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CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawai'i 96793

OFFICE OF THE  
COUNTY CLERK

**PUBLIC NOTICE OF MEETING**

COMMISSIONERS:

Brian A. Cremer,  
Chair (Wailuku)

Abe H. Kaahui,  
Vice-Chair (Kahului)

Gene E. Moore  
(Lahaina)

Carol A. Summers  
(Kula)

Barbara J. Haliniak  
(Moloka'i)

Pursuant to Chapter 92, Hawai'i Revised Statutes,  
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission  
of the County of Maui, State of Hawai'i, of its regular meeting  
and executive meeting scheduled for:

DATE: Wednesday, November 7, 2007

TIME: 9:00 a.m.

PLACE: Department of Personnel Services  
Conference Room 629  
Kalana O Maui (County Building)  
200 South High Street  
Wailuku, Hawai'i 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,  
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each  
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an  
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped  
materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services  
at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the  
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to  
charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services  
to make arrangements for inspection or photocopying of documents.

***Agenda - Regular Meeting***

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF OCTOBER 3, 2007 MINUTES
4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:

- A. Letter dated October 23, 2007 from Salary Commission Chair Douglas Levin to Civil Service Commission Chair Brian Cremer concerning the Salary Commission's review of salaries for the Director and Deputy Director of Personnel Services.
6. DIRECTOR'S MONTHLY REPORT:
- A. Update on Human Resources, Payroll, and Time and Attendance System Project.
  - B. Update on collective bargaining matters.
  - C. Update on Salary Commission issues:
    - (1) October 12, 2007 Agenda.
  - D. Update on vacancy report.
  - E. Employee Assistance Program:
    - (1) Letter to Hawaii Employee Assistance Services' new director.
  - F. Annual Employee Awards Program.
  - G. Monthly One-Stop Recruitment re Entry-Level Police Officers.
  - H. Job Fair Participation.
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
- A. Next meeting date: Thursday, December 6, 2007
  - B. Annual refresher training on Maui County's Anti-Discrimination Policy.
8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

***Agenda - Executive Meeting***

- 1. APPROVAL OF OCTOBER 3, 2007 MINUTES
- 2. ADJUDICATORY FUNCTION:
  - A. New Appeal:
    - (1) CSC-AP #2007-7, Appeal concerning removal of name from Police Officer I eligible list, Exam No. 07-66.
      - (a) Letter dated October 9, 2007 acknowledging receipt of appeal.
      - (b) Letter dated October 9, 2007 to Chief of Police transmitting a copy of appellant's appeal.
      - (c) Schedule hearing date.

- (2) CSC-AP #2007-8, Appeal concerning non-selection to Landfill Attendant position, Exam No. 2007-40.
  - (a) Letter dated October 17, 2007 acknowledging receipt of appeal.
  - (b) Letter dated October 17, 2007 to Director of Environmental Management transmitting a copy of appellant's appeal.
  - (c) Schedule hearing date.

B. Pending Cases:

- (1) CSC-AP #2007-3, Appeal against the Department of Parks and Recreation concerning rescission of job offer as a result of the pre-employment/post-offer drug screen.
- and
- (2) CSC-AP #2007-4 (consolidated with CSC-AP #2007-3)  
Appeal against the Department of Department of Personnel Services concerning determination of unsuitability for employment as a result of the pre-employment/post-offer drug screen.
  - (a) Respondents' supplemental brief on jurisdiction received October 2, 2007.
  - (b) No reply brief received from Appellant; was due October 23, 2007.
  - (c) Discuss jurisdiction issue with legal counsel Deputy Attorney General Maria Cook.
- (3) CSC-AP #2007-6, Appeal against the Director of Public Works concerning non-selection to Administrative Services Assistant I position in the Department of Public Works, Highways Division, Wailuku District.
  - (a) Notice of Hearing Letters dated October 3, 2007 to appellant and respondent Director of Public Works scheduling appeal hearing for December 6, 2007.

C. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2007-5, Appeal against the Director of Personnel Services concerning rejection of application for Exam No. 2007-96, Computer Systems Support Technician I.
  - (a) Letter dated September 14, 2007 to appellant scheduling appeal hearing on November 7, 2007; return receipt received.
  - (b) Letter dated October 23, 2007 from appellant requesting a continuance of the appeal hearing and enclosing her position statement and Exhibits A - C.
  - (c) Letter dated October 30, 2007 from respondent concerning appellant's request for continuance.
  - (d) Respondent's position statement.

- (e) Department of Personnel Services' staff report.
- (f) Respondent's first amended position statement.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 12:06 P.M. on this 1st day of November, 2007 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: [personnel.services@co.maui.hi.us](mailto:personnel.services@co.maui.hi.us). Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,  
Civil Service Commission

By   
Lynn G. Krieg  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 12:06 P.M. on this 1st day of November, 2007.

  
For: COUNTY CLERK, COUNTY OF MAUI