

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Delbert W. DeRego,
Chair (Wailuku)

Ann M. Moe,
Vice-Chair (Kihei)

Arnold K. Wunder
(Pukalani)

Blake T. Takayama
(Makawao)

Jon Santos
(Haiku)

Pursuant to Chapter 92, Hawaii Revised Statutes,
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of
the County of Maui, State of Hawaii, of its regular meeting and
executive meeting scheduled for:

DATE: Wednesday, October 5, 2011

TIME: 9:00 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign
language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working
days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make
arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC TESTIMONY
4. APPROVAL OF MINUTES – APRIL 6, 2011 MEETING

5. OLD BUSINESS:
 - A. Update on Salary Commission issues.
 - (1) Salary Commission met on September 9, 2011.
6. NEW BUSINESS:
 - A. Annual Report of the activities and operations of the Civil Service Commission and Department of Personnel Services for the fiscal year period beginning July 1, 2010 through June 30, 2011.
 - B. Unskilled Labor Classes List
 - (1) Discuss last month's appearance and request by Mayor Arakawa.
7. DIRECTOR'S MONTHLY REPORT:
 - A. Update re collective bargaining.
 - B. Updated vacancy report.
 - C. Update re Employee Awards Program.
 - (1) Stafford Caparida, Police Officer II, was selected as the FY2010-2011 Molokai Employee of the Year at the annual recognition luncheon held on Thursday, September 22, 2011 at the Mitchell Pauole Center, Kaunakakai.
 - (2) Maui's luncheon set for Thursday, October 27, 2011 at the Maui Tropical Plantation, Wailuku; invitations sent to civil service commissioners.
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF MINUTES – APRIL 6, 2011 MEETING
2. ADJUDICATORY FUNCTION:

A. Pending Appeals:

- (1) CSC-AP #2011-5, Appeal concerning non-acceptance of application for an inspector position with the Department of Water Supply.
 - (a) Review/approve proposed Decision and Order drafted by Deputy Attorney General Claire Chinn.
- (2) CSC-AP #2011-6, Appeal concerning non-acceptance of application for Public Works Construction and Maintenance Superintendent.
 - (a) Review/approve proposed Decision and Order drafted by Deputy Attorney General Claire Chinn.

B. HRS Chapter 91 Contested Case Hearings:

- (1) CSC-AP #2011-7, Appeal concerning non-acceptance of application for Fire Fighter Trainee, Exam No. 2011-40.
 - (a) Letter dated August 3, 2011 scheduling an October 5, 2011 hearing date.
 - (b) Respondent Director of Personnel Services' Motion to Dismiss Appeal; Memorandum in Support of Motion to Dismiss; Exhibits "1" to "4"; Certificate of Service.
 - (c) Letter dated August 24, 2011 scheduling hearing date on Motion to Dismiss on October 5, 2011.
 - (i) Appellant's response to motion due September 19, 2011.
 - (i) No response received.
 - (ii) Respondent's reply to Appellant's response due September 26, 2011.
- (2) CSC-AP #2011-8, Appeal concerning removal of name from the Police Officer I eligible list, Exam No. 2010-41.
 - (a) Letter dated August 29, 2011 acknowledging receipt of appeal.
 - (b) Letter dated September 7, 2011 to appellant scheduling an October 5, 2011 hearing date.
 - (i) Letter returned unclaimed on September 23, 2011.
 - (c) Letter of withdrawal from appellant pending.
 - (d) Follow-up letter dated September 28, 2011 to appellant.

3. ADJOURNMENT

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 9:51 A.M. on this 29th day of September, 2011, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

DELBERT W. DEREGO, Chairperson,
Civil Service Commission

By /s/ Lance T. Hiromoto
Lance T. Hiromoto
Director of Personnel Services

Received and filed in the Office of the County
Clerk of the County of Maui at 9:51 A.M.
on this 29th day of September, 2011.

/s/ Lauren Anderson
For: COUNTY CLERK, COUNTY OF MAUI