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CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

2022 SEP 29 AM 9:37

OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Arnold Wunder
(Pukalani)
Chair

Megan Moniz
(Wailuku)
Vice Chair

Wallace Tom
(Wailuku)

Sharon Suzuki
(Wailuku)

Alton Watanabe
(Wailuku)

Pursuant to Chapter 91 and 92, Hawaii Revised Statutes, As Amended, Notice is Hereby Given of a Remote Public Meeting of the Civil Service Commission of the County of Maui, State of Hawaii, of its Regular Meeting Scheduled for:

DATE & TIME: OCTOBER 5, 2022 at 9:00 A.M.
MEETING SITE: ONLINE VIA BLUEJEANS*
MEETING ID: 510 835 667

PHYSICAL LOCATION: Department of Personnel Services, Conference Room 629, 200 S. High Street, Wailuku, Hawaii 96793
To provide oral testimony via phone: dial 1-408-915-6290 and enter Meeting ID: 510835667

To attend meeting or provide testimony via videoconference: use meeting link: <https://bluejeans.com/510835667>

To provide written testimony: email Cynthia.Sasada@co.maui.hi.us or mail to 200 S. High Street, Wailuku, HI 96793 at least 48 hours prior to the meeting.

*SUBJECT TO CHANGE WITHOUT NOTICE

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item, or as determined by the Chair. Oral testifiers are afforded three (3) minutes to testify. Testifiers are asked to mute their audio and video when they are not testifying.

Testifiers via video may sign-up to testify by sending a Direct Message in the Chat function to the Commission Secretary, signifying their intention to testify, noting the agenda item number, and providing contact information (optional). Testimony shall not be submitted within the Chat function, and the Chat function may not be used to contact Commission members, or other meeting participants, for the commenting on the agenda items, or other matters. Individuals may be disconnected from the meeting for breaking decorum.

Testifiers via Phone will be called by the Chair after Video testimony has concluded.

Testifiers in person will be called after phone testimony has concluded. Testifiers in person may sign-up to testify using the sign-up sheet provided by Board Staff at the physical meeting location open to the public.

WRITTEN TESTIMONY: Whether sent via fax, email, or USPS, written testimony should be received by the Commission Staff at the Department of Personnel Services by noon, two business days before the meeting to ensure distribution to the commissioners; however, testimony submitted after such date will still be accepted by the

Commission. Email written testimony to Cynthia.Sasada@co.maui.hi.us; or mail to 200 South High Street, 6th Floor, Wailuku, Hawaii 96793. Attn: Board Secretary of Civil Service Commission. If hard copy written testimony is submitted at the meeting, eight copies are requested.

SPECIAL ASSISTANCE If you need an auxiliary aid/service or other accommodation due to a disability, please contact the Department of Personnel Services at (808) 270-7850 or email Cynthia.Sasada@co.maui.hi.us as soon as possible, preferably at least 2 working days before the meeting. If response is received less than 2 working days before the meeting, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

EXECUTIVE SESSION: An executive session may be called in order for the Commission to consult with its attorney on questions and issues pertaining to the commission's powers, duties, privileges, immunities and liabilities, pursuant to Section 92-5 (a)(4), Hawaii Revised Statutes.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

INTERRUPTION IN VIDEO/AUDIO: If the connection between any testifier and the video conference is lost, the meeting will continue. A meeting held by interactive conference technology shall be automatically recessed for up to 30 minutes to restore communication when audiovisual communication cannot be maintained with commission members participating in the meeting or with the public location identified above. If connection cannot be restored within 30 minutes, the meeting is automatically terminated.

PLEASE NOTE: If any member of the Commission is unable to attend the scheduled meeting, please contact staff at least one day prior to the meeting date. Thank you for your cooperation.

AGENDA

1. CALL TO ORDER
 2. ROLL CALL
 3. PUBLIC TESTIMONY – All Testimony Shall be Relevant to the Meeting Agenda’s Specific Items.
 4. APPROVAL OF THE MINUTES – September 7, 2022
 5. CORRESPONDENCE
 - A. Letter of retirement dated September 23, 2022 from David J. Underwood, Director of Personnel Services, to Chair Wunder and Members of the Commission.
 - B. Letter dated September 23, 2022 from Director Underwood to Chair Wunder and Members of the Commission requesting the Civil Service Commission to consider his Deputy Director, Cynthia Razo-Porter, to succeed him as the Director of Personnel Services.
 - C. Letter dated September 27, 2022 from Sharyn Miyabuchi to Chair Wunder and Members of the Commission in support of Deputy Director of Personnel Services, Cynthia Razo-Porter, to succeed David J. Underwood as the new Director of Personnel Services.
 6. NEW BUSINESS
 - A. Annual Report of the Activities and Operations of the Civil Service Commission and Department of Personnel Services for the Fiscal Year Period July 1, 2021 through June 30, 2022.
 - B. Discussion and consideration of selection of a new Director of Personnel Services.
- Note: With reference to the agenda item(s) listed above, one or more executive meetings are anticipated, pursuant to Sections 92-5(a)(2) and 92-5(a)(4), Hawaii Revised Statutes, to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; and to consult with the board’s attorney on questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities.
7. DIRECTOR’S MONTHLY REPORT
 - A. HR and Payroll Systems Update
 - B. Update on Collective Bargaining

- (1) UPW Bargaining Unit 01 (blue collar employees)
- (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 15 (county water safety officers)
- (3) HFFA Bargaining Unit 11 (fire fighters)
- (4) SHOPO Bargaining Unit 12 (police officers)

8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

A. Next Meeting – November 2, 2022

9. ADJOURN

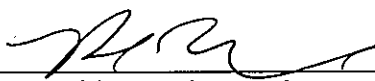
ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

* * * *

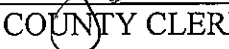
I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 9:37 am on this 29th day of September 2022, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone at: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

CIVIL SERVICE COMMISSION
COUNTY OF MAUI

By 
David J. Underwood
Director of Personnel Services

Received and filed in the Office of the County
Clerk of the County of Maui at 9:37 am
on this 29th day of September 2022.



For: COUNTY CLERK, COUNTY OF MAUI