

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

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OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING	
<p><u>COMMISSIONERS:</u></p> <p>Brian A. Cremer, Chair (Wailuku)</p> <p>Abe H. Kaahui, Vice-Chair (Kahului)</p> <p>Gene E. Moore (Lahaina)</p> <p>Carol A. Summers (Kula)</p> <p>Barbara J. Haliniak (Moloka'i)</p>	<p>Pursuant to Chapter 92, Hawaii Revised Statutes, as amended by Act 271, Session Laws of Hawaii 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, October 3, 2007</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF SEPTEMBER 5, 2007 MINUTES
4. PUBLIC TESTIMONY
5. DIRECTOR'S MONTHLY REPORT:

- A. Update on Human Resources, Payroll, and Time and Attendance System Project.
 - B. Update on collective bargaining matters.
 - C. Update on Salary Commission issues.
 - D. Update on vacancy report.
 - E. FY 2006-07 annual report – follow up if any questions.
 - F. Table of Organization as of July 1, 2007 – corrected copy.
 - G. Office news – follow up/introduce new staff.
6. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
7. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

- 1. APPROVAL OF SEPTEMBER 5, 2007 MINUTES
- 2. ADJUDICATORY FUNCTION:
 - A. New Appeal:
 - (1) CSC-AP #2007-6, Appeal concerning non-selection to Administrative Services Assistant I position in the Department of Public Works, Highways Division, Wailuku District.
 - (a) Letter dated September 20, 2007 to appellant acknowledging receipt of appeal.
 - (b) Letter dated September 20, 2007 to Director of Public Works transmitting a copy of appellant's appeal.
 - (c) Schedule hearing date.

B. Pending Case:

- (1) CSC-AP #2007-5, Appeal concerning rejection of application for Exam No. 2007-96, Computer Systems Support Technician I.
 - (a) Letter dated September 14, 2007 to appellant scheduling appeal hearing on November 7, 2007; return receipt received.
- (2) CSC-AP #2007-3, Appeal against the Department of Parks and Recreation concerning rescission of job offer as a result of the pre-employment/post-offer drug screen.
- and
- (3) CSC-AP #2007-4 (consolidated with CSC-AP #2007-3)
Appeal against the Department of Department of Personnel Services concerning determination of unsuitability for employment as a result of the pre-employment/post-offer drug screen.
 - (a) Supplemental brief on the issue of jurisdiction due September 25, 2007 from Respondents; reply brief due October 16, 2007 from Appellant.
 - (b) Letter dated September 25, 2007 from Respondents requesting a one-week extension until October 2, 2007 to file their brief.
 - (c) Letter dated September 27, 2007 to Respondents granting extension to October 2, 2007; Appellant's deadline to respond extended to October 23, 2007.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:05 P. M. on this 27th day of September, 2007 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,
Civil Service Commission

By Lynn G. Krieg
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 10:05 P. M. on this 27th day of September, 2007.

[Signature]
For: COUNTY CLERK, COUNTY OF MAUI