

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawaii 96793

**PUBLIC NOTICE OF MEETING**

<p><u>COMMISSIONERS:</u></p> <p>(Vacant) Chairperson</p> <p>Arnold K. Wunder (Pukalani) Vice-Chair</p> <p>Blake T. Takayama (Makawao)</p> <p>Jon Santos (Haiku)</p> <p>Alice L. Lee (Wailuku)</p>	<p>Pursuant to Chapter 92, Hawaii Revised Statutes, as amended by Act 271, Session Laws of Hawaii 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:</p> <p>DATE:           Wednesday, August 1, 2012</p> <p>TIME:           9:00 a.m.</p> <p>PLACE:           Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793</p>
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AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

**Agenda - Regular Meeting**

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC TESTIMONY
4. APPROVAL OF MINUTES – JANUARY 4, 2012 MEETING

5. COMMISSION REFERRAL:
  - A. Letter of resignation dated July 19, 2012 from Chair Ann Moe to Mayor Alan Arakawa effective close of business July 19, 2012.
6. OLD BUSINESS:
  - A. Update on Salary Commission issues.
    - (1) Meeting held July 13, 2012.
7. NEW BUSINESS:
  - A. Elect new Chair; decide on term, calendar year or FY 2012-2013.
    - (1) If necessary, elect new Vice-Chair.
8. DIRECTOR'S MONTHLY REPORT:
  - A. Update on collective bargaining.
  - B. Annual Employee Awards Program:
    - (1) Recognition luncheon on Molokai set for Wednesday, October 17, 2012 at the Mitchell Pauole Center, Kaunakakai.
    - (2) Maui luncheon - Friday, October 19, 2012 at the Maui Tropical Plantation, Wailuku.
    - (3) Lanai luncheon - Tuesday, October 23, 2012 at the new Senior Center.
9. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
10. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES ("HRS").

**Agenda - Executive Meeting**

1. APPROVAL OF MINUTES – JANUARY 4, 2012 MEETING
2. ADJUDICATORY FUNCTION:

## A. New Appeal:

- (1) CSC-AP #2012-6, Appeal concerning non-support for a classification review and reallocation.
  - (a) Letter dated July 16, 2012 acknowledging receipt of appeal.
  - (b) Letter dated July 16, 2012 transmitting copy of appeal to the Chief of Police.
  - (c) Review appeal, schedule hearing date.

## B. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2012-4, Appeal concerning forced transfer from Operations Superintendent of Wastewater Reclamation Division to Assistant Division Chief of Solid Waste Division.
  - (a) Letter dated March 28, 2012 acknowledging receipt of appeal.
  - (b) Letter dated March 28, 2012 forwarding a copy of appeal to the Director of Environmental Management.
  - (c) Letter dated April 4, 2012 informing Appellant the appeal is premature, Commission lacks jurisdiction, hearing deferred until Appellant receives notice of any adverse action.
  - (d) Response letter dated April 10, 2012 from Appellant.
  - (e) Reply letter dated April 12, 2012 to Appellant.
  - (f) Letter dated June 22, 2012 from Appellant.
  - (g) Reply letter dated June 26, 2012 to Appellant.
  - (h) Letter dated July 3, 2012 from Appellant attaching notification of adverse action and requesting appeal be set for hearing.
  - (i) Response letter dated July 5, 2012 from Respondents concerning Appellant's July 3, 2012 letter.
  - (j) Reply letter dated July 5, 2012 to Appellant, cc to Respondents.
  - (k) Letter dated July 9, 2012 from Appellant withdrawing his appeal in CSC-AP #2012-1 and to process his appeal in CSC-AP #2012-4 for hearing.
  - (l) Letters (2) dated July 11, 2012 to the parties scheduling an August 1, 2012 hearing.
  - (m) Letter dated July 17, 2012 from Appellant.
  - (n) Response letter dated July 19, 2012 from Respondents.
  - (o) Reply letter dated July 19, 2012 to Appellant and Respondents.
  - (p) Respondents' Position Statement; List of Exhibits; DPS Staff Report with Exhibits (1-17) attached; Certificate of Service.
  - (q) Appellant's Position Statement; List of Exhibits; Exhibits A-U.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 8:42 A.M. on this 26th day of July, 2012, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: [personnel.services@co.maui.hi.us](mailto:personnel.services@co.maui.hi.us). Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ARNOLD K. WUNDER, Vice-Chair,  
Civil Service Commission

By /s/ Lance T. Hiromoto  
Lance T. Hiromoto  
Director of Personnel Services

Received and filed in the Office of the County  
Clerk of the County of Maui at 8:42 A.M.  
on this 26th day of July, 2012.

/s/ Theresa A. Valdez  
For: COUNTY CLERK, COUNTY OF MAUI