

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING

<u>COMMISSIONERS:</u> Arnold K. Wunder (Pukalani) Chair Blake T. Takayama (Makawao) Vice-Chair Jon Santos (Haiku) Alice L. Lee (Wailuku) Yarrow L. Flower (Makawao)	Pursuant to Chapter 92, Hawaii Revised Statutes, NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for: DATE: Wednesday, January 8, 2014 TIME: 9:00 a.m. PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793
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AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC TESTIMONY

4. APPROVAL OF MINUTES – MAY 1, 2013 MEETING
5. COMMUNICATION:
 - A. Memorandum dated December 12, 2013 from Wayne Fujita, Accounting System Administrator, Department of Finance, to all departments regarding mileage rate and reimbursement form beginning January 1, 2014.
6. OLD BUSINESS:
 - A. Salary Commission issues
 - (1) December 13, 2013 meeting rescheduled to February 14, 2014.
7. DIRECTOR’S MONTHLY REPORT:
 - A. Vacancy report
 - (1) Update of departmental vacant positions - December 2013
 - B. Update on collective bargaining negotiations
 - (1) Bargaining Unit 11, fire fighters.
 - C. Training and development
 - (1) Agenda/Sunshine Law Training
 - (a) Attended November 14, 2013 session conducted by the office of the Corporation Counsel; report on recommendation and changes made to agenda format re adjudicatory functions.
 - D. Office News
 - (1) Vacant HR Specialist position filled 12/16/13; introduce C. Nashiwa.
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
9. ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:48 A.M. on this 2nd day of January, 2014, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ARNOLD K. WUNDER, Chairperson,
Civil Service Commission

By /s/ Lance T. Hiromoto
Lance T. Hiromoto
Director of Personnel Services

Received and filed in the Office of the County
Clerk of the County of Maui at 10:48 A.M.
on this 2nd day of January, 2014.

/s/ Lauren Anderson
For: COUNTY CLERK, COUNTY OF MAUI