

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

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COUNTY CLERK

PUBLIC NOTICE OF MEETING	
<p><u>COMMISSIONERS:</u></p> <p>Brian A. Cremer, Chair (Wailuku)</p> <p>Carol A. Summers (Kula)</p> <p>Barbara J. Haliniak (Moloka'i)</p> <p>Ellen J. Pelissero (Kula)</p> <p>(5th seat-vacant)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, April 2, 2008</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
 - A. Welcome new commissioner, Ellen Joy Pelissero
3. APPROVAL OF MARCH 5, 2008 MINUTES
4. PUBLIC TESTIMONY

5. COMMISSION CORRESPONDENCE:
 - A. Copy of signed letter dated March 5, 2008 to the Salary Commission concerning the selection of Commissioner Summers replacing Commissioner Moore as its representative to attend the Salary Commission's meetings.
 - B. Copy of signed response letter dated March 5, 2008 to the Salary Commission commenting on the updated salary model as it pertains to the proposed increases for the Director and Deputy Director of Personnel Services.
6. REPORT BY COMMISSIONER CAROL SUMMERS RE SALARY COMMISSION'S MARCH 14, 2008 MEETING
7. DIRECTOR'S MONTHLY REPORT:
 - A. Update on human resources, payroll, and time and attendance system project.
 - B. Update on collective bargaining.
 - C. Last reminder: Annual updated financial disclosure statements due April 15, 2008.
8. OLD BUSINESS:
 - A. Follow up re questions pertaining to the Department of Personnel Services' budget for fiscal year July 1, 2008 - June 30, 2009. Distribute final proposed budget.
9. NEW BUSINESS:
 - A. Introduction of new deputy corporation counsel.
 - B. Request by Commissioner Carol Summers relating to classification studies.
10. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
11. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISSED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF MARCH 5, 2008 MINUTES
2. ADJUDICATORY FUNCTION:
 - A. New Appeals:

- (1) CSC-AP #2008-3, Appeal against the Director of Water Supply concerning involuntary demotion from Construction Equipment Mechanic I to Automotive Mechanic I.
 - (a) Letter dated March 10, 2008 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - (2) CSC-AP #2008-4, Appeal against the Director of Personnel Services and Chief of Police concerning removal of name from Police Officer I eligible list, Exam No. 2007-66.
 - (a) Letter dated March 10, 2008 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
- B. Pending Cases:
- (1) CSC-AP #2007-6, Appeal against the Director of Public Works concerning non-selection to Administrative Services Assistant I position in the Department of Public Works, Highways Division, Wailuku District.
 - (a) Letter dated March 24, 2008 from Deputy Corporation Counsel Heely confirming appellant's agreement to a three-month stay to resolve appeal and grievance issues.
- C. Adjudicated Appeal:
- (1) CSC-AP #2007-7, Appeal against the Director of Personnel Services and Chief of Police concerning removal of name from Police Officer I eligible list, Exam No. 2007-66.
 - (a) Letter dated March 6, 2008 from Deputy Corporation Counsel Adrienne Heely confirming clarification received from the Civil Service Commission re Decision and Order dated February 14, 2008.
- D. HRS Chapter 91 Contested Case Hearing:
- (1) CSC-AP #2008-1, Appeal concerning non-acceptance of application for Equal Employment Opportunity Specialist, Exam No. 2007-93.
 - (a) Notice of hearing letter dated February 14, 2008 to appellant scheduling hearing for April 2, 2008
 - (b) Respondent's Position Statement, Staff Report, Exhibit List and Exhibits 1-7
 - (2) CSC-AP #2008-2, Appeal against the Director of Water Supply concerning involuntary demotion from Pipefitter II to Pipefitter I.
 - (a) Notice of hearing letters dated March 7, 2008 to appellant and respondent scheduling hearing for April 2, 2008

- (b) Appellant's Exhibits A-C
- (c) Respondent's position letter dated March 25, 2008
- (d) Respondent's Position Statement, Exhibit List, and Exhibits 1-10

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:33 A.M. on this 27th day of March, 2008 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,
Civil Service Commission

By 
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 10:33 A.M. on this 27th day of March, 2008.


For: COUNTY CLERK, COUNTY OF MAUI