

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

RECEIVED
2007 AUG 30 AM 9: 50
OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING	
<p><u>COMMISSIONERS:</u></p> <p>Brian A. Cremer, Chair (Wailuku)</p> <p>Abe H. Kaahui, Vice-Chair (Kahului)</p> <p>Gene E. Moore (Lahaina)</p> <p>Carol A. Summers (Kula)</p> <p>Barbara J. Haliniak (Moloka'i)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, September 5, 2007</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AUGUST 1, 2007 MINUTES
4. PUBLIC TESTIMONY

5. COMMISSION REFERRAL:
 - A. DPS Circular No. 2007-54 dated August 7, 2007 to all department and agency heads concerning the Civil Service Commission's election of new officers for fiscal year 2007-2008
6. DIRECTOR'S MONTHLY REPORT:
 - A. Update on Human Resources, Payroll, and Time and Attendance System Project.
 - B. Update on collective bargaining matters.
 - C. Update on Salary Commission issues.
 - D. Update on vacancy report.
 - E. Annual report for fiscal year ended June 30, 2007.
 - F. Office news re staff and work areas.
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF JULY 11, 2007 MINUTES
2. SENSITIVE MATTERS:
 - A. Employee Assistance Program
 - (1) Utilization report for quarter ended June 30, 2007.
3. ADJUDICATORY FUNCTION:
 - A. New Appeal:

- (1) CSC-AP #2007-5, Appeal concerning rejection of application for Exam No. 2007-96, Computer Systems Support Technician I.
 - (a) Letter dated August 29, 2007 acknowledging receipt of appeal.
 - (b) Schedule hearing date.

B. Pending Case:

- (1) CSC-AP #2007-2, Appeal against the Director of Parks and Recreation concerning not qualifying for promotion to Parks and Recreation District Supervisor III.
 - (a) Review and approve Decision and Order.

C. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2007-3, Appeal against the Department of Parks and Recreation concerning rescission of job offer as a result of the pre-employment/post-offer drug screen.
- and
- (2) CSC-AP #2007-4 (consolidated with CSC-AP #2007-3)
Appeal against the Department of Department of Personnel Services concerning determination of unsuitability for employment as a result of the pre-employment/post-offer drug screen.
 - (a) Notice of hearing letters dated July 11, 2007 to appellant and Director of Parks and Recreation scheduling hearing for September 5, 2007, consolidating cases for hearing purposes, and requesting position statement and exhibits by August 28, 2007.
 - (b) Statement of Position from Respondent Department of Parks and Recreation.
 - (c) Statement of Position from Respondent Department of Personnel Services.
 - (d) Joint position statement, List of Exhibits, and Exhibits 1 through 12 from Respondents Department of Parks and Recreation and Department of Personnel Services.
 - (e) Position Statement from Appellant and List of Exhibits.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 9:50 A.M. on this 30th day of August, 2007 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,
Civil Service Commission

By 

Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 9:50 A.M. on this 30th day of August, 2007.



For: COUNTY CLERK, COUNTY OF MAUI