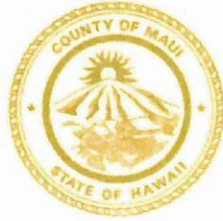


MICHAEL P. VICTORINO
Mayor

KARLA H. PETERS
Director

JOHN L. BUCK III
Deputy Director



DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nakoia Street, Unit 2, Wailuku, Hawai'i 96793
Main Line (808) 270-7230 / Facsimile (808) 270-7942

June 24, 2020

Charles Snow, Principal
Berry Dunn, McNeil & Parker, LLC dba BerryDunn
100 Middle Street
Portland, ME 04101-4100

Dear Mr. Snow:

SUBJECT: NEEDS REFINEMENT AND PERMIT SOFTWARE ACQUISITION, JOB NO. D P R P 20-002, CONTRACT NO. C7125

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for Needs Refinement and Permit Software Acquisition project is:

Monday, July 27, 2020

The contract time of performance for this project is one hundred eighty nine (189) calendar days. Therefore, all work is to be completed by February 1, 2021. Please note that this Notice to Proceed date should be reflective of Scope of Work commencement to allow for completion of all five (5) phases within the time of performance.

Should you have any questions, please feel free to contact me or Lisa Almeida, Parks Permits Officer at lisa.almeida@co.maui.hi.us or (808) 270-7389.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Peters".

KARLA H. PETERS
Director of Parks and Recreation

c: Scott K. Teruya, Finance Director
John L. Buck III, Parks Deputy Director
Lisa Almeida, Permits Officer
Christy Kailiehu, Contracts

KHP:la:rc