

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICE, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Department of Management - ITSD (Department/Division/Agency)

RE: REQUEST FOR SOLE SOURCE APPROVAL

Pursuant to 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Purchase of desktop licenses FOR MICROSOFT & ADOBE PRODUCTS, SHI IS PART OF SPO PRICE LIST 16-18. HOWEVER, JACOB STATES HE IS UNABLE TO GET A 2ND QUOTE REQUIRED BY THE PRICE LIST BECAUSE THE LICENSING IS SET UP BY MICROSOFT & ADOBE TO BE RUN THROUGH SHI, AND THAT CHANGING IT TO ANOTHER VENDOR IS NOT VIABLE, PRICING IS NORMALLY THE SAME OR WITHIN A FEW \$ ON A 300K ORDER BETWEEN VENDORS MK 6/17/20

Name of vendor: SHI International Corp

Cost: \$ 300,000.00

Term of contract: From June 5, 2020 To June 30, 2020

Prior Sole Source Reference No.(s), if any:

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

This vendor is the designated software developer partner for account and license registration, critical for compliance with license requirements.

- (2) How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

This vendor's role as account and license registration partner is critical in case of audit by software developer.

(Attach Additional Sheets if Necessary)

(3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

This is the designated partner for these software products and their license registration, so no other channel vendors are under considerations.

Direct questions to: Jacob Verkerke ph. 270-7538

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

[Signature]
Department/Agency Head

Authorized Designee

Date: 4/9/2020

Title:
Date:

CHIEF PROCUREMENT OFFICER=S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements.

This expenditure may be processed through a purchase order:

Yes: No: If no, a contract must be executed and funds certified.

APPROVED DENIED

[Signature]
CHIEF PROCUREMENT OFFICER

Date: 6/17/20

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of Management/Information Technology Services

for the sole source purchase of the following goods, services, or construction:

Software licensing from Adobe Systems and Microsoft

Name of Vendor: SHI

Address: _____

Cost: \$ 300,000

Term of Contract: From: 07/01/20

To: 06/30/21

Direct Any Inquiries To:

Name/Title: Jacob Verkerke

Phone No.: 270-7538

Address: County of Maui 200 South High Street

Wailuku, HI. 96793

Fax No.: _____

6/12/20
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 20-59

