Date: 2020.11.27 09:12:20 -1000'

Department/Agency Head

Authorized Designee

Date: _____

Title:

Date:

CHIEF PROCUREMENT OFFICER=S COMMENTS:

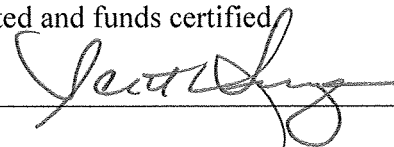
Please ensure adherence to applicable administrative and statutory requirements.

This expenditure may be processed through a purchase order:

Yes: No: If no, a contract must be executed and funds certified

APPROVED

DENIED



CHIEF PROCUREMENT OFFICER

Date: 3/10/21

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Management, IT Services Division. For the sole source purchase of the following goods, services, or construction:

Technical Project support services are required from engineers from IPCTech assigned to support the County of Maui's Shoretel/Mitel Voice Over IP (VOIP) Telephone System. A project to move from PRI trunk circuits to IP-based SIP trunk services requires extensive knowledge of both the Shoretel management application as well as how the County's VOIP Phone System is configured. Only the current support and maintenance vendor is qualified to provide this specialized technical support. IPCTech is the assigned support and maintenance vendor for all activities related to the VOIP system used throughout the County.

Name of vendor: IPC Technologies
Address: 7200 Glen Forest Drive, Suite 100
Richmond, VA 23226
Cost: \$ 23,625

Term of contract: From December 1, 2020 To May 30, 2021

Direct Any Inquiries To:

Name/Title: Bill Conant, Section Head ITSD
Address: 200 S. High Street, Suite 614 Wailuku, HI 96793

Phone No.: 808-270-7207
Fax No.: No faxes accepted

3/11/21
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at last seven calendar days prior to any approval action.

* * * * *

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer
State Procurement Office
1151 Punchbowl Street
Honolulu, HI 96813