

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

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2016 SEP 29 AM 9:05

OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Yarrow L. Flower
(Makawao)
Chair

Alice L. Lee
(Wailuku)
Vice-Chair

Jon Santos
(Haiku)

Linda K. Fujitani
(Kula)

Sharon M. Suzuki
(Wailuku)

Pursuant to Chapter 92, Hawaii Revised Statutes, NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting scheduled for:

DATE: October 5, 2016

TIME: 9:00 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

AGENDA

1. CALL TO ORDER

2. PUBLIC TESTIMONY
3. APPROVAL OF MINUTES – September 7, 2016 Meeting
4. OLD BUSINESS:
 - A. Salary Commission Update – meeting held September 9, 2016.
5. NEW BUSINESS:
 - A. Annual Report of the activities and operations of the Civil Service Commission and Department of Personnel Services for the fiscal year period July 1, 2015 through June 30, 2016.
 - B. Unskilled Labor Classes recruitment
 - (1) Report on changes made and assessment to assist HC&S workers.
6. DIRECTOR’S MONTHLY REPORT:
 - A. Fiscal Year 2017-2018 Budget Preparation:
 - (1) Memorandum dated August 22, 2016 from Budget Director Sandy Baz to all departments to prepare and submit proposed budget request according to activity timeline.
 - a. Update on proposed budget for DPS.
 - B. Update on Collective Bargaining:
 - (1) UPW Bargaining Unit 01 (blue collar employees)
 - (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 14 (county water safety officers and state law enforcement officers)
 - (3) HFFA Bargaining Unit 11 (fire fighters)
 - (4) SHOPO Bargaining Unit 12 (police officers)
 - C. BU 01 (UPW) Repricing Review Pilot Project
 - (1) Hearings scheduled before the Conference of Personnel Directors
 - a. Maui – held June 2-3, 2016 at UHMC, Kahului
 - b. Hawaii – held June 28-29, 2016 at West Hawaii Civic Center, Kona
 - c. Kauai – held July 13-14, 2016 at Kauai Convention Hall, Lihue
 - d. Oahu – held August 1-4, 2016 at State Office Towers, Honolulu
 - (2) Written decisions pending

D. Employee Awards Program – FY 2015-2016

- (1) Molokai Employee Recognition Luncheon held September 19, 2016 at Mitchell Pauole Center
 - a. Guillermo Dela Cruz, Building Maintenance Repairer II, Department of Parks and Recreation, selected as the Molokai Employee of the Year
- (2) Lanai luncheon held September 27, 2016 at Lanai Senior Center
 - a. Tessie Ann Z. Morimoto, Office Operations Assistant II, Department of Police, selected as the Lanai Employee of the Year
- (3) Maui luncheon scheduled for October 17, 2016 at the Binhi At Ani in Kahului.

E. Job Fairs

- (1) Pacific Radio Group at Queen Kaahumanu Center – October 22, 2016

7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

- A. Next meeting – November 2, 2016

8. ADJOURN


ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

* * * *

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 9:05 A.M. on this 29th day of September, 2016, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone at: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

CIVIL SERVICE COMMISSION
COUNTY OF MAUI

By 

David J. Underwood
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 9:05 A.M. on this 29th day of September, 2016.



For: COUNTY CLERK, COUNTY OF MAUI