

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT  
FROM: Office of Economic Development / Office of the Mayor  
\_\_\_\_\_  
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

Professional services to continue outreach efforts for County generated programs and public

public awareness. Focus is on COVID related programs and services established by the County and

by the Mayor's Economic Task Force.

Name of Vendor: Maui Economic Opportunity, Inc.

Cost: \$ 185,000.00      Term of Contract: From: 08/17/2020      To: 11/30/2020

Prior Sole Source Reference No.(s), if any: \_\_\_\_\_

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities:  
Increasing community outreach as it relates to COVID-19 and several projects that have resulted from Mayor's Economic Task Force including the Adaptability Fund (MEDB) and HawaiiCARES (Hale Makua) along with other County COVID initiatives.

(2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:  
The services provided by MEO and its partners have and will assist OED, Office of the Mayor and other County Depts. the support to keep the public informed on initiatives that are a results of the Mayor's Task Force and COVID-19 impacts. The agency's ability to network is essential and contributes ability to do outreach for the County's programs.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 21-17

(3) The following other possible sources for the goods, services, or construction were investigated but do not met our needs because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Direct questions to: JoAnn Inamasu

Phone: 270-7224

A completed Notice of Sole Source is attached.

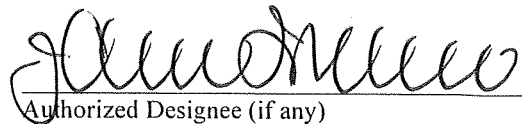
**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

JoAnn Inamasu

Department/Agency Head

09/07/2020

Date



Authorized Designee (if any)

Title: Director

09/07/2020

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes \_\_\_ No \_\_\_. If no, a contract must be executed and funds certified.

APPROVED \_\_\_ DENIED

  
CHIEF PROCUREMENT OFFICER

9/14/20  
Date

SOLE SOURCE REF. NO. 21-10

**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of

\_\_\_\_\_

for the sole source purchase of the following goods, services, or construction:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Vendor: Maui Economic Opportunity, Inc.

Address: P.O. Box 2122 Kahului, Hawaii 96733

Cost: \$ 185,000.00 Term of Contract: From: 08/17/2020 To: 11/30/2020

Direct Any Inquiries To:

Name/Title: JoAnn Inamasu / Director, OED Phone No.: 270-7224

Address: 2200 Main Street, Suite 305

Wailuku, Hawaii 96793 Fax No.: \_\_\_\_\_

\_\_\_\_\_ 9/14/20 \_\_\_\_\_  
Date Notice Posted

**A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.**

\*\*\*\*\*

**Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:**

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 21-12