

**MAUI REDEVELOPMENT AGENCY
REGULAR MEETING
OCTOBER 24, 2014**

APPROVED 12-19-2014

A. CALL TO ORDER

The regular meeting of the Maui Redevelopment Agency (Agency) was called to order by Mr. Bill Mitchell, Chair, at approximately 1:02 p.m. Friday, October 24, 2014, in the Planning Conference Room, First Floor, Kalana Pakui Building, 250 South High Street, Island of Maui.

A quorum of the Commission was present. (See Record of Attendance).

Mr. Bill Mitchell: Welcome. Good afternoon everyone. We'll call to order this afternoon's MRA agenda, October 24th, 2014. In attendance we have Mr. Jonathan Starr, Vice-Chair Don Fujimoto, Tom Fairbanks, myself, Bill Mitchell, our staff planning guru Erin Wade, and Corporate Counsel Richelle. Richelle, right?

B. PUBLIC TESTIMONY - At the discretion of the Chair, public testimony may also be taken when each agenda item is discussed, except for contested cases under Chapter 91, HRS. Individuals who cannot be present when the agenda item is discussed may testify at the beginning of the meeting instead and will not be allowed to testify again when the agenda item is discussed unless new or additional information will be offered. Maximum time limits of at least three minutes may be established on individual testimony by the Agency. More information on oral and written testimony can be found below.

C. APPROVAL OF THE MINUTES OF THE AUGUST 22, 2014 MEETING (transmitted to members via e-mail)

Mr. Mitchell: First on today's agenda we'll take public testimony from anybody that would like to testify on one of the agenda items. You'll have three minutes. You can either testify now or you can wait till that agenda item comes up for review and comment. Anybody in the public would like to make testimony now? Seeing no one, we will proceed on to item C, approval of the minutes of August 22nd, 2014. Did everybody have a chance to review those. If you have any comments, questions? If not, we will entertain a motion to approve those.

Mr. Don Fujimoto: So move.

Mr. Mitchell: We have a motion to approve. Any discussion? Seeing none, do we have a second? We have a second from Tom, so those minutes will be approved as transmitted.

It was moved by Mr. Don Fujimoto, seconded by Mr. Thomas Fairbanks III, then without an oppositions, the August 22, 2014 meeting minutes were approved as transmitted.

D. DESIGN REVIEW

- 1. Mr. Mike Yamamoto representing McDonald's Restaurants of Hawaii, Inc. requesting an MRA Design Review to make improvements to the site including the relocation of some of the facilities at the rear of the building, adding a second drive-through lane for ordering, and new landscape improvements at 2138 Main Street, Wailuku, HI 96793, TMK (2) 3-4-013-080 (MRA 2014/0001)**

Mr. Mitchell: Item no. D on the agenda is a design review for McDonald's. I'll let Erin describe the application. You did get the application and description of what they're asking for in your packet for this week. Erin, do you want to tell us what they're proposing to do?

Ms. Erin Wade: Sure. Staff provided a brief summary to you folks, but the applicant originally submitted design review for the site and the building. Having looked at the requested changes, we, we asked for some additional revisions to the building design. But, it made sense for applicant to move forward with the site plan revisions. So I'll let Bryan Esmeralda who's representing the applicant share with you the details.

Mr. Bryan Esmeralda: Hi. Good afternoon Chair, members. My name is Bryan Esmeralda of Munekiyo & Hiraga, here representing McDonald's of Hawaii to present the proposed Wailuku McDonald's site plan improvements. The applicant for this project is McDonald's Restaurants of Hawaii. And I apologize, Mr. Mike Yamamoto was unable to be here with us this afternoon, but we have the restaurant operators, Diane and Chad Sumida, here today to answer any questions you may have. The architect is AD2 International and we have Mr. Wesley Deguchi here today. And planning consultants are Munekiyo & Hiraga, myself and Mr. Mike Munekiyo are here this afternoon.

I know everyone's familiar with the Wailuku McDonald's location but just to give some context. The restaurant is located here on Main Street. It's located between the Wailuku Townhouse Building and the Good Shepherd Episcopal Church. The restaurant is located in a pretty busy area of Wailuku a mist other business and office establishments -- the Bank of Hawaii, Uptown Chevron, the State Courthouse is located across the street with the County buildings beyond that.

The Wailuku McDonald's Restaurant hasn't undergone a renovation, a major renovation since a reconstruction project they undertook in 1993 following a fire the year prior. The current drive-thru and parking lot configuration results in a queuing of cars particularly during peak hours and this is because the entrance and exit points are shared with the Good Shepherd Episcopal Church. At this time we are proposing site improvements to be done. As Erin said we did submit an application for exterior architectural improvements, but the designs of those are still being worked on and those will be submitted for design review at a later date. The proposed upgrades are in keeping with the Corporation's campaign to upgrade all of their restaurants nationally.

So at this time we'd like to propose a reconfiguration of the existing drive-thru to accommodate a dual order taking station configuration. There will be no change to the drive-thru exit. It's just

simply putting in a second entrance and order taking point. This is to help with the efficiency in order taking. It's been done at numerous restaurants nationally. It's been shown to improve their, their processing of cars and hopefully this will alleviate the queuing that we see in the parking lot. Related to this is also the relocation of an enclosed trash receptacle and walk-in freezer to accommodate that second order taking point. And also landscaping improvements and parking lot re-stripping.

And just to go over some of the existing conditions of the restaurant I have a few photos to show. This looking at the restaurant entrance across Main Street. You see this is the exit of the restaurant onto Main Street, the drive-thru exit right here, Wailuku Townhouse building beyond that. This is the restaurant parking lot. Again, this, this driveway is shared with the Good Shepherd Episcopal Church which is located to the right, just off of this photo. The drive-thru entrance is back here. This is the photo at the existing drive-thru entrance. This is the existing walk-in freezer that will be relocated to accommodate the second drive-thru entrance. That second drive-thru entrance will be right here and it will merge with the existing drive-thru lane. And this is the existing drive-thru lane. Again, there will be no changes to this configuration. And this will remain as is, along with the drive-thru exit, which will also remain as is.

So again, before you for your review and approval are the propose reconfiguration of the existing drive-thru to accommodate that second entrance and order taking point, the relocation of the trash receptacle and walk-in freezer, and the landscaping and parking lot re-stripping. At this time I'm going to turn it over to the project architect, Wesley Deguchi, just to walk through some of the drawings and designs.

Mr. Wesley Deguchi: Thank you Bryan. Members of the committee, yes, my name is Wes Deguchi. I'm the architect for McDonald's, and so I'd like to walk you through this proposed site and drive-thru renovation. We'll start with the existing plans. So this is the existing condition, condition of the site. We have the store located here. The drive-thru lane, Main Street entrance/exit through and to the church parking, parking lot, and additional parking stalls along here. So we would be focusing really on this area here. As Bryan mentioned there is an external storage freezer here and also the -- sorry, too much Coke I had for lunch -- the trash enclosure is right here. And, and then -- so this is the, the area of, of improvements here.

Okay, so what we are proposing . . . is what's called a side by side order point, and this, this is pretty typical. These are all basically standard components from McDonald's and we, we have actually certain distances that we have to maintain for efficiency, certain widths that we have to also abide, abide for the drive-thru. But in essence from one lane ordering point we're going to do two, or proposing to do two at, at this location here. There's a gate for height restrictions for the vehicles at this point here, and then they merge, and then the cash and the present windows remain the same. And then basically exit out as, as a not, they normally do.

So to do this we need to move the freezer that's here and we're proposing to put it as part of the building, tucked in the back of the building, next to the existing freezer. So this is their freezer right now, and so basically the addition would be side by side with the existing. And

then to do is a chain reaction. This is the trash enclosure area right now so we're proposing to move that to here in the front. The net result of this and re-striping of the parking lot then -- I'll get into the landscaping in a bit -- but the next result is that we need to go, take away two stalls from the existing parking configuration. One for the, this loading stall right here.

Now by doing this we, we feel that, and we have actually data to substantiate this, but by doing this we can improve on the capacity of the, the drive-thru. Typically at peak hour is about 100 cars an hour that a single lane can, can accommodate. With this side by side it will go up to 180%. I mean, 180 cars which is 80% increase. And as you know if you drive by here during your lunch hour or afternoons, the queuing is, you know, there's always cars here waiting to get in. So we feel that if we can increase the ordering and the drive-thru experience we can then decrease the, the queuing that's happening, that's currently there. And we have other stores that actually we have seen improvements. One is on Oahu, Hawaii Kai. If anybody's been to Hawaii Kai Shopping Center there's a McDonald's right next to the entrance to the shopping center, and they were always having problems with queuing coming out to the entrance, blocking the entrance to the shopping center. Since we've installed the side by side very seldom, very, very seldom do they have any kind of queuing onto the entrance to the shopping center. So, we, we know from other stores this works.

Landscaping wise we're, we are proposing to put three new canopy trees in the parking lot, and this was something that we understand is required for the parking lot improvements. And so three trees. The rest of the landscaping really is existing there. We're not proposing any changes to the existing landscaping. And then of course to get this configuration we need to re-stripe the parking lot. This last shot is a perspective of the rear of the building. So again no, no improvements to the existing store. It currently has it's mansard roof. This is where the existing freezer is. This is where we're proposing to put the additional freezer in the back, tucked, sort of under the existing roof. And then the trash enclosure we're proposing at, at this location here, and that will then free us up to have this dual side by side ordering point at the entrance to the drive-thru. The materials for the finishes for the trash and the freezer would match what's there right now for the time being. And that's. . . that's it. Thank you.

Mr. Mitchell: Thank you members. Anybody have any questions for the applicant or their architect? Don?

Mr. Fujimoto: With the loss of the two stalls meets building code?

Mr. Deguchi: Yes. Yes. Because actually the parking is actually part of the church also. The whole parking stall we'll still . . . (inaudible) . . .

Mr. Fujimoto: Okay.

Mr. Mitchell: Mr. Starr?

Mr. Jonathan Starr: Yeah, I have a couple. The -- you're not changing the, the curb, curb entrance, am I correct?

Mr. Deguchi: Correct.

Mr. Starr: Is that a right turn out only or, or can cars turn right or left?

Mr. Deguchi: Well, currently it's not a right turn only. It's, you know, basically -- yeah, there's no signage that says right turn only.

Mr. Starr: Okay. Do you, do you have any idea how many, how many meals or how many customers are served in a day, or week, or a year?

Mr. Deguchi: I'm, I'm sure that the owners have that information.

Ms. Diana Sumida: . . . (Inaudible) . . .

Ms. Wade: I'm sorry could you come to the mic? Thank you.

Ms. Sumida: I'm sorry. Good afternoon. I'm Diane. I own McDonald's of Wailuku. We approximately serve 900 to 1,000 customers a day. And most of them go through the drive-thru because we have to share the parking with the church all time so a lot of people park in our lot and they go across the street or to the courthouse. Or we have a lot of issues where people don't want -- they want to use the drive-thru so we thought this would be the best.

Mr. Starr: How, how many of the 900 to 1,000 are, are -- use the drive-thru?

Ms. Sumida: About 67%, 68%.

Mr. Starr: Wow.

Ms. Sumida: Yeah because of the lack of parking in the area.

Mr. Mitchell: I know because I'm three of those cars at least once a week.

Ms. Sumida: Thank you.

Mr. Fairbanks: What, what hours operations?

Ms. Sumida: We open at five in the morning till midnight.

Mr. Starr: I, I'm, I'm trying to understand, understand a couple of things about Wailuku service industries. I hope you don't mind if I ask questions. It's not -- I'm not attacking the project in any way. That's not what I'm trying to understand. So, the, the trash, the trash -- that you're moving the trash storage, is that, that's not a trash for the customers to throw away the empty packaging. That's locked and that's for your internal staff?

Ms. Sumida: Yes. That's just for our refuse, not for the consumers.

Mr. Starr: And, do you have any idea how many containers, how many loads you do a week, I guess?

Ms. Sumida: Well, we have one, one container that's picked up about three times a week.

Mr. Starr: That's all?

Ms. Sumida: But we have a recycle bin for card boards. They don't like . . . (inaudible) . . . so we could get rid of the other container.

Mr. Starr: I would think it would have been a lot more than three. And there's no, there's no compostable or food scrap that's separate from the, from the general, the general trash?

Ms. Sumida: No. No.

Mr. Starr: How about if drive-thru customers, you know, and I do this, I do this sometimes when I'm in a rush, I'll pull in grab my filet-o-fish or something and then park in one of the spots and then want to get rid of the, the packaging. You have to go in the store?

Ms. Sumida: No, we have outside containers. According to McDonald's standards, we have to have two outside receptacles at all times for the consumers.

Mr. Starr: Okay. So do you have any problems with those getting filled up from pedestrians or other, you know, use food from other places or whatever?

Ms. Sumida: Unfortunately all the time. That's why we have to go out there constantly and empty our bins because people and, you know, at night, people throw their trash by our bin so we have contain them and everything else. And unfortunately Wailuku also has the homeless to contend with and so we have to try and get them out of the rubbish cans too. It's, it's kind of tough.

Mr. Starr: Yeah. We have that too. Do you -- can you quantify how much outside trash ends up in, in your bins?

Mr. Chad Sumida: At least three, five gallon trash bags a day. . . . (Inaudible) . . .

Mr. Starr: That's at night time?

Mr. Sumida: Yeah . . . (inaudible) . . .

Ms. Wade: Sorry, you have to come to the mic.

Mr. Sumida: Sorry. Chad Sumida. I'm Diane's son.

Mr. Starr: Have you ever felt like any other establishments, food establishments in Wailuku, are

bringing, kind of sneaking their trash into your, into your, either your dumpster or into your receptacles?

Mr. Sumida: No, I don't feel like it's other establishments.

Mr. Starr: Okay. Because there has been a problem of that in, in other places of Wailuku.

Mr. Sumida: We get a lot of green waste mostly I find out. So people will toss, like, their clippings from their lawn or they'll pick up all the leaves in their back yard and they'll leave it by our trash dump so we can throw it away for them.

Mr. Mitchell: So you drive-thru, get your filet-o-fish and dump your trash at the same time.

Mr. Sumida: I actually caught a guy hauling it on his back from his truck, walking through our drive-thru lane, dumping it into our trash can. It happens all the time unfortunately.

Mr. Starr: Yeah, we have a problem with our dumpsters with people dumping them up with stuff.

Mr. Sumida: Because our dumpster's kind of in the back, you know, we try to lock it too. So it makes it a little harder, so that's why they leave it up front now instead of walking it in the back. It's too heavy for them to throw over the wall.

Mr. Starr: How about the homeless issue with, with your trash?

Mr. Sumida: Not so bad in terms of leaving trash. But they always rummage through the trash because they're looking for the cups to get free soda. And then the church right next to us at night time they hire the sheriff to kind of kick those people out so they don't hang around too.

Mr. Starr: Okay. Do you have any ideas or suggestions regarding traffic flow and pedestrian flow, or even with the, the homeless issue and clean issue regarding, regarding the town that come to mind?

Mr. Sumida: Actually I was having a talk with Bryan earlier about that, you know, like, more walkable. But off the top of head, I can't really think of anything direct, except just having more presence for people that kind of bring that to attention that if they're laying around inside of little cracks in between the buildings or in front of . . . (inaudible) . . . it's kind of inside. I see people hiding out over there all the time, at night time. So I think during the day time the people pose kind of a, not really a threat, but, you know, they don't want to be around when there's more people walking around. But at night time it just kind of goes dark. I mean, there's not a lot of lighting in Wailuku too so, you know, you can't really see inside of there as well. But during First Fridays, I notice you don't see any of those people around because the officers are there and there's a lot of foot traffic. So, I think just having more foot traffic will kind of deter those people from being around.

Mr. Starr: And First Friday it's less of a problem, not more of a problem.

Mr. Sumida: Less as a problem, yes.

Mr. Starr: I never thought of that, but I think you're right.

Mr. Sumida: And when I was in Nashville -- I'm kind of off the topic but they would have a sign that says if you give money to those people then you can get fined by police officers. I thought that was very interesting.

Mr. Mitchell: Tom, did you have anything?

Mr. Fairbanks: I was just curious what is the average transaction time for the walk-in?

Mr. Sumida: The, I would say the average is about 2 ½ to 3 minutes.

Mr. Fairbanks: Yeah, because you have a such, such a minimal walk in. I couldn't see why . . . (inaudible) . . . I mean, as far as for the restaurant, it doesn't need for the church and for everyone else that's parking.

Mr. Sumida: Yeah.

Mr. Fairbanks: It looks like 22. If you take an average of 15 hours you're open, it's about 22 per hour.

Ms. Sumida: Yeah, the majority of our walk-in customers are the people that comes from the city and county during their lunch break so we try to get everybody stacked so we get them to fit and get them out as quickly as possible.

Mr. Mitchell: Erin?

Ms. Wade: I just want to remind commissioners to talk into the mic.

Mr. Mitchell: Any other comments Don?

Mr. Fujimoto: I have a question.

Mr. Mitchell: Sure, go ahead.

Mr. Fujimoto: You guys accept the recommendations from the staff? The two recommendations? Are you, are you familiar with the –

Mr. Sumida: Staff recommendations?

Mr. Fujimoto: Yeah. Were you going to do a presentation right?

Ms. Wade: Yeah, I can summarize.

Mr. Fujimoto: Or am I jumping the gun?

Ms. Wade: Actually Bill might have a couple of questions.

Mr. Mitchell: I have a couple, a couple of comments because I'm intimately familiar with your drive-thru and I think this is a very good idea. Two things, I noticed in the morning and you probably see it, there's a lot of foot pedestrian cross traffic from the church property across to the county and the state buildings. I don't know if it makes sense or not to put some sort of identification, there, where the double drive-thrus come in, like, a cross walk stripping or something just so people know they're suppose to walk and they don't wander up and kind of wander around through the isle and then end up going somewhere they don't know they're suppose to go. I mean, most people know where they're going, but it might be an idea to keep people directed on the sidewalk because they, they tend to walk right up your sidewalk and then they take the crosswalk at the exit, the drive-thru exit to go up on the sidewalk and cross to the State. We've not been successful, the MRA has not been successful but we understand a need for a crosswalk on Main Street there. It's really dangerous. I mean I don't know how many times I've almost hit somebody as I pulled out your parking lot and they're, they're stepping across the street.

The other thought I had and suggestion is when you leave the drive-thru exit and come out back out into the driveway onto Main Street, it's a very tight corner and I have a fairly small SUV, but it's, it's still if you have a big truck turning in and you have a car turning out it's, it's, there's a conflict there. And it would be if you're in here doing this work it would seem to be probably not a lot of cost to soften that curb.

Mr. Deguchi: Right where the exit sign is?

Mr. Mitchell: Yeah, right where the exit sign is. It would make a smoother turning movement to get cars out of that, around that corner when you have other cars coming in. And I know sometimes, sometimes I order the chicken salad and I have pull up and wait for it, and then somebody's going to come by me, and then it makes it even more difficult because that radius is tight, the turning movement on a car coming out. They almost have to turn. They have to turn into the incoming lane in order to get out, so something to think about. It might just make the turning movements in that condition a little better. But I think it's a great, great idea, great suggestion for the double lanes will certainly help the queuing in the parking so that, that works out well.

Mr. Deguchi: Thank you.

Mr. Fairbanks: I have one other suggestion.

Mr. Mitchell: Yes, sir.

Mr. Fairbanks: That would be the, the enclosure for the garbage, I'm assuming that, that tree kind of does block the view of it a little bit. I'm thinking I don't know if you wanted to -- are you

going to use the stucco for that or, for that enclosure? I'm just thinking maybe you could find something that was a softer look. I don't know if you can or not. Cause it's kind of, you know, already there's the big concrete buildings around it. It would help anyway if you could if there's any --. I'm not saying it's the end of world.

Mr. Deguchi: We certainly will take a look at that. Right now, I mean, it's just a CMU concrete masonry unit construction, six feet high and with a EFS finish, you know, to match the store. And perhaps it's something that maybe we could discuss when we come in for the exterior of the building because we certainly want to have it all tied together.

Mr. Fairbanks: It was just a suggestion.

Mr. Mitchell: And on, on that note I'll add another suggestion when they come in because you're doing a new trellis on the drive-thru exit is that right? Are you doing a new trellis?

Mr. Deguchi: No, no trellis.

Mr. Mitchell: No trellis.

Mr. Deguchi: Yeah, that won't be in this phase. I see, you're -- yeah, I'm sorry, the site plan that we have actually encompasses -- yeah, it doesn't just encompass the drive, the site improvements, it has part of the what they're doing for building so I apologize for that.

Mr. Mitchell: No, that's fine.

Mr. Deguchi: No trellis. Nothing for the building at this time.

Mr. Mitchell: At this time. My thought is some times we'll do a trellis over those trash enclosures and it just makes it look a little bit less like a trash enclosure. So if it ties into the architecture if you could take a look at it.

Mr. Deguchi: Sure. And it could it be something we could add on to when we come in for the building revision.

Mr. Mitchell: Absolutely. We do want to want to open it to another round of public testimony if anybody has comments on this particular project. Seeing none, we'll close public testimony. Thank you. Yes sir Mr. Starr.

Mr. Starr: I, I think this is directed to, to staff which is if there's a desire to initiate a crosswalk what would be the process and how can we do that?

Ms. Wade: Actually the mid block crossing somewhere between where McDonald's pedestrians enter the sidewalk and above kind of by the Wailuku Town Homes was recommended in the pedestrian, the State Pedestrian Master Plan. So I think maybe the first step would be checking with the folks at, the planners at the State DOT first, to find out if it's been scheduled and then

how to go about getting it scheduled.

Mr. Starr: Yeah, can we -- we all feel that would be the thing to help move that along?

Mr. Mitchell: The State. Yeah, that's a State. That's one of the State's project, yeah.

Mr. Starr: And would it be useful also if maybe the operators also might, might be interested in sending a letter?

Mr. Sumida: . . . (Inaudible) . . .

Ms. Wade: Right. Yeah. I can coordinate with you if you'd like to do that.

Mr. Mitchell: Any other questions, comments? Do I have a motion?

Mr. Starr: What are being asked to do?

Mr. Mitchell: I'm sorry. Go ahead and read staff, staff report.

Ms. Wade: So based on the presentation today and the information submitted prior, the staff recommends approval of proposed improvements . . . condition, with the following conditions. The materials for the trash enclosure -- at the time when I wrote the staff report we didn't have so -- we now know that would be the EFS finish to match the store with wooden doors for now and could be updated into the future. We've requested that the applicant shall minimize traffic interruption on Main Street by doing one of two things. Either to utilize smaller vehicles that do not impact site circulation or cause off-site congestion for the deliveries, or if a semi-tractor trailer must be continued to be utilized adjust delivery times to non peak demand hours. And henceforth we would prohibit delivery between the hours of 7 a.m. and 9 a.m., and between the hours of 3 p.m. and 5 p.m. In addition, the members have recommended the following conditions, include pedestrian crosswalks at the front door and at the outer edge of the drive-thru for ordering. To soften the radius of the exit driveway. And finally, in the next phase, to consider a trellis over the trash, over the trash enclosure.

Mr. Starr: So my understand, though, is before . . . is it before this is done or is that going to be separate stage when they're going to come back with an, an architectural presentation and a new, a new look?

Mr. Esmeralda: Yeah, for now, we were just proposing the site improvements and the architectural refresh will come back before this body at a later date.

Mr. Starr: So in other words you're going to do the second drive in but not the -- and move the trash and all that but -- and then --

Mr. Esmeralda: That's what we're proposing today, and then the building will remain as is for now. We'll come back and propose architectural changes later.

Mr. Mitchell: Do we want to specify the deliveries of the semi tractor trailers would be Monday through Friday?

Mr. Fairbanks: So on Saturdays they can deliver whenever they want.

Mr. Mitchell: Yes.

Ms. Wade: It would be good to hear from the applicant about whether . . . (inaudible) . . .

Mr. Fairbanks: Yeah.

Mr. Starr: Yeah, and whether they can be after hours too.

Mr. Mitchell: Yeah, does it, does it matter.

Mr. Fairbanks: Why do we even need to put that in?

Ms. Wade: The reason staff -- if that's a formal question -- the reason that the discussion about the delivery trucks is on there is because there's significant queuing during delivery times which generally happens some time between 7:45 a.m. and 9:00 a.m. in the morning where the truck because it's so large at this point has to advance past the driveway and then reverse into the driveway and it's during peak demands. So it's at the time where all of the business traffic that's coming into Wailuku is waiting and it queues often down past down Central at the time that this is occurring. So the request is to modify the delivery schedule or vehicle in order to not impact the, the peak traffic times on Main Street.

Mr. Fairbanks: So if they modify the vehicles then they're not, they're not bound by the time.

Ms. Wade: Right.

Mr. Starr: If they could just turn in there --

Ms. Wade: Yes.

Mr. Starr: -- it wouldn't be a problem.

Mr. Fairbanks: Yeah.

Mr. Starr: Sometimes it . . . (inaudible) . . . town.

Mr. Mitchell: Because this would be less restrictive, correct?

Ms. Sumida: I'm sorry, can I respond to that?

Mr. Mitchell: Yes, please.

Ms. Sumida: Monday through Fridays are, are good, and we need to work it out with our major distributor, Golden State Foods, on the time framing. But a lot of times because of weather or the containers that's being unloaded they're not sure, like, when we can get deliveries. So at that point of time, I mean, if there's exception to the rule, I hope, that you'll understand that we can't, they can't keep a real rigid time table, yeah. So, that's kind of really tough in terms of delivery. But, you know, we're trying to work it out with our Golden State Food where we're trying to meet that time frame so they do it on an off period.

Mr. Fairbanks: We're suggesting that maybe if they could try and use a smaller vehicle they could deliver anytime.

Ms. Sumida: I think it's just not cost efficient at the moment because of the island and trying to fit all the stores into the container. If we do separate it's going to be very costly to us.

Mr. Mitchell: Mr. Starr?

Mr. Starr: I know would have trouble supporting any, any improvements as long as that tractor trailer is going to continue to block traffic during peak hours. I mean, I, I feel that perhaps the hours between 7 p.m. and 7 a.m. would be suitable for bringing that, bringing that in and out. But, I, for one, feel that the status quo is intolerable.

Ms. Sumida: Yeah, and we're, and we're trying to work on it. And then, you know, I noticed traffic dies down after 8:30 a.m. so if they could bring it after 8:30 a.m. if they can't make it before 7 a.m., that would be okay. Stay away from the school period.

Mr. Starr: After 8:30 a.m. doesn't satisfy me either. So you're not, you're not willing to make any . . . any . . . fix any time adjustment or anything with that at this point?

Ms. Sumida: Well, whatever you guys bring up we will take back to Golden State Foods and they would have reconfigure their schedule so we can meet what you think is suitable.

Mr. Starr: Mr. Chair my feeling is we should defer this item until we're able to resolve this because this is, you know, since we are talking about the traffic in and out and, and this problem. I think this is time to, to address it. So maybe we should defer it to, until we can find, find a solution. Because it ties up the whole time and it's not good.

Mr. Fairbanks: Do we need to defer it if it's already in the proposal, or whatever you call this?

Mr. Mitchell: It's already conditioned.

Mr. Fairbanks: It's already conditioned. Do we need to defer it? It's already conditioned so it's required, isn't it?

Ms. Wade: Well, I mean, technically it would, it would be such that they couldn't make the improvements that they're proposing without being able to comply with the condition and either

option A or option B. They would have to figure out how to comply with those before moving forward.

Mr. Fairbanks: Well, I think that's, I think that's fair and if they find somebody else to deliver in a truck that can, you know, I guess, like you said Golden State or whoever it is delivers your stuff. I mean, I don't see why we should defer it if it's in the conditions already.

Mr. Mitchell: Right, so they're agreeing to the conditions if we approve it today essentially, correct? Because they're conditions of approval.

Ms. Wade: Well, I mean, they're not necessarily agreeing. What, what you're saying is these are conditions upon which we agree to approve it.

Mr. Mitchell: Right. Right.

Mr. Fairbanks: Well, it, it, you know, it is intolerable, I guess. You know I'm not here in mornings so I don't see. But I know that Jonathan knows that –

Mr. Starr: No, when I can't get out of my property.

Mr. Fairbanks: No, I understand. I understand. In fact your attendance and everybody so I think that why should we defer it? It's already in the conditions. They can -- it will be up to them to defer if they can't meet conditions.

Mr. Mitchell: And they'll be coming back in for another approval for the architectural component to it.

Mr. Fairbanks: I don't want to hold them up. It's –

Mr. Mitchell: Yeah.

Mr. Fairbanks: -- unnecessary.

Mr. Starr: I'm willing to go with it as long as we have a, a condition that says, does what we need and, and that they'll have to go along with it. I don't really like it because it's only -- because 9 a.m. to 3 p.m. they can still continue to tie up Main Street. You know, I don't really think that's, that's good. I think that it should be . . . the prohibited hours should be 7 a.m. to 5 to 6 p.m.

Mr. Fairbanks: Well, part of the problem, I think, from the standpoint, just from the people, people in the food business, the companies that deliver and stuff they don't deliver after four. They're, they're scheduling their staff so that they're there at five to unload these trucks, and load them up, or they load them up the night before, and then their people come in the morning and deliver. So for them to -- she can go back and ask them but I think for them to have to deliver like that, maybe it's, well, it just seems a little unreasonable.

Ms. Wade: The other reason staff identified just the hours of peak demands that were, that were notified when the traffic study was done for the parking structure is only, primarily because we know with certainty that this is peak demand times and that traffic is about double what it is at off hours, you know, not during peak demand times, at this time. And the same thing understanding that if for some chance the delivery missed their window of opportunity before 7 a.m. to have prohibited them from delivering till 5 a.m. we know that they're getting deliveries many times a week. So they could in theory then run out of food which is bad for Wailuku. I mean we don't want any business to not be able to, to do what it's in business to do because then people go, well that McDonald's never has food so we're not going to Wailuku, where they may visit several other businesses at that when they're here. So we want to give them an opportunity to succeed certainly. We just don't want to inhibit the important flow of traffic during peak demand times.

Mr. Mitchell: Okay. Is that -- it doesn't, it doesn't fix it all. I guess we could ask the applicant, because you're going to be back for an architectural portion of this to give us some clarification when you come back after having talked to the distributor if you could narrow that window so
—

Ms. Sumida: Yeah, we'll go back and talk to them, and then I guess when we bring the architect we'll update you.

Mr. Mitchell: It will still be condition, though, of this approval. But you can give us more information the next time you come back. Okay, any other comments? Do I have a, a motion?

Mr. Fairbanks: I move that we approve this phase, the McDonald's project.

Mr. Mitchell: Any discussion?

Mr. Starr: As, as recommended with conditions.

Mr. Fairbanks: As recommended with conditions.

Mr. Mitchell: Okay. Any other discussions? I got a second?

Mr. Starr: Second.

Mr. Mitchell: I got a second from Mr. Starr. All those in favor? Aye. Approved as so noted. Thank you very much. When do you expect to actually do the improvements? Just out of curiosity, do you have a construction schedule?

Mr. Sumida: We don't have an exact construction schedule, but we're looking at sometime next year. Hopefully by the ending of 2015, maybe the beginning of 2016.

Mr. Mitchell: Okay. We'll -- Erin will work with you related to the crosswalk on Main Street. And if we can get your support with the State that would be helpful.

Mr. Sumida: Definitely.

Mr. Mitchell: And that would be good, good for everybody and a safer condition. Thank you very much.

Mr. Sumida: Yeah, I agree. Thank you. Thank you.

Mr. Starr: One other comment.

Mr. Sumida: No problem.

Mr. Starr: You know, please find a way so that the, you know, the problem with the tractor trailer is during the –

Mr. Sumida: During the peak period. Definitely.

Mr. Starr: Well, more than the peak period. It, it stops being a problem that stops traffic for a while on Main Street until you can figure something out.

Mr. Sumida: Okay. Definitely. Thank you.

Mr. Mitchell: Thank you very much.

It was moved by Mr. Thomas Fairbanks III, seconded by Mr. Jonathan Starr, then unanimously

VOTED: to approve with the conditions as discussed and presented.

Assenting: T. Fairbanks, D. Fujimoto, B. Mitchell, J. Starr

Excused: C. Ball

E. OLD BUSINESS

- 1. Continued discussion on amendments to the Wailuku Redevelopment Area Zoning and Development Code Chapter 30.13 Off-Street Parking Loading. (Action may be taken)**

Mr. Mitchell: Alright we'll move on to Old Business, Item E. Continue discussion on the amendments to the Wailuku Redevelopment Area Zoning and Development Code, Off-Street Parking and Loading. Erin, you can bring us up to where we left off last.

Ms. Wade: So I made all the changes that were requested from the -- for last time and I submitted the press release. It was published on Tuesday, for the November meeting as administrative rules to the Wailuku Zoning and Development Code. So unless there's any

further changes no action is needed today. It will proceed to public hearing on November 21st.
21st.

Mr. Mitchell: Any, any comments or discussions?

Mr. Starr: I have a couple.

Mr. Mitchell: Yes sir.

Mr. Starr: One is I'd like to compliment our brilliant and hard working staff and Office of Corporation Counsel for working so that we didn't have any problem in getting this, getting this done. You know, there's more than meets, than meets the eye, and I'm really happy that it's moving along. I do not want to delay this for more than a few seconds because it's great and, you know, I'm happy it's moving along. But there are some areas of the zoning and development code that I feel like now that we're, we've moved hopefully beyond the off-street parking and loading we, it would be a good time for us to look at. And so I'd like to discuss whether we can direct our, our staff to being making revisions to Articles 1, 2 and 5 of the Wailuku Redevelopment Area Zoning and Development Code, and then bring them back for the MRA's review and comment. And perhaps Erin can give a little more background on some of the ideas that we might be able to work on.

Ms. Wade: Many of the things that's I'm going to mentioned have come up during MRA meetings where the minimum lot size, actually, often exceeds the lot sizes within the district. Same thing with lot widths. We have discussed additional height options in the business mixed use district. In the general provision section and in the enforcement section we have talked about enabling variances from different sections of the code which now having talked to Corp Counsel it sounds like we can actually codify if we put the right wording in the document. So working closely with Corp Counsel, both Richelle and Mike Hopper were in the discussion with Ed Kushi the other day regarding the zoning and development code. So we kind of like to team to make some additional revisions if you folks prioritize that as being important to the body.

Mr. Starr: Did you say you had some discussion about that last year when we were setting our priorities? Is that kind of already on the, on the A-list?

Ms. Wade: You said you wanted to get the parking section out of the way. You know, first thing first. Because that's the hottest issue. And then move on to the district. So if you feel that this is the right time I'd be happy to work on it.

Mr. Mitchell: I think we also talked about looking at maybe modifying them to be more as development standards similar to –

Ms. Wade: Maui Tech Park.

Mr. Mitchell: Yeah, like the Maui Tech Park. So not completely throwing them out but starting over with the new format. So I mean, I don't know if that's something that would interest. I

mean, it's, it's a bigger project but it would, it would blend itself to more flexibility in each of those areas.

Mr. Starr: It's that more form –

Mr. Mitchell: Form based code. Thank you. Form based code. That's the word I was looking. A form based.

Mr. Starr: So it's getting away from the Euclidian.

Mr. Mitchell: Correct. Correct. And they're plenty of examples of those so it wouldn't be, it wouldn't be hard to template one and change it to things that would be applicable to Wailuku Town. That would be the other way to look at it. Not just rework with what we have but actually go to a form based code and redo it.

Mr. Starr: And then probably when we get through that, that would be the time to do a, kind of a more encompassing process to get it, to make sure that it's all . . . (inaudible) . . .

Ms. Wade: Sure, and everything ties together correctly. That's the challenge when you tinker with individual sections of zoning ordinances. It all has tentacles into the various other sections. So at this point it would be more of a continued sort of acupuncture changes about getting to the correct direction. And then maybe adopting those and then doing a full sail update. I think the incremental approach will allow development and redevelopment to continue moving forward and not stall because we're writing a whole new form based code. But then ultimately that would be the end goal, and maybe that's got a year and a half time . . . (inaudible) . . .

Mr. Mitchell: Any thoughts Tom? Don?

Mr. Starr: It makes sense to me. What's the hist, what's the history of, of the . . . of the Zoning and Development Code? I, I believe there was something in 2000 it was adopted. In 2002 . . . there were changes adopted by administrative rules based on the 2000. Or was it, why was it passed before that?

Ms. Wade: No, it wasn't, but what we learned -- what I learned at the meeting with Corp Counsel and those who have staffed the MRA previously, both the staff members who were here previous to me were in attendance at the meeting. In 2000 the, the Wailuku Redevelopment Plan was adopted. And that identified a series of actions that Council essentially authorized the MRA to undertake. And one of those actions was developed, what it says in the plan, a small town development code which materialized as the Wailuku Redevelopment Area Zoning and Development Code. Therefore that was then adopted as administrative rules with the plan having given the MRA the authority to do so. So that's kind of the history of it. The Zoning and Development Code has not been adopted, or has not been amended until now. So this will be the first amendment to that document with the parking changes.

Mr. Starr: And then looking at a, a more organic upgrade that is really more a form and function, form and function based which, I mean, to me that's what we're . . . (inaudible) . . .

Ms. Wade: Right.

Mr. Starr: Is -- would we be best in bringing on a consultant that has a, a breath of experience in, in doing that to advise us?

Ms. Wade: That would be the, potentially the fastest. We may look to Honolulu for their TOD because, you know, they gave us the draft of the ordinance that they're using which is more of a hybrid which actually is probably the best route for us to -- a hybrid between Euclidean where you're going to want some defined maybe parking and some other things. And, but, ultimately maybe to work with a consultant to identify what we want. You know, here's, here's different versions of ordinances we really like. This is what we want to accomplish and then moving forward from there. So I could start bringing to you some sample ordinances and we can start pulling out too what you like about those.

Mr. Starr: Is that Harrison Rue's, the TOD?

Ms. Wade: Right. Yeah. It has things like density bonuses for affordable housing and some other key features that it goes beyond your typical zoning to incentivize development.

Mr. Starr: Are there any groups in Hawaii? People in Honolulu that are, that, you know, of that are really good, really . . . (inaudible) . . . with this?

Ms. Wade: I don't know, but if there's any in Honolulu. I know the TOD folks hired a firm from the mainland, and so did the Research and Tech Park.

Mr. Starr: Who did they use?

Ms. Wade: They used . . . (inaudible) . . . and Associates, but that would be a huge cost. We would want to call in Planning. \$83,000 annual budget, we'd probably have to string together three years of funding to pay them to do the job so --

Mr. Starr: Unless we can get that as a separate item.

Ms. Wade: Right. Right. Yeah.

Mr. Starr: I'd be willing to try and start this cycle if we can quantify it.

Ms. Wade: Well, I think, you know, you folks do need to determine your priorities. So we have our, you know, our six priority list for this year, and then we should maybe identify what we want to work on for next year. The focus for the budget items that we discussed was kind of figuring out what we're going to do with the municipal parking lot even before doing the zoning development code, the larger updates for that.

Mr. Starr: And we're also thinking of circulation study.

Ms. Wade: Right. And that's for this FY16 request. I wish we could do it all at once but we do have to kind of take it one step at a time. Because to do our build out analysis and that's really the next step is, is figuring out the areas in and around the Wailuku municipal parking lot, what level of development can the community tolerate and not reach grid lock or total congestion and incapacity. So that's sort of -- that's going to inform both what has to happen at the Wailuku municipal parking lot and how, how much development we're going to encourage in a form based code.

Mr. Mitchell: Which will partially be driven by the master plan that we're working on.

Ms. Wade: Right.

Mr. Starr: Isn't one of these items that we could try and see if we can get a, get a State grant to, to do, in FY16?

Ms. Wade: I mean, I would have to -- I don't know what grant resources are available in terms of Economic Development. This is really an Economic Development effort, and most states have a nice package for something like this that you can apply for. It's often under Community Development Block Grant funds though, and our County uses those instead for agencies, you know, for non-profit entities, essentially to provide social services instead of actual economic development work.

Mr. Starr: How about just as a State budget item?

Ms. Wade: It's never been done that I know of. But I don't know that it would be impossible. I think we would have to do some research as to when the State has granted funding for something similar in the past. Like, for example, in Hilo town, for the strategic retreat away from the shoreline, I think, there was State fund allocated for that, and it was an Economic Development effort practically. We don't have that kind of eminent threat situation. But there might be another reason for the State to do something like that.

Mr. Mitchell: You want an agenda item for the next meeting to discussion the process?

Mr. Starr: Yeah, but what I'd like is, you know, to know if, if there is kind of a feeling among, you know, the rest of the commissioners asked that this is something we could, we could look, look to possibly do. And then if so, then maybe we could do some research and maybe we could, you know, talk off line to our legislators and have them research a little bit and then we can really discuss it at our next meeting.

Ms. Wade: Well, Kalbert Young still seems to take my phone calls. He's such a nice guy. So, I could give him a call and just ask him, you know, tell him there's not a big rush but if he knows of a fund or any type of a grant that we could apply for, here's what we're trying to accomplish and then I can report back to you on that if you'd like.

Mr. Mitchell: Sounds good.

Mr. Starr: We, we all good with this?

2. Status Update on the Lao Square and Parking Project

Mr. Mitchell: Yeah. Pretty good. Item 2, status update on the Lao Square and Parking Project. Lao Square, I'm happy to report is going in for a permit, and as soon as that -- well, while that's in permit, I think they're going to go out to bid and we'll be looking for the construction of that in the first quarter of next year, so that's moving forward. The Planning Department was. . . worked closely with the Mayor's Office in getting all those necessary permitting and paperwork done, so that, that's going to --. The Parking Project, I assume that's the municipal parking lot?

Ms. Wade: Correct.

Mr. Mitchell: I don't know. Is there a schedule on the municipal parking lot?

Ms. Wade: We did hear from Public Works. This is in your memo update that they're realizing to get it done in this fiscal cycle we have to get a plan together. So they asked me to deliver them a total square footage and they're going to get me a cost estimate for just simple resurface with no other improvements. And then the budget item is \$350,000 so we're going to try to determine if there's an additional funds in there for either landscape or lighting or more re-striping for during the parking lot improvements.

Mr. Mitchell: Okay.

Mr. Starr: I understand one of the Council Members had some concerns and comments that, that there was still a need to do a greater parking project, or a greater mixed use project on the municipal lot. Do we have an answer to that, to that?

Ms. Wade: You mean, at this, during this resurfacing? Because the resurfacing fund probably isn't going to allow for additional parking. Or do you mean during an upcoming evaluation?

Mr. Starr: If there's a discussion of it, what, what is our intent, short term and longer term?

Mr. Mitchell: Maybe I can answer that. My thought was and that the first thing to do would be to redefine the use of the parking lot. How long people can park there to really understand demand. That, that be step one. And then seeing what that is, step two, then would be making, you know, making a determination. Is there actual demand to justify going further to another structure, or has that parking, part of that parking problem has been alleviated because you've got a lot of State and County people there. Like I shared last time it was during, whatever that holiday was, the State and Federal holiday, I went out there and took a picture of it and only a third of the lot was full. So my thought was to go to the Council first and say as part of a phase development plan, the first thing to do is redefine the hourly use, and then see what, see what

we have and then go to the next phase based on that, that usage.

Mr. Starr: My understanding is that right now I think the State is about, what 120 spaces short, and the County is about 135 spaces short. And a lot of that is in, in the muni lot.

Mr. Mitchell: I think that's right. That's right.

Mr. Starr: So, you know, we know we need to clarify and quantify and figure out what we need to do. I know maybe there's some other places where parking could be located, you know, at some perimeter of the MRA area. But if we're gonna be asking for \$350,000 to be spent for a resurfacing and striping, I mean, why, why are, why is it being done? Is it cosmetic, is it safety, is to look a long term for the future? I just want to be sure that we're, that we're messaging and understanding what we're doing.

Mr. Mitchell: I think it's one and two for sure. It's cosmetic and it's safety. We don't know whether it's long term because without understanding what the real dynamic is between the County --. And we understand how many stall they're taking, but what the dynamic will be when we reorient the time frames out there. We won't, we won't know. But, I mean, the lot is a . . . (inaudible) . . . It really is. It's a sad statement for the County in general the way it currently functions. I don't know if there's any lawsuits related to the operation or the pavement out there now, but at some point there will be and that would seem be a fairly inexpensive fix in order to just do nothing but to deal with lawsuits.

Mr. Starr: Can we get some pictures and get that paper on those because I really believe we're going to be asked by the -- ask this question and I, I would feel a lot more comfortable if people were getting hurt and there's pictures of gaps and stuff of that. At least to me, it gives, it give a justification for doing it.

Ms. Wade: Okay.

Mr. Mitchell: And if it's restripped, we can pick up, I think, eight stalls. I know they're not proposing to do that, but I think we can make that a request, that if we're going re -- if we're going to redo it and re-stripe let's do with the new striping to pick up additional stalls.

Mr. Starr: Okay, then there's some, there's some validity to it not just . . . you know, we're doing it because it's there.

Ms. Wade: No. Public Works has to do this as a maintenance requirement regardless and should have done it probably a decade ago. So they do have trip and fall lawsuits for that property right now. They're, you know, they're the ones who actually went in and requested this because it's a liability for them right now.

Mr. Starr: I just want to see that document. And I do agree if we can make out some more spaces.

Mr. Mitchell: Okay, we'll go on to new business. Yuki Lei's here to –

Mr. Starr: Hi.

Mr. Fairbanks: Hey.

Mr. Mitchell: Hey -- share with us needs for First Fridays.

F. NEW BUSINESS

1. Yuki Lei Sugimura on behalf of Tri-Isle RC&D requesting continued funding for security at the Wailuku First Friday events for the 2015 calendar year. (Action may be taken)

Ms. Yuki Lei Sugimura: This is pretty cool. So I'm Yuki Sugimura and when I walked in here I thought this is like old home week because actually almost everyone of you are part of Wailuku and I've done projects with you for many, many years. This is exciting. So, Tom Fairbanks when I was in the Office of Economic Development, he was one of those that kind of came to my office and gave me the idea, hey, let's do something in Wailuku and he helped me start that idea. And I would do projects with the office that Don Fujimoto was in. At that time it was Everett Dowling. And then Jonathan Starr was one of my major, you know, supporters in all those early years, and, I mean, it's amazing. Right, Bill Mitchell, all of you are, this is old home week for me.

But I'm actually here today to ask for your continued support for the Wailuku First Friday event. And as you know, it's a monthly event held in Wailuku town. This month, in the month of November, so I gave you this poster, we're actually going to have Mayor Arakawa before, come to First Friday. He's going to launch the new website which you all have put together. The new brand, the new image, the banners that are up there, so we're going to have this celebration about Wailuku. We're starting our 7th year and this is like our huge, to me, a huge statement of success to see Wailuku come to this point.

As you know in 2000, which Erin was talking about earlier, the Wailuku Redevelopment Area Plan was adopted by the Maui County Council. And as you know, the action items in there were approved by Maui County Council members at that time. But it basically was the, what I call the constitution or the bible for what the actions that needed to be taken for Wailuku town. And one of them hits right into this event which is Market Development 1, promotions and event developments, organized street parties. And then all of this is tied into Market Development 6, which is development Wailuku town activities and business opportunities website.

So I wanted to talk to you a little about what your dollars have been doing for Wailuku town. And not only do you help us put on the event, but, through the success of the years, as you know, the County's developed in 2013, 2012 the Market Street, the Maui Friday town parties. Now on Maui, every month, you can go to a party every Friday, and it highlights the small towns.

So we have taken the success, or the County has taken the success of First Friday and developed a new program. And from there it has, it has actually breathed other activities that go on. And I always say that, Wailuku First Friday, I think, we're viral, I think we're global. And I gave you examples of where Wailuku First Friday is marketed. Just to show you how strong your marketing dollars are, and it brings attention to Wailuku, we're in Hana Hou magazine, in calendar events. So anybody who sits on any one of the Hawaiian Airlines flights, picks up a magazine, you can see us listed in there. We're also in -- and this is kind of exciting -- we were in a Japan publication for two years now, called RISVEL. And they have, like, about 700,000 people that publications that go through Japan. And it was picked up by another magazine which is their largest publication called Antenna. And basically what it did talk about was the Wailuku First Friday, and then, of course, the Maui Friday Town parties, but it highlighted us. So I was thrilled because, you know, not only are we being talked about in, you know, the United States, our own country, but we've already gone viral to other nations for what to do when you're in Hawaii. I also list -- or when you're in Maui -- but I also listed the other publications that picks us up. We're in radio, we're in Maui News, we're in the Weekly Publications, and, you know, we're thrilled. So, I wanted you to see that your dollars are not only putting on the monthly events, but it does help promote Wailuku on a longer term basis which I think is part of, you know, what our mission is in terms of the MRA. Or what your mission is in terms of the MRA.

So this year, I wanted to come before you and ask -- first of all I want to say that we're very grateful to the \$2,000 a month that we get from you. I mean, we use every cent of it. And I made a little summary of, you know, what we spend our money on, and I think initially I came to you saying that I really wanted help and support because we needed to beef up our police presence and we are very successful in doing that. We're now, we have, at a minimum -- we use to have only six when we first started. We close the street. But now we're at 12 police officers always, and that comes to close to, like, 1,900 you know, somewhat dollars. So it's about \$2,000 a month just for that.

This year, on, on 2015, we are also going to be --. All these years, believe it or not, I love them, the IDW union had been given our electricians support. They would come and set up, tear down, and all their equipment we would be using. And I think, I think I made them, like, over use that generosity so they're -- next year, we're going to convert and we have to have our own staff, so that's going to be an additional cost for us and I just wanted to share that with you. As you know, no electrician, no event, so it's kind of an important aspect of our foundation.

And then the other thing that I would like to do is to, is to broaden up the marketing of First Friday and to do really do it through social media. I've been doing classes and trying to understand all of that more and to buy ad time on Facebook or to, you know, take that to the next step. And I think that's how we can take First Friday, you know, to the, to the next level. And so every month, and I looked at how much we've been spending for this year, just for the first nine months out of the year, through our financial records, and we spend about \$6,000 to \$7,000 a month just on putting First Friday together, so there's a lot of, I mean, as you can guess, there's a lot of volunteers, but we also have some basic costs that we cover and we need to cover. Because we're a reoccurring event and I think it helps us because then we don't

necessarily have to spend on much on advertising as I do with some of the other projects that I do because we're like an ongoing, always happening thing so we get a picked up, you know, a lot. And, but I wanted to ask you, if we could ask for 27, \$2,750 to \$3,000 month. I know you have a set budget, or I'm just looking at your priorities that you need to do. I also want to say that if, you know, the \$2,000 month, we're happy and grateful, but I just wanted to share with you some of growing experiences and see if we can, you know, grow together. Thank you.

Mr. Mitchell: Any questions for Yuki? I don't remember. Do you, do you charge any of vendors now? Does anybody --?

Ms. Sugimura: Uh-huh.

Mr. Mitchell: So you do have some –

Ms. Sugimura: Vendor fees.

Mr. Mitchell: -- some vendor fees.

Ms. Sugimura: Yeah. So we have that on a month basis.

Mr. Mitchell: Do you know about what, what's your return on those?

Ms. Sugimura: Just about, just a little under \$4,000. So we get vendor fees about that much.

Mr. Mitchell: So that's up the difference between the \$6,000 - \$7,000 and the \$2,000 that the MRA?

Ms. Sugimura: Yeah, and then we also get some support from Hawaii Tourism Authority.

Mr. Mitchell: Okay.

Ms. Sugimura: And then I'm always looking for sponsors and support.

Mr. Mitchell: Sure.

Ms. Sugimura: And we just Hawaiian Life. It's that new real estate firm. It's right on the corner of Market and Main Street. They, they come in as the support for us.

Mr. Mitchell: Great.

Ms. Sugimura: We also have to pay for the use of the Banyan Tree Park, so that's an expense that -- is Revitalize Wailuku? Yeah, it's Giovanni. We have to pay for the use of that park.

Mr. Starr: How, how much is that?

Ms. Sugimura: So he takes a percentage of our booth fees for that specific lot, so it varies. We also -- I didn't realize they fine tooth comb, but we're also paying him for the electrical that we use so that's in addition to -- it's about \$500 or so plus, whatever the electrical is. So, of course, you know, I ask him if we can have for no charge, but I guess he has his own expenses that he has to cover so. But there's lots of community support that goes into this that makes it happen. We're always grateful for the many, like, help that help us. Or, you know, like the corner of Market and Main that help us, you know, letting us use that lot.

Mr. Mitchell: So we're funded -- they're funded in our budget through --

Ms. Wade: Through December.

Mr. Mitchell: Through December. And so when would we need to reallocate?

Ms. Wade: You know, I had intended to have a budget for you at this meeting but Charmaine had worked on it and I think she had something in this budget cycle that we actually encumbered in last budget cycle. So I want to make sure I have an accurate figure for you because hers was showing we only have \$10,000 remaining for this fiscal year. So, I want to make sure that we get that corrected. But, so, it might be worthwhile to not take action today. I'm sorry to tell Yuki that, but until we know because we also have the parking management plan.

Mr. Mitchell: Right.

Ms. Wade: Which we're pretty certain is going to be over \$25,000 bid threshold marker. So, and we might be able to use some funds from Planning Department for that as well. But I do need to get those things confirmed before we can commit to Yuki a specific dollar amount.

Mr. Fairbanks: Are we funding \$1,950 a month?

Ms. Wade: We're funding \$2,000 a month right now. Yeah.

Mr. Starr: Can we, can we look at if there's any possibility of being able to increase the FY16?

Ms. Wade: FY 16 budget that we requested is a whole lot more than your current \$83,500, but for -- but that doesn't really help Yuki for between the month of January to July, so we would --. And nor does it help the parking management plan effort so we would need to either do a budget amendment or seek partnering with additional departments to continue to accomplish all the goals that we have for this fiscal year.

Mr. Starr: So does OED fund or contribute any of the other street festivals.

Ms. Sugimura: So the way that it's set up -- you're talking about the other town parties?

Mr. Starr: Yes.

Ms. Sugimura: So we're the only, Wailuku's the only one that gets funded through Hawaii Tourism Authority. And so because they kind of mirrored what we are doing, they, they, OED, I think, is funding the other town parties through their budget. It's like two separate budgets. I don't know how -- probably Erin knows how to think of it, you know, government wise, but it's run through the same office.

Ms. Wade: It's a different pots of money, though. One is a State fund and one's a County fund. Through the CPEP is where you're . . . (inaudible) . . .

Ms. Sugimura: Yeah, CPEP.

Mr. Fairbanks: I have a comment. I know that when we did this 18 years ago, our budget was the same.

Ms. Wade: Yes.

Mr. Fairbanks: I mean, we got a \$2,000 or \$3,000 from the County, \$1,000 from Jonathan usually, and then --. So I think it's pretty admirable the impact that this is having and the cost is so low. We should really try our best to support.

Ms. Wade: Yeah.

Mr. Fairbanks: Because it's way more impact than the event of uses.

Ms. Wade: Talking with Yuki, I mean, it seems to me like it's such an institution. The events would be worthwhile to just ask for a line item from the Council, maybe through OED, for funding First Friday. And maybe MRA can support that, for FY 16.

Mr. Starr: I wonder if there's a mechanism to, to match contributions. I know, you know, that's something I might be able to help with, you know, if there's a way we can make it look like, you know, the community, more community support coming in, and that may make it easier for the administration to do, to get OED support it, you know, matching, you know, matching the components of that.

Mr. Fujimoto: Could you refresh my memory, I guess. So Yuki needs funding from January to June?

Ms. Wade: So the last time she came before us we were --

Mr. Fujimoto: We approved a year, right?

Ms. Wade: We approved a year and a half actually.

Mr. Fujimoto: Yeah.

Ms. Wade: Because we had excess funds. We were, we were sort of at the December time period, the last time, and we could see we were going to have excess funds. And so we were able to approve the \$2,000 a month for 18 month period.

Mr. Fujimoto: So the 18 month period ends?

Ms. Wade: At the end of December. So it paid through this December First Friday.

Mr. Fujimoto: Because the year starts July to June?

Ms. Wade: Our fiscal year starts July.

Mr. Fujimoto: So how can we --? So you're going to check on the funds at least for the next six months.

Ms. Wade: Yes. Right.

Mr. Starr: And there is budgeting money for 17? So that right now we're concerned with –

Ms. Wade: 15.

Mr. Starr: I'm, I'm sorry, 16. We're concerned with the remainder of 15.

Ms. Wade: Correct. Yes.

Mr. Mitchell: Six months, right?

Ms. Wade: Right.

Mr. Mitchell: So we can agendaize that next meeting, and we'll know what we have left, and then we can figure out what we can –

Ms. Wade: Yes.

Mr. Mitchell: Figure out what we can spend.

Ms. Sugimura: Can I also add something?

Mr. Mitchell: Sure.

Ms. Sugimura: By the way, thank you. The other thing that Hawaii Tourism Authority notified everybody is that anybody who gets a grant this year, for 2015, basically, this is the last amount. This is the last grant they're going to give us, and then we'll all be thrown out to the street to basically fundraise and to be able to support your own events yourself. It's really spooky. Corp Counsel you may know how that works, you know, for the language that's on the, you know --.

But, anyway, that, that's another thing that's kind of looming over us. We're like, okay, so to continue this, you know, we sort of have a, it's kind of a scary thing to figure out how to do it, you know, for such a big event, and then trying to fill, you know, money that we get from the Hawaii Tourism Authority to replace that is a lot. For any organization.

Mr. Mitchell: Great. Thanks. Any other questions on that item? Thank you Yuki Lei, we appreciate it.

Ms. Sugimura: Thank you. I'll be back.

2. Review of the Request for Proposals for the Wailuku Town Public Parking Operations, Management and Financing Implementation Plan.

Mr. Mitchell: Let's see item no. 2 on, on this section F, is review of the request for proposal for the Wailuku Town Public Parking Operations Management and Financing Implementation Plan.

Ms. Wade: Sorry, I do have the draft.

Mr. Mitchell: Anybody needs to take a -- do we need to take a, a quick recess?

Mr. Starr: Yeah. We'll take a --

Mr. Mitchell: Yeah, let's take a five minute recess.

(The Maui Redevelopment Agency recessed at 2:27 p.m. and reconvened at 2:32 p.m.)

Mr. Mitchell: So we'll call the meeting back to order. We have to do that officially, I guess. So we're on item 2, review of the request for proposal for the Wailuku Town Public Parking Operations Management and Financing Implementation Plan. Erin, do you want to give us the highlights of that RFP?

Ms. Wade: Okay. Sure. So I utilized the County's standard RFP document essentially and developed what I feel that the work products would be for this phase. There's eight work -- well, seven -- total work products, and then the eight is that they'll deliver up everything to us in electronic form. I did have a conversation with our prior consultant about this and I sent it to him for review, in addition to the Department of Finance and Will Spence, the Director of Planning, because ultimately the contract's with the Department of Planning whoever our vendor ends up being. So, Will is going to have to be the one to sign off this RFP. But it's ready to go as soon as I have Finance and Will's approval on it. I wanted to give you folks the opportunity to review it and if you had any concerns or questions to respond to that. Oh, Kihei is not what we want to study. That's what you get when you use a template.

Mr. Mitchell: I, hey, I feel your pain believe me.

Ms. Wade: Thank you. So I'll change that. That's a project name question right there. I think the key areas are especially this product, the general requirements and the list of products that we're looking for.

Mr. Starr: The immediate surroundings does that include the County employee areas?

Ms. Wade: Good question. So, part of the reason this isn't actually out right now is because we sent that question up to management. I talked with Deputy Director McLean and she sent a request to management to say, hey, you know, we're concerned that we might not be able to cover the cost of a vendor with the small amount of parking that we're going to be asking them to manage, would you consider including the County employee parking as well? It almost doubles the total parking.

Mr. Mitchell: Managed. Total parking.

Ms. Wade: That could be managed, yes.

Mr. Mitchell: The number of stalls managed.

Ms. Wade: They are opposed to doing that. Management doesn't want to do that. They would like to retain control over the employee parking. However, then Deputy Director McLean suggested talking to Paia because Paia just did a strategic plan with PUMA also who said you guys gotta charge for parking. All of the private sectors are charging for parking now in Paia. It makes no sense. People are circling blocks looking for --. So, that, again, is going to be --. I think Wailuku now people are sort of used to hearing -- we've been talking for five years about it that we're going to do it, and so people are kind of waiting for it. But Paia, that was a new thing, drop the springs so they're getting comfortable with it but the Paia Town Association has said, yes, when this guy comes in, they, they want him to do the timing and pricing for the Paia municipal lot as well.

Mr. Fujimoto: So would this cover parking outside of the Wailuku municipal lot?

Ms. Wade: Our scope will not. So essentially what we're going to do is launch tandem RFPs. But ours is going to get out there immediately, and then once -- and we'll essentially be making the consultant selection. And then once --

Mr. Fujimoto: So that's like on Market Street and whatever?

Ms. Wade: It's for everything included in the parking management plan. So, yeah, he defined the district, and he identified which stalls could and should be included in, in the parking district. And then in the future, basically -- because what he's going to do is basically set up a vendor contract for us. Yeah, so that contract then maybe expanded to included Paia and probably Lahaina.

Mr. Fujimoto: But does that work, though, I mean, you know, some paid and some not, and a big portion is not?

Ms. Wade: It doesn't if it's all public, right? So public parking has to be timed and priced with consistency.

Mr. Fujimoto: Right.

Ms. Wade: Right. It can't be . . . in a given area, right, in a given whatever your, your market area is, is his theory.

Mr. Starr: I thought the trend is to . . . make, you know, like closer to the center of town, and, you know, at different times of the day.

Mr. Mitchell: Kind of big cities.

Mr. Fujimoto: The most convenient place is the municipal lot which we're not going to charge.

Ms. Wade: No, yeah, we are. That's in there.

Mr. Fujimoto: Is it?

Ms. Wade: That's in it. Absolutely.

Mr. Fujimoto: You just said management doesn't want these guys to . . . (inaudible) . .

Ms. Wade: I'm sorry. For clarification, management is not interested in having the County employee lots, or the ones here on campus, incorporated into the parking structure. They want to . . . (inaudible) . . .

Mr. Starr: . . . (Inaudible) . . .

Mr. Fujimoto: Okay. That makes sense.

Ms. Wade: Park at One Main Plaza.

Mr. Starr: I mean, I'd like, you know, I'd like to see, you know, possibly some added, start adding some spaces to the town inventory, like maybe down Wells Park if we could because there are unused spots down there. Maybe there's a way to add some spots down there. I know there's, there was discussion at one time about where the -- I always think of it as the County motor pool. You know, that there's a project to move that and maybe that could be parking and maybe even now could get, you know, whatever, a dozen, two dozen of public . . . stalls up there which, you know, might be suitable, more suitable for employees. But at least it's just kind of a way to start slowly building, building and diversifying the inventory.

Mr. Mitchell: I don't think that's in the MRA district, though, the baseyard. It's not in our . . . (inaudible) . . .

Ms. Wade: It's not, however -- are still on scope? Kind of -- however, neither is the courthouse. And you know when they ended up adding the additional stalls there, it relieved some out of the MRA district because that's where the employees were parking prior. So even if whether it be at Wells Park or at the baseyard if we can create the additional 20 stalls, or even if they're just County employee stalls. And maybe we offer those for free or we suggest to management, hey, you could offer these for free with an employee sticker. Then that would relief the MRA district of, free up 20 stalls.

Mr. Mitchell: So we'd be allowed to do that within the scope of our overall parking and management plan. We've identified some off site, off MRA stalls, that the County could use.

Ms. Wade: I, I think we could actually do this now. Just make a request to management. Can you issue employee permits for the following locations and then we just sent them a map and, you know, hopefully you have some takers. I mean, it's a little bit of hike. But, if it's free parking as opposed to having to run out to move your car every two hours or pay for a parking stall elsewhere, maybe people would take it.

Mr. Mitchell: How much at One Main s actually still not parked?

Ms. Wade: It's pretty consistently that floors five and six are only, maybe, 10% parked. Maybe a total of 70 stalls.

Mr. Mitchell: So half?

Ms. Wade: Oh, no. There's a couple of 100 stalls in that facility.

Mr. Mitchell: So that's 70 stalls then that are still not parked because people don't want to pay for them basically, right?

Ms. Wade: Right.

Mr. Mitchell: . . . (Inaudible) . . .

Ms. Wade: Right. There's people in my division that are parking on Vineyard Street and at the County lot.

Mr. Mitchell: I know. I watch them steering around in the morning.

Mr. Fairbanks: How much do they charge for parking?

Ms. Wade: For County employees it's \$35 a month. They subsidize it for us.

Mr. Starr: So maybe when we're implementing the parking management then it might shape, then it might start shaping (inaudible) . . .

Ms. Wade: Yeah. Exactly. Okay, if, if . . . if you folks would like me to I'll make that a request. I'll send it up and see if management will respond to offer employee, employee options.

Mr. Fairbanks: If you wanted to make a parking lot . . . (inaudible) . . .

Ms. Wade: A parking lot? Or a parking stall is eight by 18.

Mr. Mitchell: 8 ½, 8 or 8 ½ by 18.

Ms. Wade: Yeah.

Mr. Mitchell: With, with the travel lane, I think, it comes out . . . (inaudible) . . . per stall.

Mr. Fujimoto: . . . (Inaudible) . . .

Mr. Fairbanks: Is it more convenient than this?

Mr. Fujimoto: . . . (Inaudible) . . .

Ms. Wade: That's correct. Yeah.

Mr. Fujimoto: . . . (Inaudible) . . .

Mr. Fairbanks: No, he comes to us.

Ms. Wade: That's an interesting fact that I learned too. We can't grant variances in the residential district.

Mr. Mitchell: Public zone. If it's zoned R –

Mr. Fujimoto: We can change our rules.

Ms. Wade: There you go. Okay, were there any questions or comments on the RFP?

Mr. Starr: Wait, back to the item we were just doing. Is there any motion or any action on it? That's why I was requesting --. Well, you know, requesting that the County start to manage those additional spaces.

Ms. Wade: I don't think you can make a motion because it's not on the agenda. But I'm happy to inquire for you. And then if, if we need something formal, if management requests something formal, I'll put it on your next agenda.

Mr. Starr: Okay. So what's our, what are our options for action with the parking management plan?

Ms. Wade: If you like it, I will get it out. And if you don't, then I will make changes.

Mr. Fujimoto: I'm okay, and you can do non-substantial changes.

Ms. Wade: Okay. Thank you.

Mr. Mitchell: Well, the value of getting a number is we'll see where, how much money we're going, it's going to take to do it, you know, then we can make decisions on budgeting.

Ms. Wade: The issue for this was just talking this through, you know, what the scope was going to be, I was feeling like we would want probably at least two meetings with whomever the consultant is here at the MRA. And it would probably take at least two meetings with County Council to get this passed and revised. And if all of that is within the budget, you are, technically, like, \$18,000 of travel cost alone, you know. So, unfortunately it adds up quickly.

Mr. Starr: Can we do at least one of our meetings by teleconference?

Ms. Wade: Yeah, we sure could. Yeah.

Mr. Starr: I mean, he's been here and we know him.

Ms. Wade: If he's the selected vendor, yes, absolutely. Yeah. I mean, I can't make that assumption having not bid the project yet, but yeah.

Mr. Mitchell: We're asking of a quantity discount?

Ms. Wade: You are coming to Maui in the winter, will you give us a break?

Mr. Mitchell: Because someone else will bid this besides him. Correct? We'll have to –

Ms. Wade: We have to have three, yes.

Mr. Mitchell: We don't have to choose the lowest.

Ms. Wade: Correct.

Mr. Mitchell: Okay, any other discussion?

Mr. Starr: Okay, do we need to take action on this?

Ms. Wade: You do not. It was just for review and comment.

3. Review of the Wailuku Town Website

Mr. Mitchell: Review of the Wailuku Town website. We can either do that today since we've agendized it, or we can do it at our own convenience. It's up to the pleasure of the --. Okay, anyone else?

Mr. Fairbanks: Yeah, I looked it on my phone.

Mr. Mitchell: You've already reviewed it?

Mr. Fairbanks: Yeah.

Mr. Mitchell: Well done. Well done sir.

Mr. Fairbanks: Looks good.

Mr. Starr: This is in regards to the website and the branding that is being inaugurated at First Friday, and so it might be cool, you know, if all of us, commissioners, or as many as possible could be there if the Mayor's going to be doing it on the stage.

Ms. Wade: Yup.

Mr. Starr: Our own actions, we should be there.

Ms. Wade: First Friday is --

Mr. Mitchell: -- November 7th.

Ms. Wade: It would be good too because there's the stickers and magnets that are -- there's a table that hands those out if you guys wanted to man that. I know it's --

Mr. Starr: I'm happy to step up.

Ms. Wade: That would be awesome if we had people who were actually involved with the project there to hand those out.

Mr. Fairbanks: First Friday . . . (inaudible) . . .

Ms. Wade: November 7th.

Mr. Fairbank: Oh, November 7th.

Mr. Starr: Yeah, let's all be there. Well, we can't talk to each other.

Mr. Fairbanks: I thought it was this -- it's next week Friday.

Ms. Wade: You can talk to each other about the band and stuff.

Mr. Fairbanks: Are you going, are you going to the Heritage . . . (inaudible) . . .

Ms. Wade: Not this time.

Mr. Fairbanks: . . . (Inaudible) . . .

Ms. Wade: Yes, let me look at the agenda.

4. Preparations for the Wailuku Town Community Safety Meeting scheduled for October 28, 2014 at 6:00 PM at Good Shepard Church in the Parish Hall.

Mr. Mitchell: Item 4, preparations for the Wailuku Town Safety meeting scheduled for October 28th. We're trying to reschedule that, correct?

Ms. Wade: We are. Yeah, police are not going to be available for the 28th, so --. I had -- so I asked Good Shepherd what other dates they have. November they have the 6th, 11th and the 25th or the 4th wasn't it? It was Election Day, so they had the 4th. The 11th which is Veteran's Day, and the 25th. And I actually feel like maybe Veteran's Day evening is the best option. Unless we wait all the way until the week of the 20th of November.

Mr. Starr: Let's do it.

Ms. Wade: The 11th.

Mr. Starr: Election Day, no.

Ms. Wade: I gotta --. I mean, I have to get every, all the service providers to agree to be there. Otherwise, it's not really worth it. But, I'm trying. I did also cc Stephanie Ohigashi because she has had a whole lot of dealings with issues relating to this lately. And to get Council member Victorino to be there. And so he's actually going to fly back early if we do it on the 11th, in order to be at that meeting.

Mr. Starr: Can we do a little bit of a presentation on Clean and Safe?

Ms. Wade: It's on the agenda. Yeah. Yeah, absolutely.

Mr. Starr: Because if we're going to, you know, potentially, you know, create a funding mechanism for . . . (inaudible) . . . we're going to need people on the side.

Ms. Wade: Yeah.

Mr. Fujimoto: Wasn't that part of the . . . (inaudible) . . . ?

Ms. Wade: Yeah, for FY15, we asked for the lao Square funding and the Clean and Safe funding.

Mr. Starr: And we got one.

Ms. Wade: We got the lao Square.

Mr. Starr: They said they would do it, but not right now, which means now.

Ms. Wade: Right. So actually it does tee us up for a budget amendment, you know, to have this community meeting to get everyone's questions and concerns, to take some minutes of the meeting that we can provide them along with the budget request, and possibly include the First Friday security funding in that as well. So maybe we change what our allocation was. It was \$106,000 that we had anticipated. But if we add the \$24,000 for the First Friday security into that. You know, might as well just go in once. Because it is a safety and security issue for the town. You know, that is Wailuku's contribution or the MRA's contribution at this point is for security, so it could be a possibility.

Mr. Mitchell: Is everybody good for Tuesday, the 11th of November as far as we know?

Ms. Wade: That's Veteran's Day.

Mr. Fujimoto: Do we need Corp Counsel?

Ms. Richelle Thomson: No, not necessarily. Only if you think you need us.

Mr. Fujimoto: It's a regular meeting, right?

Ms. Wade: It will be noticed as a regular agendized meeting, yes.

Ms. Thomson: . . . (Inaudible) . . .

Ms. Wade: That's right. Well, and I can't confirm that we'll get the social service folks to be there because of the holiday. So, but I'll try. I'll, I'll give those dates, the 11th and the 25th.

Mr. Mitchell: 25th's out I won't be here.

Ms. Wade: Okay.

Mr. Fairbanks: Is there any reason . . . (inaudible) . . .

Ms. Wade: Some of the Wailuku town –

Mr. Fairbanks: . . . (Inaudible) . . .

Ms. Wade: Well, definitely Yuki's -- sorry Yuki -- but her walking tour, she has that Discover Wailuku Historic walking tour which would be awesome. I think, maybe you guys can coordinate. I don't know if you have any brochures yet.

Mr. Fairbanks: Is it the same as the old one?

Ms. Wade: It's the one of the photo now of Good Shepherd on the cover.

Mr. Fairbanks: . . . (Inaudible) . . .

Ms. Wade: Okay, she's updated since then. It's nicer. It's much nicer. And then if you want some of the, like, Small Town Big Heart, yeah, we can reserve some of those for that if you want. They have to though. So the deal for the First Friday table is we're taking their e-mail address to build a list serve. You have to tell them, you have to give me your e-mail address if you're give them the sticker and magnet.

G. BUDGET

Mr. Mitchell: Okay, budget next time, correct?

Ms. Wade: Yes.

Mr. Mitchell: Item G. Director's Report.

Mr. Starr: Wait, can we do a couple of items? This is regarding. . . just to clarify that we're going to be working to do, do our own budget amendment. I mean, do we do that as part of Planning or can we do that on our own?

Ms. Wade: It is Planning Department's budget, so I guess the next step would be to send the request or I'll just talk to Will and Michele about going in for the budget amendment for clean and safe.

Mr. Starr: And we're willing to front it if there's -- as long as we're all a team.

Ms. Wade: Yes. Right. Yeah. So, but when . . . who's chair of budget now? Is it still Mike White? Council member White, sorry. So he would -- he's going to call then Director Spence up to introduce it, and then you folks would all want to be there to explain it.

Mr. Starr: Okay.

H. DIRECTOR'S REPORT

1. Open Application Report

Mr. Mitchell: Director's Report, I don't think there's anything new, Erin, on that in terms of projects.

Ms. Wade: No new projects.

I. NEXT MEETING DATE: November 21, 2014 (Third Friday)

Mr. Mitchell: No new projects. Next meeting is November 21st.

Ms. Wade: Yes, it's the third Friday. Just keep in mind, it's not the fourth Friday. I got that wrong. I almost missed our public hearing deadline for the parking.

Mr. Mitchell: Alright, if anybody has any agenda items.

Mr. Starr: Hold on a second.

Mr. Mitchell: Hold on. Hold on.

Mr. Starr: November 21st, I don't know what time I can be here because we're holding a Water Commission hearing . . . determination . . . (inaudible) . . . where it's on Maui. So I may be late or non-existent.

Ms. Wade: Okay. We just have to check with Carol too. I think Carol can be there. She already had said she'll be there.

Mr. Starr: So no 28th meeting.

Ms. Wade: Correct.

J. ADJOURNMENT

Mr. Mitchell: Alright, anything else?

Mr. Starr: And November 11th is --

Mr. Mitchell: -- is tentative.

Mr. Starr: Tentative. And there's nothing on November 25th.

Mr. Mitchell: No.

Ms. Wade: Right now, there's not.

Mr. Mitchell: Do I have a motion to adjourn today's meeting?

Mr. Fujimoto: So move.

Mr. Mitchell: All in favor? Thank you everyone.

There being no further business brought forward to the Agency, the meeting was adjourned at approximately 2:56 p.m.

Respectfully submitted by,

LEILANI A. RAMORAN-QUEMADO
Secretary to Boards and Commissions II

RECORD OF ATTENDANCE

Members Present:

Thomas Fairbanks III
Don Fujimoto, Vice-Chair
William Mitchell, Chair
Jonathan Starr

Members Excused:

Carol Ball

Others:

Erin Wade, Small Town Planner
Richelle Thomson, Deputy Corporation Counsel