

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Department of Management- ITSD

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

Purchase of Voice-over-IP phone system support renewal

Name of Vendor: IPC Technologies, Inc

Cost: \$ 116,168.92 Term of Contract: From: 2/1/2021 To: 6/31/2022

Prior Sole Source Reference No.(s), if any: 20-62

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

This vendor is the designated Mitel support partner for the County of Maui.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

This vendor's role as account and license registration partner is critical for ongoing phone system support and enhancement.

(Attach Additional Sheets If Necessary)

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- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

This is the designated partner for all Mitel VOIP products and their license registration,  
so no other channel vendors are under consideration.

Direct questions to: Mimi Esperanza Phone: ext 1784

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

*Vince Hu*

Department/Agency Head

Authorized Designee (if any)

*2/1/2021*

Title:

Date

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes  No . If no, a contract must be executed and funds certified.

APPROVED  DENIED

*Jay Long*  
CHIEF PROCUREMENT OFFICER

*2/3/21*  
Date

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**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of  
Management- ITSD

for the sole source purchase of the following goods, services, or construction:

Purchase of VOIP phone system maintenance.

Name of Vendor: IPC Technologies, Inc

Address: 7200 Glen Forest Drive, Suite 100, Henrico, VA 23226-3768

Cost: \$ 123,957.54 Term of Contract: From: 2/1/2021 To: 6/31/2022

Direct Any Inquiries To:

Name/Title: Mimi Esperanza, Buyer

Phone No.: 270-1784

Address: 200 S. High St, Rm 620

Wailuku, HI 96793

Fax No.: \_\_\_\_\_

2/3/21  
Date Notice Posted

**A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.**

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**Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:**

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

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