

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Office of Economic Development / Office of the Mayor

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Maui No Ka Oi Magazine will showcase our Made in Maui County products to 40,000+ magazine subscribers in their "Holiday Gift Guide". This will help Maui County small businesses impacted by COVID-19.

Name of Vendor: Maui No Ka Oi Magazine

Cost: \$ 48,325.00 Term of Contract: From: 8/7/2020 To: 11/30/2020

Prior Sole Source Reference No.(s), if any: _____

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

By including our Maui small businesses products in their "Holiday Gift Guide". They will expand the vendor's outreach and impact their potential business opportunities.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

Maui No Ka Oi Magazine already has 40,000+ subscribers. Maui

County will enable this agency the ability to extend outreach for small business,

thereby impacting their potential business opportunities.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 21-32


(3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Direct questions to: JoAnn Inamasu Phone: 270-7224

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

JoAnn Inamasu
Department/Agency Head
10/6/2020
Date

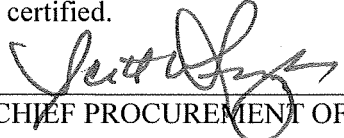

Authorized Designee (if any)
Title: Director
10/6/2020
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes ___ No ___. If no, a contract must be executed and funds certified.

APPROVED ___ DENIED


CHIEF PROCUREMENT OFFICER
10/6/20
Date

SOLE SOURCE REF. NO. 21-32

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of

Mayor

for the sole source purchase of the following goods, services, or construction:

Showcase Made in Maui product in Maui
No ka oi Magazine

Name of Vendor: Maui No Ka Oi Magazine

Address: 91-1270 Kinoiki Street Kapolei, Hawaii 96707

Cost: \$ 48,325.00 Term of Contract: From: 8/7/2020 To: 11/30/2020

Direct Any Inquiries To:

Name/Title: JoAnn Inamasu / Director, OED

Phone No.: 270-7224

Address: 2200 Main Street, Suite 305

Wailuku, Hawaii 96793

Fax No.: _____

Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. _____