

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICE, COUNTY OF MAUI FINANCE  
DEPARTMENT

FROM: Department of Management - ITSD  
(Department/Division/Agency)

RE: REQUEST FOR SOLE SOURCE APPROVAL

Pursuant to 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Professional Consulting Services to configure Workday HR and Payroll system

Name of vendor: Accenture LLP \_\_\_\_\_

Cost: \$ 150,000 \_\_\_\_\_

Term of contract: From May 1, 2020

To June 30, 2021

Prior Sole Source Reference No.(s), if any:

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

Configuration of the Workday system to meet processing requirements for County of Maui HR and Payroll regulatory compliance

These services will be engaged as needed through a number of Statements of work not to exceed the stated amount

- (2) How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Needed for accurate Payroll processing

(Attach Additional Sheets if Necessary)

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:  
Accenture has acquired the relevant Worday implementation practice from Sierra Cedar, Inc, the vendor selected through a competitive process for the Workday implementation at Maui County.

Direct questions to: Jacob Verkerke ph. 270-7538

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

  
\_\_\_\_\_  
Department/Agency Head

\_\_\_\_\_  
Authorized Designee

Date: July 8, 2020

Title:  
Date:

CHIEF PROCUREMENT OFFICER=S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements.

This expenditure may be processed through a purchase order:

Yes:  No:  If no, a contract must be executed and funds certified.

APPROVED

DENIED

  
\_\_\_\_\_  
M. Quinn

  
CHIEF PROCUREMENT OFFICER

Date: 7/19/20

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Management, ITS Division For the sole source purchase of the following goods, services, or construction: Professional Consulting Services to configure Workday HR and Payroll system

Name of vendor: Accenture, LLP

Address: 1255 Treat Blvd, Ste 250  
Walnut Creek, CA 94597

Cost: \$ 150,000

Term of contract: From May 1, 2020 To June 30, 2021

Direct Any Inquiries To:

Name/Title: Jacob Verkerke, CTO  
Address: 200 S. High St, Wailuku

Phone No.: 270-7538  
Fax No.: \_\_\_\_\_

7/10/20  
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at last seven calendar days prior to any approval action.

\* \* \* \* \*

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer  
State Procurement Office  
1151 Punchbowl Street  
Honolulu, HI 96813