

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT  
FROM: Office of Economic Development / Office of the Mayor  
\_\_\_\_\_  
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

This program is to extend and continue the Emergency Feed and Mineral Relief program for the  
\_\_\_\_\_  
Ranchers who, because of COVID-19, have been affected by the price decline and had to cut cost.  
\_\_\_\_\_  
This has affected their ability to provide the much needed feed and minerals for their animals.  
\_\_\_\_\_

Name of Vendor: Hawaii Farm Bureau, Maui County

Cost: \$ 150,000.00 Term of Contract: From: 12/17/2020 To: 12/24/2020

Prior Sole Source Reference No.(s), if any: There was a prior sole source. Ref. No. not known

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

This program will allow the extension of the Emergency Feed and Relief Program.  
\_\_\_\_\_  
Ranchers who have been affected by the COVID-19 caused massive price decline  
\_\_\_\_\_  
and had to cut cost, can receive help and receive the much needed foodstuff for animals  
\_\_\_\_\_

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

This program will allow more help to reach more Ranchers affected by COVID-19 market  
\_\_\_\_\_  
declines. They will be able to receive the much needed food and minerals to care for  
\_\_\_\_\_  
their animals.  
\_\_\_\_\_

\_\_\_\_\_  
(Attach Additional Sheets If Necessary)

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- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Direct questions to: JoAnn Inamasu Phone: 270-7224

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

JoAnn Inamasu  
\_\_\_\_\_  
Department/Agency Head  
12/18/2020  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Authorized Designee (if any)  
Title: Director  
\_\_\_\_\_  
12/18/2020  
\_\_\_\_\_  
Date


CHIEF PROCUREMENT OFFICER'S COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes \_\_\_ No \_\_\_ . If no, a contract must be executed and funds certified.

APPROVED  DENIED

  
\_\_\_\_\_  
CHIEF PROCUREMENT OFFICER  
12/18/20  
\_\_\_\_\_  
Date

SOLE SOURCE REF. NO. 21-44

**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of

\_\_\_\_\_

for the sole source purchase of the following goods, services, or construction:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Vendor: Hawaii Farm Bureau, Maui County

Address: PO Box 148, Kula, HI 96790

Cost: \$ 150,000.00 Term of Contract: From: 12/17/2020 To: 12/24/2020

Direct Any Inquiries To:

Name/Title: JoAnn Inamasu / Director, OED

Phone No.: 270-7224

Address: 2200 Main Street, Suite 305

Wailuku, Hawaii 96793

Fax No.: \_\_\_\_\_

\_\_\_\_\_ 12/17/20  
Date Notice Posted

**A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.**

\*\*\*\*\*

**Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:**

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

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