

MINUTES OF THE REGULAR MEETING
OF THE
CIVIL SERVICE COMMISSION
COUNTY OF MAUI
WAILUKU, MAUI, HAWAII

DATE: Wednesday, June 1, 2022

TIME: 9:00 a.m.

PLACE: Held via BlueJeans Video Conference
Department of Personnel Services' Conference Room
Kalana O Maui (County Building), Room 629
200 South High Street
Wailuku, Hawaii 96793

PRESENT: Commissioners:
Arnold Wunder, Chair
Megan Moniz, Vice Chair
Wallace Tom, Member
Sharon Suzuki, Member
Alton Watanabe, Member

Staff:
David Underwood, Director of Personnel Services
Cynthia Razo-Porter, Deputy Director of Personnel Services
Cindy Sasada, Private Secretary

Other:
Christie Trenholme, Deputy Corporation Counsel

CALL TO ORDER:

The regular meeting of the Civil Service Commission ("CSC") was called to order at 9:00 a.m. by Chair Wunder. In accordance with Chapter 92 of the Hawaii Revised Statutes, public notice of the meeting was filed with the County Clerk on May 26, 2022 and the agenda was posted on the bulletin boards of the Department of Personnel Services ("DPS") and on the Internet at www.mauicounty.gov.

ROLL CALL:

Roll call recorded, Chair Arnold Wunder, and Commission members Megan Moniz, Wally Tom, Sharon Suzuki and Alton Watanabe.

The Chair also recognized the presence of Director David Underwood, Deputy Director Cynthia Razo-Porter, Deputy Corporation Counsel Christie Trenholme, and Private Secretary Cindy Sasada.

PUBLIC TESTIMONY: None.

APPROVAL OF MINUTES:

It was moved by Commissioner Moniz, seconded by Commissioner Watanabe and unanimously carried to approve the minutes of the May 4, 2022 meeting.

OLD BUSINESS:

A. Salary Commission Update – Meeting held on May 13, 2022

Director Underwood reported the Salary Commission met on May 13, 2022 to reconsider the salary they had previously set for the Director and Deputy Director of the Department of Agriculture of \$90,000 and \$70,000, respectively. The Commission heard testimonies regarding that matter and received additional information from Director Underwood and Deputy Managing Director Nishita. The Commission increased the salary of the Director to \$114,000 and the Deputy to \$102,600. Their next meeting was scheduled for July.

DIRECTOR'S MONTHLY REPORT:

A. HR and Payroll Systems Update

Director Underwood reported on the integration between the HR/Payroll system and the new benefits administration system being adopted by the Hawaii Employer-Union Health Benefits Trust Fund (EUTF). They are now accepting employee demographic files from our HR/Payroll system and providing us files for payroll deductions. The EUTF system went live in May and it seems to be going pretty well.

Director Underwood indicated that our internal work management/collaboration vendor is no longer willing to comply with the requirements of the Hawaii Public Procurement law so our service will be discontinued. We are currently implementing a replacement for the handling of our internal tasks and workload which should be done by this month.

B. Update on Collective Bargaining

- (1) UPW Bargaining Unit 01 (blue collar employees)
- (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 15 (county water safety officers)
- (3) HFFA Bargaining Unit 11 (fire fighters)
- (4) SHOPO Bargaining Unit 12 (police officers)

Director Underwood recapped the status of union negotiations. The cost items for BU 01 were approved by all legislative bodies and it is retroactive back to July 1, 2021. Payroll will process payments on the June 30 paycheck. Cost items for BU 02, 03, 04, 11 and 13 are currently being approved by the various county councils. The arbitration decision is still pending for BU15. In regards to BU 12, the arbitration hearing was held the week of the 23rd, and a decision will likely be in early August.

SCHEDULE NEXT MEETING DATE and DISCUSS NEXT MEETING BUSINESS:

The next regular meeting will be held on Wednesday, July 6, 2022 at 9:00 a.m. via BlueJeans video conference.

ADJOURNMENT:

It was moved by Commissioner Watanabe, seconded by Commissioner Moniz to adjourn the regular meeting at 9:14 a.m., and the Commission proceeded into its adjudicatory meeting pursuant to Section 92-6 of the Hawaii Revised Statutes and Sections 11-102-6 and 11-102-39 of the Rules of the Commission.

Respectfully submitted,

DAVID J. UNDERWOOD
Director of Personnel Services

Approved by the Civil Service Commission at its regular meeting held on the 3rd day of August 2022.

ARNOLD WUNDER
Chairperson

DRAFT