

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT
FROM: ENVIRONMENTAL MANAGEMENT, SOLID WASTE, CENTRAL MAUI LANDFILL
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

FEE COLLECTION SERVICES FOR RESIDENTIAL SELF HAUL TRASH, AT CENTRAL MAUI
LANDFILL AT THE SAME RATES AS CONTRACT C6667, WHICH ENDED SEPTEMBER 30, 2019.

Name of Vendor: EXCEPTIONAL, INC. DBA EMPLOYERS OPTIONS

Cost: \$ 24,886.20 Term of Contract: From: NOVEMBER 2020 To: JANUARY 2021 *SAB*

Prior Sole Source Reference No.(s), if any: _____

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

EMPLOYERS OPTIONS IS THE CURRENT VENDOR PROVIDING THIS SERVICE
AS SUCH, THEY ARE THE ONLY VENDOR WITH THE ABILITY TO CONTINUE THIS
REQUIRED SERVICE UNINTERRUPTED.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

DEM HAS NO AVAILABLE EMPLOYEES TO COLLECT THE RESIDENTIAL
SELF-HAUL FEE AT CENTRAL MAUI LANDFILL.

(Attach Additional Sheets If Necessary)

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- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

AN AUTOMATED PAY STATION SYSTEM IS UNDER CONTRACT (C6667).

CONSTRUCTION WILL BEGIN UPON RECEIPT OF BUILDING PERMIT.

THIS COLLECTION SERVICE WILL END AS SOON AS THIS SYSTEM IS ONLINE.

Direct questions to: ROBERT SCHMIDT *RS*

Phone: 270-7746

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

Department/Agency Head

Shayne R. Adams
Authorized Designee (if any)

Date

Title: Deputy Director

11/9/20

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes No . If no, a contract must be executed and funds certified.

APPROVED DENIED

fw M. Aubin
CHIEF PROCUREMENT OFFICER

11/19/20
Date

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NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of

for the sole source purchase of the following goods, services, or construction:

Name of Vendor: EXCEPTIONAL, INC. DBA EMPLOYERS OPTIONS

Address: PO BOX 75343, CHICAGO, IL 60675-5343

Cost: \$ 24,886.20 Term of Contract: From: NOVEMBER 2020 To: JANUARY 2020

Direct Any Inquiries To:

Name/Title: ROBERT SCHMIDT

Phone No.: 270-7746

Address: 2200 MAIN STREET, SUITE 200

WAILUKU, HI 96793

Fax No.: _____

11/15/20
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. _____

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