

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawaii 96793

RECEIVED  
2014 SEP 25 AM 8:42  
OFFICE OF THE  
COUNTY CLERK

**PUBLIC NOTICE OF MEETING**

<b>COMMISSIONERS:</b>  Arnold K. Wunder (Pukalani) Chair  Blake T. Takayama (Makawao) Vice-Chair  Jon Santos (Haiku)  Alice L. Lee (Wailuku)  Yarrow L. Flower (Makawao)	Pursuant to Chapter 92, Hawaii Revised Statutes, NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:  DATE: October 1, 2014  TIME: 9:00 a.m.  PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793
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AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

AGENDA

1. CALL TO ORDER
2. PUBLIC TESTIMONY
3. APPROVAL OF MINUTES – AUGUST 6, 2014 MEETING

## 4. OLD BUSINESS:

A. Letter dated June 18, 2014 from Ms. Connie Parris, Clerk III, to the Civil Service Commission, regarding Appeal of Current Compensation Plan (Pricing) and Classification Plan for County of Maui Clerks.

- (1) Commission letter dated July 23, 2014 acknowledging receipt and confirming commission secretary's phone call on July 2, 2014 that Ms. Parris' letter will be placed on the August 6<sup>th</sup> meeting agenda.
- (2) Commission heard oral testimonies from Ms. Parris, Karin Phaneuf, Maria Ornellas, and Anne Jenny at the August 6, 2014 meeting.
- (3) Review, revise and/or approve response letter to Ms. Parris.

Note: With reference to this agenda item, one or more executive meetings are anticipated pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, to consult with legal counsel on questions and issues pertaining to the powers, duties, privileges, immunities, and liabilities of the Civil Service Commission.

B. Letter dated June 18, 2014 from Karin Phaneuf, Administrative Officer, Department of Public Works, to the Civil Service Commission, regarding the Current EEO/Affirmative Action Plan for the County of Maui.

- (1) Letter dated July 2, 2014 from Karin Phaneuf to the Civil Service Commission clarifying that her concerns are of her own opinion, not necessarily of her department or the administration.
- (2) Letter dated July 2, 2014 from Karin Phaneuf to the Civil Service Commission clarifying that her concerns re the Affirmative Action Plan since 2008 or 2009 were tied to the work she has done over the past year with a committee of clerks employed by Maui County and that her statement re the wages for male entry-level workers at the County of Maui having risen significantly over the years while wages for entry-level female workers have not, are her own opinion.
- (3) Commission letter dated July 23, 2014 acknowledging receipt and confirming commission secretary's phone call on July 2, 2014 that Ms. Phaneuf's letters will be placed on the August 6<sup>th</sup> meeting agenda.
- (4) Commission heard oral testimony from Ms. Phaneuf at its meeting of August 6, 2014.
- (5) Review, revise and/or approve response letter to Ms. Phaneuf.

Note: With reference to this agenda item, one or more executive meetings are anticipated pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, to consult with legal counsel on questions and issues pertaining to the powers, duties, privileges, immunities, and liabilities of the Civil Service Commission.

5. NEW BUSINESS:

A. Annual Report of the activities and operations of the Civil Service Commission and Department of Personnel Services for the fiscal year period July 1, 2013 through June 30, 2014.

6. DIRECTOR'S MONTHLY REPORT:

A. Updated Vacancy Report

B. Employee Awards Program - Reminder

- (1) Molokai Employee Recognition Luncheon scheduled for September 25, 2014 at Home Pumehana (Hale Mahaolu)
- (2) Maui Employee Recognition Luncheon - October 20, 2014, Maui Beach Hotel
- (3) Lanai Employee Recognition Luncheon - October 23, 2014 at the Lanai Senior Center

7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

8. ADJOURN

ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 8:42 A.M. on this 25th day of September, 2014, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ARNOLD K. WUNDER, Chairperson  
Civil Service Commission

By Lance T. Hiromoto  
Lance T. Hiromoto  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 8:42 A.M. on this 25th day of September, 2014.

Prerana O. Valdez  
For: COUNTY CLERK, COUNTY OF MAUI