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COUNTY OF MAUI  
**DEPARTMENT OF PUBLIC WORKS**  
**ENGINEERING DIVISION**  
200 SOUTH HIGH STREET, ROOM NO. 410  
WAILUKU, MAUI, HAWAII 96793

December 13, 2019

Mr. Michael P. Matsumoto, President  
SSFM International, Inc.  
501 Sumner Street, Suite 620  
Honolulu, HI 96817

**SUBJECT: Papa Avenue Complete Streets (PW Job No. 20-07)  
Notice to Proceed**

Dear Mr. Matsumoto:

The contract for the subject project is fully executed and has been transmitted to you under separate cover. We would like to inform you that the subject project's official notice to proceed date is Tuesday, December 17, 2019 and expires on Friday, December 31, 2021.

As we move forward, please submit the following:

1. A copy of your firm's current certificate of insurance applicable to this project.
2. Draft project schedule.

We further ask that both documents be submitted via email by Tuesday, January 7, 2020. Please contact Nolly Yagin of our Division with any questions you may have.

Sincerely,

RODRIGO "CHICO" R. RABARA, P.E.  
Engineering Division Chief

NY(ED19-1689)

cc: Christy Kailiehu, Finance Department  
Engineering Services Section