

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

RECEIVED

2017 JAN 26 AM 9:58

OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Yarrow L. Flower
(Makawao)
Chair

Alice L. Lee
(Wailuku)
Vice-Chair

Kamehameha
NI'I LOA MO'I KAPU
formerly known as Jon Santos
(Haiku)

Linda K. Fujitani
(Kula)

Sharon M. Suzuki
(Wailuku)

Pursuant to Chapter 92, Hawaii Revised Statutes, NOTICE IS
HEREBY GIVEN by the Civil Service Commission of the
County of Maui, State of Hawaii, of its regular meeting
scheduled for:

DATE: February 1, 2017

TIME: 9:00 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

AGENDA

1. CALL TO ORDER

2. PUBLIC TESTIMONY
3. APPROVAL OF MINUTES – January 4, 2017 Meeting
4. OLD BUSINESS:
 - A. Salary Commission Update
 - (1) Letter dated January 4, 2017 from Salary Commission to Chair Flower regarding Salary Increases for Mayor; Managing Director and Deputy; Department Directors and Deputies.
 - (2) Next meeting scheduled for March 10, 2017.
 - B. Discuss performance evaluation re the Director of Personnel Services.

With reference to this agenda item in accordance with Sections 92-5(a)(2) and (4), Hawaii Revised Statutes, the Commission anticipates holding an Executive Meeting to discuss and consider the evaluation of the Director of Personnel Services where matters affecting privacy will be involved and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

5. NEW BUSINESS:
 - A. Table or Organization and Functional Charts of the Department of Personnel Services as of January 1, 2017.
 - (1) For review and approval.
 - B. Employee Assistance Program – 2nd Quarter Utilization Report
6. DIRECTOR'S MONTHLY REPORT:
 - A. Vacant Positions Report – as of December 29, 2016.
 - B. HR and Payroll Systems – update on replacement of two separate systems
 - (1) Request for bids closed 1/12/17. Prospective bidders to provide demonstration of their software.
 - C. Update on Collective Bargaining:
 - (1) UPW Bargaining Unit 01 (blue collar employees)
 - (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 14 (county water safety officers and state law enforcement officers)
 - (3) HFFA Bargaining Unit 11 (fire fighters)
 - (4) SHOPO Bargaining Unit 12 (police officers)
 - D. DPS Performance Measures – 2nd Quarter ended 12/31/16
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
 - A. Next meeting – March 1, 2017

8. ADJOURN

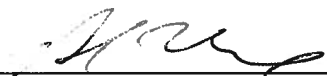
ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

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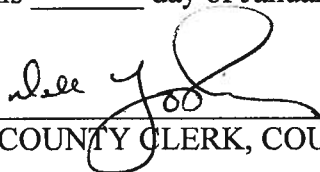
I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 9:58 A.M. on this 26th day of January, 2017, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone at: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

CIVIL SERVICE COMMISSION
COUNTY OF MAUI

By: 
David J. Underwood
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 9:58 A.M. on this 26th day of January, 2017.


For: COUNTY CLERK, COUNTY OF MAUI