

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

RECEIVED
2006 JUN -1 AM 10:46
OFFICE OF THE
COUNTY CLERK

| PUBLIC NOTICE OF MEETING | |
|---|---|
| <p><u>COMMISSIONERS:</u></p> <p>Gene E. Moore, Chair (Lahaina)</p> <p>Carol A. Summers, Vice-Chair (Kula)</p> <p>Felicidad M. Borden (Moloka'i)</p> <p>Brian A. Cremer (Kihei)</p> <p>Abe H. Kaahui (Kahului)</p> | <p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, June 7, 2006</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p> |
| <p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p> | |

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MAY 3, 2006 MINUTES
4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:
 - A. Salary Commission's June 2, 2006 agenda and April 21, 2006 minutes.

6. DIRECTOR'S MONTHLY REPORT:
 - A. Update on Human Resources, Payroll, and Time and Attendance System Project.
 - B. Update on collective bargaining matters.
 - C. Discuss recruitment procedures, i.e., who is responsible to send letters of adverse actions.
 - (1) Appeal deadline is 20 days from the date the final notice was sent, not from the date the person received the notice.
 - (2) How far appeal rights should be given, e.g., to applicants interviewed and not selected.
 - D. On-line recruitments—discuss linking class specifications.
 - E. IPMA-HR Annual International Training Conference to be held October 7-11, 2006 at the Flamingo Hotel, Las Vegas, Nevada – distribute flyer and discuss/select member to attend.
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAI'I REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF MAY 3, 2006 MINUTES
2. ADJUDICATORY FUNCTION:
 - A. Pending Appeals:
 - (1) CSC-AP #2006-4, Appeal against the action of the Director of Personnel Services concerning appellant's non-qualification for interview of AC position.
 - (a) Review/approve order re jurisdiction drafted by Deputy Attorney General Maria Cook.

- (2) CSC-AP #2006-5, #2006-6, #2006-7, and #2006-8, Classification appeals concerning "no change" actions taken on Position No. WW-0185, WW-0145, WW-0136, and WW-0138, Water Plant Maintenance Mechanic I, BC-11.
 - (a) Review/approve decision and order drafted by Supervising Deputy Attorney General James Halvorson.

- (3) CSC-AP # 2005-9, Classification appeal concerning the initial allocation of Position No. PD-0499 to Information Systems Analyst VI, SR 26.
 - (a) Letter of withdrawal dated April 25, 2006 received from appellant.

- (4) CSC-AP #2006-1, Appeal against the action of the Director of Personnel Services concerning rejection of application for Exam No. 2005-112, Assistant Wastewater Operations Program Superintendent.
 - (a) Letter dated May 1, 2006 from appellant withdrawing his appeal.
 - (b) Letter dated May 2, 2006 from appellant rescinding his letter of May 1, 2006 and requesting a continuance of the May 3, 2006 hearing.
 - (c) Reply letter dated May 3, 2006 rescheduling hearing to July 5, 2006.

3. ADJOURNMENT

#

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:46 A.M. on this 1st day of ~~May~~ June, 2006 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850 or fax: 270-7969. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents call 1-800-272-0125. Email: personnel.services@co.maui.hi.us.

GENE E. MOORE, Chairperson,
Civil Service Commission

By 
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 10:46 A.M. on this 1st day of ~~May~~ June, 2006.


For: COUNTY CLERK, COUNTY OF MAUI