

PREPARED BY:

Muluhi Muluhi 4-3-20  
DEPARTMENT HEAD DATE

APPROVED:

[Signature] 04/24/20  
MANAGING DIRECTOR DATE

ZONING ADMINISTRATION AND  
ENFORCEMENT DIVISION  
DEPARTMENT OF PLANNING  
COUNTY OF MAUI

FUNCTIONAL CHART  
As of September 30, 2019

**ZONING ADMINISTRATION AND  
ENFORCEMENT DIVISION  
(EP COUNT = 27)**  
(PC-0037) P-26517 Planning Program Administrator EM-07

- ZONING ENFORCEMENT SECTION**
- Responds to public complaints relating to land use violations.
  - Conducts investigations.
  - Issues Notices of Warning and Violation.
  - Provides information to the public and conducts special projects.

- PLANNING SECTION**
- Administers state and county land use laws, rules, codes, regulations, and the general and community plans.
  - Serves as primary departmental advisory and information branch regarding the interpretation and application of codes, ordinances, decision and orders, and other matters of enforcement.
  - Prepares and processes variance and appeal applications and advises the Board of Variances and Appeals.
  - Administers federal, state and county flood hazard regulations.
  - Provides information to the public and conducts special projects.
  - Assists with Coastal Zone Management Program and land use applications and permits review.
  - Processes landscape planting plans and sign permits.

- PLANS REVIEW SECTION**
- Reviews proposed building permits for land use compliance.
  - Assists with sign applications, Coastal Zone Management Program, and land use applications and permits review.
  - Provides information to the public and conducts special projects.
  - Confirms zoning, community plan, state land use district and other special designations.
  - Coordinates and prepares revisions to county zoning ordinances and regulations, and reviews state land use legislation and regulations.

PREPARED BY:

M. M. M. 6-10-20  
DEPARTMENT HEAD DATE

APPROVED:

[Signature] 6/14/20  
MANAGING DIRECTOR DATE

ZONING ADMINISTRATION AND ENFORCEMENT DIVISION  
DEPARTMENT OF PLANNING  
COUNTY OF MAUI

TABLE OF ORGANIZATION  
As of September 30, 2019

**ZONING ADMINISTRATION AND ENFORCEMENT DIVISION**  
(PC-0037) P-26517 Planning Program Administrator EM-07

(PC-0041) P-26536 Secretary to Boards/Commissions II SR-18  
(PC-0070) P-28877 Secretary I SR-14 (1)  
(PC-0082) P-29728 Office Operations Assistant II SR-10

**ZONING ENFORCEMENT SECTION**  
(PC-0072) P-29252 Supervising Zoning Inspector SR-23

**PLANS REVIEW SECTION**  
(PC-0025) P-26476  
Administrative Planning Officer EM-03

**PLANNING SECTION**  
(PC-0042) P-26537  
Planner VI SR-26

(PC-0077) P-29284 Zoning Inspector II SR-19 (2)  
(New-LTA) P-29284L Zoning Insp Trainee SR-14 (3)  
(PC-0074) P-29223 Zoning Inspector II SR-19  
(PC-0040) P-26535 Zoning Inspector II SR-19 (4)  
(PC-0039) P-26534 Zoning Inspector II SR-19  
(PC-0048) P-26543 Zoning Inspector I SR-16  
(PCT-0010) P-29897 Office Ops Asst II SR-10  
(PCT-0012) P-29899 Zoning Insp Trainee SR-14  
(PCT-0011) P-29898 Zoning Insp Trainee SR-14

(PC-0057) P-28535  
Senior Land Use & Bldg Plans Examiner SR-21 (5)

(PC-0052) P-26556 LU & Bldg Plans Examiner SR-19  
(PC-0038) P-26533 LU & Bldg Plans Technician SR-15 (6)  
(PC-0056) P-28532 LU & Bldg Plans Technician SR-15  
(PC-0081) P-29727 LU & Bldg Plans Technician SR-15  
(PC-0078) P-29279 Land Use Permit Clerk SR-12  
(PC-0079) P-29400 Land Use Permit Clerk SR-12

(PC-0022) P-26473 Planner V SR-24  
(PC-0027) P-26491 Planner IV SR-22  
(PC-0055) P-28533 Planner V SR-24  
(PC-0046) P-26541 Planner IV SR-22 (7)  
(New Exp) P-30946 Planner III SR-20 (8)

(1) (PC-0070) P-28877 Budgeted reallocation from Secretary I (SR14) to Secretary II (SR16)  
(2) (PC-0077) P-29284 Zoning Inspector II SR 19 is pending reallocation review and approval by DPS to the budgeted position of Supervising Zoning Inspector SR23.  
(3) (New) P-29284L Budgeted LTA Appointee for employee on Long Term Leave (NDA Attached)  
(4) (PC-0040) P-26543 Budgeted reallocation from Zoning Inspector I (SR16) to Zoning Inspector II (SR19) Effective May 1, 2019 (NDA Attached).  
(5) (PC-0057) P-28535 is a working supervisor directly supervising (PC-0038) P-26533, (PC-0052) P-26556, (PC-0056) P-28532, (PC-0081) P-29727, (PC-0078) P-29279 and (PC-0079) P-29400 operationally.  
(6) (PC-0038) P-26533 Budgeted reallocation from Land Use & Building Plans Examiner (SR19) to Land Use & Building Plans Technician (SR15) Effective 8/1/2019 (NDA Attached)  
(7) (PC-0046) P-26541 Budgeted reallocation from Planner IV (SR22) to Planner III (SR20) effective 11/22/2019 (NDA Attached)  
(8) (New Expansion Position) P-30946 Budgeted expansion position per FY 2020 budget Planner III (SR-20)