



COUNTY OF MAUI
OFFICE OF ECONOMIC DEVELOPMENT
 2200 MAIN STREET, SUITE 305
 WAILUKU, MAUI, HAWAII 96793
 PHONE (808) 270-7710 FAX (808) 270-7995

**QUARTERLY REPORT
 FORM**

Contract/Grant Number:

Organization Name:

Report: 1st Quarter 2nd Quarter 3rd Quarter 4th Quarter

Program/Project/Event Title:

Contact Name/Title:

Phone Number:

Email:

Submitted by:

Signature:

Date:

Please print & Sign

Please provide a summary of all grant activity accomplished in this quarter

Report Narrative:

- A. Summary of program status in relation to goals, objectives and scheduled actions steps outlined in the grant application;
- B. Contact information and all other relevant information regarding people or businesses served;
- C. Financial status of County funds used; and
- D. If appropriate, a report regarding progress towards meeting performance standards and economic self-sufficiency.

Report Narrative:

A. Summary of program status in relation to goals, objectives and scheduled actions steps outlined in the grant application;

B. Contact information and all other relevant information regarding people or businesses served;

C. Financial status of County funds used. Please use template available online:

<https://www.mauicounty.gov/141/Office-Of-Economic-Development>

D. If appropriate, a report regarding progress towards meeting performance standards and economic self-sufficiency.