

MINUTES OF THE REGULAR MEETING
OF THE
CIVIL SERVICE COMMISSION
COUNTY OF MAUI
WAILUKU, MAUI, HAWAII

DATE: Wednesday, February 6, 2019

TIME: 9:00 a.m.

PLACE: Department of Personnel Services' Conference Room
Kalana O Maui (County Building), Room 629
200 South High Street
Wailuku, Maui, HI 96793

PRESENT: Commissioners:
Yarrow L. Flower, Chair
Sharon M. Suzuki, Vice-Chair
Linda Fujitani, Member
Patrice Matsumoto, Member
Marcus Merchasin, Member

Staff:
David J. Underwood, Director of Personnel Services
Cynthia Sasada, Private Secretary

Other:
Mimi Desjardins, Deputy Corporation Counsel

CALL TO ORDER:

The regular meeting of the Civil Service Commission ("CSC") was called to order at 9:00 a.m. by Chair Flower. In accordance with Chapter 92 of the Hawaii Revised Statutes, public notice of the meeting was filed with the County Clerk on January 30, 2019 and the agenda was posted on the bulletin boards of the Department of Personnel Services ("DPS") and on the Internet at www.mauicounty.gov.

ROLL CALL:

Roll call recorded Chair Flower, Vice-Chair Suzuki, and Commission members Fujitani, Matsumoto, and Merchasin present.

The Chair also recognized the presence of Director David J. Underwood, Cynthia Sasada and Deputy Corporation Counsel Mimi Desjardins.

PUBLIC TESTIMONY: None.

MINUTES: A motion to approve the minutes of the regular meeting of January 9, 2019 was made by Commissioner Fujitani and seconded by Commissioner Merchasin. The motion carried unanimously.

DIRECTOR'S MONTHLY REPORT:

A. HR and Payroll Systems Update

Director Underwood provided an update on the HR/Payroll Systems. He reported the anticipated "go live" date of January 1, 2019 was postponed to April 1, 2019, due to integrations that were not up to specifications and issues with the current payroll provider.

B. Update on Collective Bargaining

- (1) UPW Bargaining Unit 01 (blue collar employees)
- (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 14 (county water safety officers and state law enforcement officers)
- (3) HFFA Bargaining Unit 11 (fire fighters)
- (4) SHOPO Bargaining Unit 12 (police officers)

Director Underwood provided an update on collective bargaining. He stated BU 01 is in contract for the next two years; however, there are a couple of reopeners. The main reopener is for health fund. HGEA Bargaining Units 2, 3, 4, 13 & 14 filed for impasse individually and asked to have separate arbitration hearings. Arbitration hearing for BU 11 was held in January and February. Transcripts are being prepared and the panel is working on its decision. BU 12 is in contract for the next two years, but there will be a reopener for health fund.

C. DPS Performance Measures – 2nd Quarter

Director Underwood recapped the performance measures stating the numbers have been consistent with no major changes. He noted the number of people who indicated that they use the skills learned on their job has dropped considerable. Employees have not had a chance to use the training since most of the trainings held in the last few months are for the upcoming Workday HR/Payroll system.

SCHEDULE NEXT MEETING DATE and DISCUSS NEXT MEETING BUSINESS:

The next regular meeting will be held on Wednesday, March 6, 2019 at 9:00 a.m. in the Department of Personnel Services' Conference Room.

- (1) Election of new officers for 2019-2020.

ADJOURNMENT:

The regular meeting adjourned at 9:22 a.m., and the Commission proceeded into its adjudicatory meeting pursuant to Section 92-6 of the Hawaii Revised Statutes and Sections 11-102-6 and 11-102-39 of the Rules of the Commission.

Respectfully submitted,



DAVID J. UNDERWOOD
Director of Personnel Services

Approved by the Civil Service Commission at its regular meeting held on the 6th day of March 2019.



YARROW L. FLOWER
Chairperson