

**MAUI REDEVELOPMENT AGENCY
REGULAR MEETING
MAY 19, 2011**

APPROVED 07-15-2011

A. CALL TO ORDER

The regular meeting of the Maui Redevelopment Agency (Agency) was called to order by Ms. Alexa Betts Basinger, Chair, at approximately 1:02 p.m. Thursday, May 19, 2011, in the Planning Conference Room, First Floor, Kalana Pakui Building, 250 South High Street, Island of Maui.

A quorum of the Agency was present (see Record of Attendance.)

Ms. Alexa Betts Basinger: . . . Agency meeting, regular meeting of May 19th, 2011. Members present, myself, Alexa Betts Basinger, Katharine Popenuk, Bill Mitchell, Mark Walker; staff Erin Wade and Leilani Ramoran; and Corporation Counsel, James Giroux. And welcome all of our friends that are out there in the audience.

B. PUBLIC HEARINGS (none)

Ms. Betts Basinger: We have no public hearings on our agenda today. We're going to move directly into design review. Mr. Cliff Alakai, of Maui Medical Group, requesting design review and approval for a building addition to include a Medical Imaging Center at 2180 Main Street, Wailuku, Hawaii. Erin is our staff planner and will present this information.

Ms. Katharine Popenuk: Point of order.

Ms. Betts Basinger: Thank you. I just whizzed. It's not even on here. And we are going to be taking public testimony at this time on any item whatsoever that's on the agenda. Testimony will be limited to three minutes per testifier with the recommendation of the Chair, additional time may be granted. So at this time I'm going to call for public testimony. Please step to the podium anyone wishing to make public testimony. State your name and your affiliation.

Ms. Teri Edmonds: Aloha MRA. This is Teri from If the Shoe Fits. Representing If the Shoe Fits today, and thank you again for continuing these meetings. I will be reporting for Yuki when we get to it for line item E-2, report on First Friday. But right now all I want to say is that I love the improvements on the planters, and I think all change is good change. It's really fun to see things mixed up there, and whoever came up with that idea made good use of those. So it clears up the sidewalks, and thank you very much.

Ms. Betts Basinger: Thank you. Members, any questions of the testifier? Seeing none. Any other testimony?

Ms. Jocelyn Perreira: You have it as a line item. I'll wait.

Ms. Betts Basinger: We take testimony only at the beginning of the meeting on any agenda item.

APPROVED 07-15-2011

Ms. Perreira: Madame Chair, as stated before, as part of the record, until we know what you're discussing, it's very, very difficult to give comments on an item that's just a line item listed on an agenda. And we would hope to be able to participate and provide discussion on the items as you have normally done, has been the standard practice, in the past. Because otherwise, this does not allow us an opportunity to fully participate with the agency and I believe it's important to the agency to get that full participation particularly when they have to make decisions.

Ms. Betts Basinger: Members, any comments? I do agree that public should be heard and there's an opportunity at our meeting for testimony in the beginning of every meeting. If something comes up on our agenda that triggers some thought or some concern, we will happily accept something in writing immediately after. Or you are certainly welcome to testify at the next meeting under unfinished business.

Ms. Perreira: If you make no decisions and we have an opportunity to provide you additional information, that's fine. But if you are making decisions on any of these items that we have just – and many of us have just received an agenda item. There is no way that we have had an opportunity to fully review what is suppose to be discussed in a public meeting. And many of us have information that we want to add to items that are up for discussion. Again, I would say that our board of directors would be expressing a concern and requesting that we return to standard practice of having any public input on items that are listed at the time that you take them up.

Ms. Betts Basinger: Thank you very much.

Ms. Perreira: It is only a few minutes Madame Chair, and this is not a packed room. This is not a Council hearing. This is not a Planning Commission meeting. I think that you will see the wisdom in allowing that for good transparency, thorough discussion and good decision making. Thank you.

Ms. Betts Basinger: Thank you very much. We are taking action on item C-1, design review, and we will be voting on that. And we did get your letter from your group and will be very happy to hear from you at this point on agenda item C-1.

Ms. Perreira: On that item? Thank you. Sure. And thank you. I'm happy to note that you did get our project review. I would like to add on behalf of the board of directors that we know these doctors personally and have worked with them in the past, answering their questions. Because we do have a level of support, and their confidence and trust in our organization, and feel very obliged to provide them with well documented facts and professional representations and recommendations. It is the opinion of our board of directors and myself included in that, that we heavily support this applicant. They are very, very responsible. They are an important asset to the town of Wailuku. I think that their project is just another step in the right direction, but we look forward to any other aspirations that they may have. Because we have found with them that their roots go deep, and they are one of those that will be here for the long haul. So we

APPROVED 07-15-2011

give our – we give our a very blanket approval to them on this project and any kind of future vision they may have. Aloha.

Ms. Betts Basinger: Thank you. Members, any question of the testifier? Hearing none.

Mr. John Noble: I'm John Noble. 160 Market Street since 1977. And since we don't do the old order that we're going to hear what people have got to say and then comment on it, I get to go home early because I get to comment on this. We're going to have this municipal parking structure and makes me really happy that they don't – it doesn't appear any where in here, anyway – that we're going to have access to this other than the old fashion way across the bridge that backs up from 2:30 to 5:00 every day. We're not going to come underneath. You can take the dirt out that way. We're just going to run the trucks down through Market Street since we've done all this beautification. I think it would look good to have all this dirt all over everything. And I think it will be great for these people down in Kahului if we ever have a tsunami because it's going to flood the whole place. And if they float by in their cars, and we can go, hi Joe, hi Larry, hi, I see you floating by there. So there won't be any access. The first little accident that happens, nobody will be able to get out of Kahului because they won't be having their little trip down to Lahaina. They won't be able to go out the Kahakaloa. And they sure won't be able to go to town with this new four story building that they've got. You know, so, and I'm really happy that they're not going to do anything with the civil defense since we're a fat little pig sitting out in the ocean with star wars sitting up on the mountain. We've got a seven mile tunnel up there for the NASA that will never have to worry about anybody ever attacking the islands. We'll never have to worry about any natural disasters. So I'm glad they're going to plug that hole up so nobody can get up out of there if there's a natural disaster. Thank you very much.

Ms. Betts Basinger: Members, any questions of the testifier? Mr. Noble, I'd like to introduce Bill Mitchell, our new member, and let you know that each of our members stepped up at our last organizational meeting to champion particular tasks of the MRA. So he's going to be your point of contact. So you can meet, and exchange numbers, and know that he is going to be diligent in following up on your suggestions.

Mr. William Mitchell: I'll do my best. How's that?

Mr. Noble: Well, I really don't care. That was my comment. I just want to watch them float by.

Ms. Betts Basinger: Thank you.

Mr. Mitchell: Can I ask a quick question? Maybe I lost something in the conversation. So I take it you're opposed to the parking structure?

Mr. Noble: Not if it's done right.

Mr. Mitchell: Okay. Just checking.

Mr. Noble: They're not doing it right.

Mr. Mitchell: Okay. I just wanted to clarify.

Mr. Noble: And then we've got the little remnant piece that everybody is salivating over. So then we're going to put buildings in front of the parking structure because we hate those ugly parks.

Mr. Mitchell: I don't think that's part of the plan right now.

Mr. Noble: Well, not now, but it will be.

Ms. Betts Basinger: Any other questions members for the testifier? Thank you Mr. Noble.

Mr. Noble: Okay.

Ms. Betts Basinger: Anyone else would like to testify on any agenda item today? Seeing none. Without objection, I'm closing public testimony. We're moving on to item-C, design review. This is action item, members, and Erin Wade will be presenting it for us.

C. DESIGN REVIEW (Action to be taken after item.)

1. MR. CLIFF ALAKAI, of MAUI MEDICAL GROUP, requesting design review and approval for a building addition to include a medical imaging center at 2180 Main Street, Wailuku, HI 96793 TMK (2) 3-4-013:029 (E. Wade)

Ms. Erin Wade: Maui Medical Center would like to develop the addition of an imaging center at their existing building at 2180 Main Street in Wailuku town, at the corner of Main and High Streets. The project at this point is an addition of 2,245 square feet. It would be on the High Street side of the building. And in the staff report, on actually page-4, since this application is for a design review only, they do not need a use permit or any variances for the project. The design review is found on page-4 of the staff report, where height, mass, and scale, the setbacks, the roof pitch, facades, canopies, the building ornamentation, walls and wall finishes, the entries, windows, doors, color scheme, parking and landscape planting were all analyzed. Staff found that all of these elements and the proposed treatments were all in compliance with the Wailuku Redevelopment Area Design Guidelines. We also have an attached letter from the Wailuku Main Street Association who also did a design review of the project, and they support the project as proposed. I'm happy to answer any questions you might have. I apologize, also Yuki Lei Sugimura submitted a letter of support, yesterday. I think you have copies of that as well. And the applicant, Cliff Alakai, is the audience if there's any additional questions.

Ms. Betts Basinger: So members, this is your opportunity to query the applicant, or query staff on any part of this design review.

Mr. Mitchell: Just one question. Construction, construction access, will be from the existing

parking lot presumably and not from High Street?

Ms. Wade: Good question. I don't know the answer.

Ms. Betts Basinger: Could you introduce yourself?

Mr. Cliff Alakai: Cliff Alakai, Maui Medical Group, Administrator. Primarily through existing parking lot coming through the front, and then existing out through Vineyard, we do have a small parking lot in the very back of the building that exits onto High Street. We won't be using it as much, but we will be – not pulling materials out through there – but we may be staging. Because it's a private and nobody really goes back there and it's really a dead space, so yeah, we will be using that area, but mostly going through the Main/Vineyard exit.

Mr. Mitchell: Thank you. Great project. Thanks.

Ms. Betts Basinger: Members? Cliff, what is your expected start and completion dates?

Mr. Alakai: We need to really get going on this. It took us a little while to get it going, and we had to go through the CON process which is a Certificate of Need at the State level. There's some new Federal guidelines for MEDICARE that's coming down that says you need to get your imaging center up by the first of 2012. So Arita Poulson and our architects have really been working to push this things through. And they have been pushing the agency that's why because we want to finish it by October so we can get the magnet up and running because it's a new line of service so we can qualify under the old rules and then move forward. We're going to have to certify it anyway, but it's easier to certify, one, under the old rules and renew it, versus starting from scratch with the CMS which is the Medicare Regulatory Agencies.

Ms. Betts Basinger: Members? So you're looking at completion by January?

Mr. Alakai: We want to. Whether it can be done is a different story.

Ms. Betts Basinger: It's ambitious.

Mr. Alakai: Yeah. Yeah, it is. But fortunately it's not a lot. It's really – we're just attaching a small part to the building and it's basically a shell, and then the magnet sits inside the shell. So it's not a lot of intricate work except of site work. But once you get through the site work, it moves really quickly.

Ms. Betts Basinger: Mark?

Mr. Mark Walker: Yes. So there's no additional parking required because you were over. Is that right or do you have to –?

Mr. Alakai: Yeah, we're over. And we're taking out the really junk stalls behind the building

anyway by the trash, by the dumpsters.

Mr. Walker: Right.

Mr. Alakai: And we're relocating them. But it actually improves the back of the building. It isn't the nicest looking. And the landscaping and some of the other things we're putting in will actually make it look better back there.

Mr. Walker: I mean as the new kid on the block, I'm not an architect, but I've heard nothing but good things about this. Obviously, you have the support of Wailuku Main Street and Yuki Lei who's been very involved with Wailuku for a long time, so, yeah. I don't know what any of the past testimony or what any of the nay sayers have said in the past. Does any of the members here know of any objections that have been voiced previously?

(Mr. Warren Suzuki enters the meeting at approximately 1:17 p.m.)

Ms. Betts Basinger: Erin has taken care of that.

Ms. Wade: Right. We have not received any comments from the public that had any negative implications.

Mr. Alakai: Madame Chair, we haven't done a lot to the exterior part of the building. That's why we've usually kept it within the building, the existing footprint.

Ms. Betts Basinger: I do have to say that I really like your color choice, and it takes away from -. I've heard notions of folks saying that Wailuku is turning into some pinky salmon town, so I'm really happy for your sand green color and subdued colors.

Mr. Alakai: And we'll have to eventually paint the rest of the building and get that cleaned up. So it will make the whole property look better. And we've always – the positions and the leadership of the Maui Medical Group has always made a big commitment to Wailuku town. Because if we pull out, they'd probably lose about 700 visits in Wailuku town. And from there, you get all the other businesses, and then our employees who have lunch there. So the doctors have been committed. There's been a lot of offers to move outside of Wailuku, to Waikapu and other parts of town, but the doctors are really committed to the town and we've been there for 40 years. As a company, we've been around for almost 50 years, so the guys are committed, which is good.

Ms. Betts Basinger: Chair would like recognize Warren Suzuki present. Warren, we're in the middle of design review. Any questions? Katharine?

Ms. Popenuk: So you're losing a couple of parking spaces are you?

Mr. Alakai: I thought it was eight in the back of the building. Yeah.

APPROVED 07-15-2011

Ms. Popenuk: And even with that loss, you have adequate number of parking spaces?

Mr. Alakai: Yeah, we're renting space in the back, off of the – what is the name of that place? – off of –. It's kind of in the back by Thayer's parking lot. I think it's Niolopua Lane. There's a little parking lot back there that's used by Wailuku Townhouse. I think that's the name of the building. So we rent stalls. We're actually moving people out, our employees, so that there is more actual parking within the space. But we are okay as is.

Ms. Popenuk: And is the –. I noticed sometimes there's a backup onto Main Street from people waiting to get into your lot.

Mr. Alakai: That's actually something really frustrating. And if you actually sit there and watch what happens, it's really something that's . . . (inaudible) . . . It's usually the older patients that come through the gate, pick up their ticket, and then they'll stop right in the middle of the walkway, and let grandma or grandpa out of the car. And then grandma and grandpa doesn't go behind the car. They go in front of the car and they walk very slowing and go into the building. So if you look at why we have the traffic pile up, that's it. So what we did, we actually reallocated our in house security, our parking lot people, and they try to go out there and help them either get out of the car quickly or pull over. I don't know if you've been to the group, but we've actually made four stalls where they're suppose to pull over and get off the road. But it seems to be that stopping right there. And also the people that sit in the booth have walkie talkies and they call and try to get the parking moving. We really tried it. Parking is something that's really important to us, and we recognize the peak times and we're trying to get the patients in because it's more of a quality and people don't want to be frustrated and waiting for parking. Sometimes there's a little bit of a delay, but we really try to not let it happen.

Ms. Betts Basinger: I can say also that we have had comments about your community minded spirit over all of the years that you've been in Wailuku particularly with First Friday and allowing vendor parking at First Friday. It's just you're a wonderful community partner, so thank you.

Mr. Alakai: Thank you.

Ms. Betts Basinger: Members, any other questions? If not, Erin you want to continue?

Ms. Wade: Sure. Planning Department's staff recommends approval of the design review as submitted on May 13th, with amendments submitted May 19th, 2011.

Ms. Betts Basinger: So members, we're going to take a vote on approving or disapproving the design review request. I'm looking for a motion. Chair is looking for a motion.

Ms. Popenuk: I move that we accept the Maui Medical Imaging Center design as presented.

Mr. Mitchell: Second.

APPROVED 07-15-2011

Ms. Betts Basinger: It's been moved and seconded that the MRA approves the building addition to include a medical imaging center at 2180 Main Street for the Maui Medical Group. All in favor, please indicate –

Mr. Warren Suzuki: Discussion?

Ms. Betts Basinger: That's right. Discussion?

Mr. Suzuki: Question for Erin – no conditions?

Ms. Wade: No. They were completely in compliance with the Wailuku Redevelopment Area Design Guidelines, so we didn't have any conditions.

Mr. Suzuki: The MRA doesn't have any sort of standard conditions that you normally attach . . . (inaudible) . . . like the Planning Department?

Ms. Wade: Correct. The Planning Department will add the conditions like you'll need to get all government required permits and things like that, so there will be five standard conditions that will be applied to the approval letter itself.

Ms. Betts Basinger: Further discussion members? All those in favor indicate by saying aye.

Agency Members: "Aye."

Ms. Betts Basinger: Opposed? Move and approved unanimously. Thank you.

It was moved by Ms. Katharine Popenuk, seconded by Mr. William Mitchell, then unanimously

VOTED: to accept the Maui Medical Imaging Center design as presented.

Mr. Alakai: Thanks guys.

D. MAUI REDEVELOPMENT AGENCY BUSINESS

- 1. Wailuku Municipal Parking Structure update and discussion on the parking structure project including issues relating to design, schedule, contracts, proposals, project collaboration and funding. (Morgan Gerdel, AIA Parking Structure Coordinator)**
- 2. Market Street Improvement Project, Phase II through Happy Valley Update on project progress, public relations and schedule. (Yuki Lei Sugimura, Public Relations)**

APPROVED 07-15-2011

- 3. Tax Increment Financing RFP - review of draft RFP and list of potential respondents. Approval of budget allocation for this task.**
- 4. Update on Phase 1 of Maui Nui Botanical Gardens Native Plant Exhibit on Market Street. Discussion on proposed Phase 2 and 3 of project including budget allocation for design services and construction.**

Ms. Betts Basinger: Members, we're going to move on to item-D, Maui Redevelopment Agency Business starting with the Wailuku Municipal Parking Structure update and discussion. Morgan Gerdel is here and I want to make a note again that the MRA member who is championing this particular task is Bill Mitchell.

Mr. Mitchell: Hurrah. I think maybe you're building me up a little too much Alexa. So if this doesn't work, I'm going down with it.

Ms. Betts Basinger: You're not alone.

Mr. Morgan Gerdel: Good afternoon members, my name is Morgan Gerdel. I'm with Nishikawa Architects, and I'm the project coordinator for the Wailuku Municipal Parking Structure. To give you an update, the design team for the parking structure has finished their conceptual plans for the project which we'll have available shortly for review by the MRA and other interested community organizations. If there are any specific comments about the design, they can be addressed to the County of Maui Public Works. We're looking at holding a public informational meeting about the conceptual design on the evening of June 16th. And the design consultants can arrange to attend the next days MRA meeting if board members would like to request their presentation on the parking structure design.

Something else I've been working on to be proactive with the property owners surrounding the project, I've met with many of them to go over any specific concerns they may have. And the main item of concern has been maintaining the access to the properties, such as like First Hawaiian Bank and American Savings Bank. And they're also just concerned about maintaining parking during the construction of the structure. And everyone has been generally favorable to the project, but the biggest question has been when will it be completed? Which I'm sure everyone has heard.

The other aspect of the project that we've been working on is the parking management plan with Andy Miller. He's looking at completing a draft parking management plan by the end of May. He's already submitted some initial parking analysis to us to review, and he's working on finalizing the written portion of his draft report. He'd like to return to Wailuku to present his findings, so we're just going to look at when we can schedule his next visit to do that.

For the interim parking plan, for the construction of the structure, we're looking at using the information he's gathered to help guide the appropriate areas for the parking and also the

APPROVED 07-15-2011

quantities of parking. He's kind of broken down the different uses of office and County and State, so we have an idea of how many stalls may be required for each user. And so the next step for the interim parking plan, we're going to shorten the list of potential properties and create some mapping to verify we have enough quantity of parking available. I've also included an updated spreadsheet showing the tasks underway right now, and the things that have been completed. Any questions?

Ms. Betts Basinger: Members before we question the testifier I do want to introduce to the public that the MRA member that has stepped up to coordinate this project is Warren Suzuki. So all things related to parking, the management studies, et cetera, so you might be getting a call from him wanting to meet.

Mr. Gerdel: Great.

Ms. Betts Basinger: Members, questions? Warren?

Mr. Suzuki: Couple questions. So Morgan, if you were to look at where you are as far as in the process right now, and if you were to look and comparing it to the schedule that you had, any concerns that you have relative to where you are and where you hope to be?

Mr. Gerdel: I think in terms of finishing the construction documents for the structure itself, we're on schedule. The only delay, I think, has been submitting the conceptual plans for the MRA. But we're basically just looking at getting comments at this point, so that shouldn't affect the overall schedule.

Mr. Suzuki: So in regards to the construction documents, where is it on the schedule? I see conceptual.

Mr. Gerdel: I guess this one is just broken down the first three phases. The construction documents – I mean, they're already on their way – but they'd be in the phase five. I just haven't expanded that phase yet.

Mr. Suzuki: If you haven't expanded, how do you know?

Mr. Gerdel: Well, I guess what I can say is we've gotten a commitment from the consultant team to meet a certain schedule which will allow for starting the project in 2013. So they're working to that schedule, and I can provide that more detailed information for the next meeting.

Mr. Suzuki: So you're saying that the phase five is a construction phase? So prior to phase five, construction plans should be done?

Mr. Gerdel: Right. And they are underway. I guess I think outline came from the initial scoping of my work, but it can be expanded to show those other areas of work.

APPROVED 07-15-2011

Mr. Suzuki: But the construction document phase is not part of phase five is it? It can't be part of phase five because phase five is construction phase.

Mr. Gerdel: I think in the description they may have grouped it in to that phase, in my initial scoping with the Planning Department. But, yeah, I agree that construction documents have to happen before.

Mr. Suzuki: Because I have a concern. If you look at the time that you allot for phase five in construction phase, initially, you know, putting it off to the side, the year, or part year, where initially you allowed a year, but now you're allotting it with over two years, almost two years. So I start to get really concerned. I mean, as I've shared with everyone and you especially in the very beginning, you know, I personally am going to be looking at the schedule. Because I asked you the question on schedule – is this a realistic schedule? And the response was yes it was. So based upon that, my expectation is, you know, relying on your experience that you can come up with realistic schedule based upon your experiences, and you know, you continue to be sliding. And I expressed the concern at the very beginning about these types of things almost . . . (inaudible) . . . the projects. But hopefully raising the concern at the very beginning would as best as possible to put us in the position to avoid these types of things happening. But even with that being said, we still see it happening, so I get disappointed. I personally get very frustrated.

Mr. Gerdel: And I think that would be part of my job too if I see areas where it looks like it could potentially slide, I can bring that to your attention and address it.

Mr. Suzuki: Well, I asked that you bring it to our attention, you know, many, many meetings ago, and I haven't heard anything yet. So, for that, I'm assuming everything is on schedule.

Mr. Gerdel: Right. It is.

Mr. Suzuki: So it is on schedule?

Mr. Gerdel: Right.

Mr. Suzuki: But not according to the original schedule.

Mr. Gerdel: Right because the original schedule –

Mr. Suzuki: Because that's the kind of thing that bothers me. I mean, because you have the original schedule you prepared, and now you have revised schedule.

Mr. Gerdel: Right.

Mr. Suzuki: And you're saying that everything is fine, but according to the original schedule it's not fine.

Mr. Gerdel: Right.

Mr. Suzuki: And that's – when we looked at the original schedule is when I raised the question to you. Is it realistic? Is it achievable? Is it doable? And the response was yes it was, and yet now we're seeing it slide.

Mr. Gerdel: I think the big variable was when the consultant team was given the notice to proceed because there was big chunk of time where that process had to take place.

Ms. Betts Basinger: Morgan, we'll continue on, but MRA is going to request that between meetings you include Bill Mitchell and Warren Suzuki in all meetings that are happening, either on the parking or the construction or any phase of the municipal parking structure, and that they be given reports between our MRA meetings as well. We have resource in the audience, members, if we'd like to bring Rowena up from Public Works. No? Okay. Any other questions of the testifier?

Ms. Popenuk: So this June 16th meeting, it says present final conceptual design to public, comma, MRA. Is that going to be here?

Ms. Betts Basinger: Yes.

Ms. Popenuk: Okay. All in one. Okay.

Mr. Gerdel: I think, yeah, the June 16th meeting may be an evening meeting because more people could attend. We haven't selected a location yet, but it could be here.

Ms. Popenuk: So that's not an MRA meeting?

Mr. Gerdel: I think the MRA meeting is the following day. And if the MRA desired, we could do a presentation then also.

Ms. Wade: My question is about the parking management plan. So I'm aware that the consultant has delivered some preliminary work to you. Will the MRA be receiving that prior to the June meeting, even in a draft form?

Mr. Gerdel: Yes. I can give whoever is interested copies of that.

Ms. Wade: Great. Thank you.

Ms. Betts Basinger: Thank you. Warren?

Mr. Suzuki: You have an idea when?

Mr. Gerdel: When the draft report will be ready? We're looking at the end of this month. He did

APPROVED 07-15-2011

send –. He has all these numerical data, but he just needs to finish the write up for the draft.

Ms. Betts Basinger: Warren, would you like to see the raw data as it comes in?

Mr. Suzuki: Not the raw data, but, maybe the initial draft.

Mr. Gerdel: Actually, right now, it's not really raw data, but it's more like tables. So it's more like a power point type of presentation.

Ms. Betts Basinger: Thanks Morgan.

Mr. Gerdel: Thank you.

Ms. Betts Basinger: Moving onto item-2, Market Street Improvement Project Phase II through Happy Valley. Update on project progress, public relations and schedule. And I guess, were you going to be reporting for Yuki Lei on this? No. Yuki Lei is not here, but she did send in a report, and Erin will make that report to us.

Ms. Wade: As you folks are aware the parking in front of Takamiya Market, Lower Market Street, in Happy Valley has been somewhat problematic. Once the completion of the construction project became evident that car's bumpers were hanging out into the travel lanes. So MRA had some discussion about, talked with Yuki. The MRA officially wrote a letter requesting that safety be a first priority in terms of that area. Alexa and I participated in a site visit with the contractor and Yuki and the project manager, and did a walk thru. And the determination was made that initially for the time being that the parking places adjacent to Takamiya will be turned from the diagonal place into a parallel parking stall while the contractor can work with the adjoining property owners. So that's the Yamashiro family and what is now Valley Isle Hardware turning it into Takamiya Market to acquire some additional property, to work on their property, and gain a couple extra feet so that there will be enough room to replace it again later with the diagonal stalls. So temporarily converting the parallel long term goal would be to make it diagonal stalls again. And so she provided this report with these photographs illustrating the parking.

Ms. Betts Basinger: Any questions members about the project? Seeing none, we'll move on to item –. Actually, I want to move back to item-1 again, and this letter to Michael Summers about the environmental.

Ms. Wade: Sure.

Ms. Betts Basinger: Did all of you get a copy of the letter to Mike Summers? From – was this from the MRA?

Ms. Wade: It's from the Planning Department at this point. Would you like me to explain?

Ms. Betts Basinger: Yes.

Ms. Wade: So, there's multiple moving parts, sort of, as Morgan explained with the Wailuku Municipal Parking Structure. The design phase is moving on one path and also the environmental assessment is moving forward concurrently. The consultant submitted a letter asking for pre-consultation comments on the parking structure to the Department of Planning which is a commenting agency. The Department of Public Works is the accepting agency. They're the one driving the project. So Planning Department responded. But as you folks know, I created a draft. I e-mailed it everyone and asked you, send me additional comments if you want some. Then those were incorporated and sent through the chain of command in Planning for the signature. And then additionally when the planning design comes forward to you in June, it's going to be comments on the design that can be incorporated into the environmental assessment. You'll have the final design review following the completion of the environmental assessment. So that explains the two components basically.

Ms. Betts Basinger: So again Bill and Warren. Thanks Erin.

Ms. Wade: You bet.

Ms. Betts Basinger: Moving onto item-3, tax incrementing financing RFP, review of draft RFP and list of potentially respondents. We'll be approving a budget allocation for this task when we get to the budget. And before I go on, I'd like to let the public be aware that Mark Walker has stepped up to the plate to bird dog this project on behalf of the MRA. We feel very fortunate to have someone with a strong financial background by helping us with this extremely important ordinance.

Ms. Wade: Okay, I'm passing out right now copies of a revised tax increment financing RFP which I'll put up at the front real quick. Chair, before I move forward, should I recognize that Wendy Taomoto and Wendy Kobashigawa from the Municipal Parking Project are both in the room?

Ms. Betts Basinger: Yes. We've already had our discussion but we can go back to it. Let us get through this one, and we'll go back to item number one. Well, actually, no, I think this RFP is going to take a little bit of time. So, members, without objection, can we go back to municipal parking lot again? We have some very good resource people here about the status of the project. Very good. Wendy?

Ms. Wendy Taomoto: Yes, Wendy is passing –. I think you know Wendy Kobashigawa from the Department of Public Works. But as Wendy is passing it out, let me just briefly explain what you're going to be getting. We are going to –. We are transmitting – not really transmitting – but providing you this preliminary conceptual plan of the four level and five level renderings. And attached on the front of that is the revised project schedule as well as the parking stall counts for both of those options. We, as you see on the schedule, we intend to hold an informational meeting on these two renderings on June 16th. And I think we're going to be at

APPROVED 07-15-2011

the Good Shepard Church. We're going to try either there or the community center, one or the other, and Morgan can finalize that location.

If you look at the next item, presentation of preliminary conceptual plans to the MRA, we have a, in our consultant contract, provisions for our consultant, the architect and the engineer, and whoever needs be, the landscape architect, to come to your MRA meeting in June to present this and explain what this drawing means.

At this time, I would like to have you make that request so we can get a commitment from you before we spend the money to have them fly over. Being that this presentation will likely take an hour, and then with your questions following because he's going to do the four and the five and with an overview of the cost and whatever else is pertinent to this project. So we kind of want to make sure we have enough time if they're flying from Honolulu – multiple consultants. So if you guys want to you guys can – I guess you're only here today besides the next meeting – let us know that is something you want and then we will schedule it for your next meeting.

Ms. Betts Basinger: Wendy, you weren't here when I made that public announcement. But at last week's organizational meeting of the MRA, two of our members stepped forward to coordinate on behalf of the MRA between our monthly meetings all of the work that's going on with the parking structure itself, and the parking management plans as well. And that is Bill Mitchell and Warren Suzuki. So if you could include them in meetings and I suggested the same thing with Morgan. Or, they will be contacting you from time to time with information so that they're going to be aware all along. And I really thank you for giving us this a month early.

Ms. Taomoto: Yeah, so what we need to do in order to –. This is an economic development agency grant, and we have a deadline to expend funds before September 15, 2012. And the schedule that we had provided to you over the past few months ago is a very tight schedule as we explained to meet this requirement. So we will provide this public informational meeting to get comments on this design. And this design is based on option PC-1 being on the Main Street side of the parcel, and the height is within the – wait, the height of this structure is within the variance – I mean, within the Code allowed under the MRA zoning. And you know, so we may need to get a variance for the landscaping requirements, but that will be completed by the Planning Department. Joe will do that. And he'll get it done before we need it done, before construction.

The thing that lacks in this submittal to you is the cost estimate. Wendy spoke to them this morning and it looks like it's going to be done either today, tomorrow, or sometime very shortly. So, if my understanding, if that's completed between now and the next MRA meeting, we can get that to Warren and Bill, and that way we'll do that as soon as we get it. We're envisioning that once we get the cost estimates, the Office of the Mayor, Office of Economic Development who originally is the grant administrator who then gave it to me, but still is involved with securing the construction funds, and the Director of Public Works, the Deputy, and staff, we will meet and we will decide on the four or five level structure to proceed with. And we will present when it's appropriate design review approval on four-and-a-half or five levels, depending on the cost

APPROVED 07-15-2011

analysis and the – we're still waiting for like a parking management – you know the parking management consultant to complete his study. So based on a number of things, we will render a decision. And if appropriate, we will include Warren and Bill in those discussions.

Ms. Betts Basinger: Please.

Ms. Taomoto: Yeah. So we expect that we will follow the schedule and we will commence with the 60% plans in July. So this decision on the four, four-and-a-half, five, or whatever levels you want to call it, will be made before July. So by the end of June, I expect we'll have enough of the studies and the cost estimates and whatever not to decide on one of the levels. And we will finalize the drawings – start to begin to finalize the drawings where you're down under construction documents, preparation 60% plans, we will commence with that in early July. And we will apply for building permit January. And we expect to complete the building permit process by July 2012 to meet the funding expenditure deadline. So if you, you know, I think it would be better for everybody if you can look at what we gave you and submit any comments you have in whatever mechanism works for you, through Warren and Bill, or through Erin, and we will consider it before we make our final decision. And that also goes to the community associations, and we gave one to Wailuku Main Street. They'll probably hold a meeting. And we gave one to Wailuku Community and then we're also going to give one to property owner's group or something like that.

Let me just say what was revised on the proposed project time line, from what you got last time from Morgan. What was revised is the definitive date on the public informational meeting. The time maybe got to change depending on the facility. We need a decision from you today on whether you want the consultant to fly over on the 17th, and I assume that's going to be a one. We did, since the last, last meeting I guess, I don't know if he told you, we, Chris Hart sent out, Chris Hart & Partners sent out the pre-consultation letter on the draft environmental assessment on March 31st. I'm not sure how you got your copy, but hopefully you go it. If not –

Ms. Betts Basinger: We did.

Ms. Taomoto: Okay. And I believe that's the only two changes is the dates on the public and conceptual MRA meeting, and the pre-consult letter. So if you have any questions.

Ms. Betts Basinger: Members, any questions? So the date that this body will review and approve or take action is which date?

Ms. Taomoto: Well my conversation, or e-mail conversation with Erin, is last conversation was that they are requiring us to complete the environmental assessment process. And so we would time it, I assume it's the published final EA date, Erin?

Ms. Wade: Well, there was a 30-day challenge period.

Ms. Taomoto: So you want to wait until after that?

APPROVED 07-15-2011

Ms. Wade: I think the day after the challenge period is done.

Ms. Taomoto: It's a 45-day. That's what Chris Hart's Office is telling me.

Ms. Wade: Is it the EIS?

Ms. Taomoto: It's not, but they, for whatever reason, based on their experience, it's better to wait the 45. So we can wait the 30 and transmit in the -. I'll just work with Erin, but it will be -. Say we go end of December and we publish the EA. Then we would come to you in January. So we intend to -. Sorry, we would come to you in February 2012 because we have to wait for the 45 days or 30 days from December. That would take us to January. So that would be the third week of February would be about past the 45.

Ms. Betts Basinger: 45 days.

Ms. Taomoto: So either or 30 of 45, it ends up being the February date. But by that time, the way the design administration works, the design plans, if you look, in February, we will be good way through into the permit process. So any changes you require of the design, will require a change order. I mean, a contract amendment to the design contract, and we will not have funds. We do not have funds to pay for any contract amendments. So that's why I said it's very important that you give us your comments now because through your design review process, due to the fact that we don't have budget item in the 2012 budget from the administration and Council, there will be no changes that we can make within the contract.

Ms. Betts Basinger: Understood. Are the professionals going to be in attendance at the public informational meeting, on June 16th?

Ms. Taomoto: Yes.

Ms. Betts Basinger: So the budget support you're looking to us for is?

Ms. Taomoto: 2013.

Ms. Betts Basinger: No. For them to be here on the meeting the next day?

Ms. Taomoto: Budget support? What do mean? You don't have to pay for it.

Ms. Betts Basinger: No expenses?

Ms. Taomoto: No, no. We have it in our design contract a monetary provision for them to come to do this public informational meeting, and two meetings of MRA in case you wanted them to come back for questions. So they might do a presentation. For whatever reason run out of time, we all got to go home, they're scheduled to be able to come back the following to answer any questions you have.

Ms. Betts Basinger: So that would be at our expense?

Ms. Taomoto: No. We have it the –

Ms. Betts Basinger: That would just be our decision to make today to review.

Ms. Taomoto: To request.

Ms. Betts Basinger: Thank you.

Ms. Taomoto: The two meetings that we have budgeted for MRA in 2011 is at your request, but we have it budgeted for them fly over.

Ms. Betts Basinger: Got it. Members?

Ms. Taomoto: Any more than two meetings, we have to talk about it with them.

Ms. Betts Basinger: Questions members? Warren?

Mr. Suzuki: You know Chair, I kind of share Wendy's concern about the timing and when they would come before the MRA for final design approval. But my hope is that with the presentation being made on the 17th of June with progress plans/conceptual plans, and hopefully along the way with interaction between Bill, myself and the County's consultant, and hopefully with the County willing to come before the MRA even beyond just to . . . (inaudible) . . . It may not require the consultant, but just the County coming before us and when you feel or when we jointly may feel between Bill, myself and you folks, when might be the appropriate time, you know, bring items before the MRA. We'll be in a position where when the final decision needs to be made, it won't be where any changes of, you know, substance will have to be made. The main thing is that we maintain the communication and the coordination between the parties. Because as I've said, when we get to the point, you know, hopefully it becomes more of just a formality than anything else.

Ms. Betts Basinger: That's correct.

Mr. Suzuki: But for me, I like to see that the communication/coordination and the County coming before the MRA at the appropriate time to provide update or input to the MRA.

Ms. Betts Basinger: Yes. Understood. So I believe you said at an earlier meeting that we would probably be seeing something that's 60%.

Ms. Taomoto: Yeah, right here, in early July. I'm sorry, prepare. Submit early October.

Ms. Betts Basinger: Yeah. And I think the key here is exactly what Warren just said that there's going to be a communication between our monthly meetings by these two members with you.

Ms. Taomoto: And then non-substantive changes is, in my opinion, that probably won't warrant a contract amendment, is like the color change. You know, stuff like that. The facade treatment possibly might if they have to redraw because if the facade treatment is on every corner, then plans would have, you know, it affects a lot of sheets, and they might ask for a contract amendment to revise the sheets because they're going to be submitting for building permit, yeah, by, in January 2012. So it's right around the corner. Before we know it, it's going to happen – hopefully. So, it's not that the building permit process is going to change those types of things, but for them, they consider it extra work, and that's where we run into a problem with the contract. And we barely had enough to fund their contract, so there's very little provision for, I believe, if none, for contingency.

Ms. Betts Basinger: In the design area?

Ms. Taomoto: In the design contract. Yeah.

Ms. Betts Basinger: Any other questions?

Mr. Suzuki: I have a question. And I recall that when you folks first started to go forward with the consultant, there was a comment made to the MRA that because we took action on the preliminary design, we couldn't make any sort of changes to that preliminary design. So my question is how does that preliminary design compare to what you show here?

Ms. Taomoto: I believe you're talking about option PC-1 as a preliminary design?

Mr. Suzuki: Yeah.

Ms. Taomoto: Yeah. The major criteria from option PC-1 you will see in this design in the sense that it does only limit the parking structure to the market side of the Pili. It does re-establish that access through the parking lot, formally known as Pili Street. The scale of the structure is within what option PC-1 provided as a guideline, three to five feet, five levels. Option PC-1 and the stall count is something that option PC-1, you know, it was an estimate. And this is based on, you know, after we put in all the walls, and like I was telling, I think it was Morgan, option PC-1 only had, I think, 15 foot fire lanes, and now we're required to put in 20. So of course, the structure shrunk a little bit, and that's what they're going to explain to you is –. I told the consultant, it's important to note the differences from where you left off with option PC-1, and where this design is. But the similarities – I think there's more similarities than differences. The biggest one, I think, is the parking stall count. We can't hit that number, I mean, there's no way.

Mr. Suzuki: So what are you at as compared to what PC-1?

Ms. Taomoto: That's where – I think option PC-1 was 360, and if you look at the handout –. In the structure? Okay, Morgan is saying if option PC-1 said 360 in the structure, and we're saying 349 in the structure because we had to take off five feet of the building to provide the fire lane

APPROVED 07-15-2011

requirement as required by Fire. And I think the alignment of Pili Street caused that frontage to change – that Pili Street alignment to little bit shift the structure. I mean, we can talk about it later, but if you take a look at when you have time, we're not recommending, or we're not including a lot of compact vehicles because we don't think it will really work. Most of the stalls are standard if you look at it. We have 288 standard stalls, versus 44 compact stalls, because, you know, based on the new studies, they just end up parking over the line. So then you lose two stalls, versus, you know, just sizing it a little bit. It makes more sense in their professional opinion to just go with the standard stalls. And we're basing that decision on recommendations from our consultants.

Ms. Betts Basinger: They didn't think that folks were going to be buying smaller, more efficient vehicles?

Ms. Taomoto: No. I don't think so.

Ms. Betts Basinger: Yeah, we're going bigger.

Ms. Popenuk: I think also in the Wailuku Redevelopment Area, we allow an eight foot three-inch stall, right, as opposed to eight foot six-inch which is considered a standard stall.

Ms. Taomoto: They will be able to explain all of that to you, but a lot of that is in these drawings. Like I said, yeah, if that's one of your comments, then yeah, get it to us, as soon as possible so we can get our design team to make comments on your comments, and give us a recommendation on what they think we should do with your comments.

Ms. Betts Basinger: Well, thank you. We have a lot of digest. Wendy thanks so much for these questions. Mark?

Mr. Walker: Yeah Wendy, so in our comments, you're also asking for our recommendation from this body as to the four versus five level?

Ms. Taomoto: I don't know what – through them too I don't what the – I missed that part of the meeting. How do they get their comments to Warren and Bill or to you?

Mr. Walker: I mean, is that would be a comment that you might –? I mean, are you looking for a recommendation from –

Ms. Taomoto: Yeah.

Ms. Betts Basinger: We as a body will be depending on our two bird dogs here who will be working with Erin. So the rest of us will be apprized through Erin. As they're finding things out, they're going to let us know. Comments that we have can go to Erin and to the rest of us.

Ms. Wade: But I think maybe his question was in June, should we be giving feedback to them

APPROVED 07-15-2011

whether or not you want the four or five story, and I think the answer would be yes.

Ms. Taomoto: You can give it to us in June, but we're still going to do the presentation based on what you've got. Because you only meet once a month, that's just the way it's timed. But because we're holding the public informational meeting also the day before your meeting, any decision we make, like I said, will happen between the public informational meeting and the end of June or early July.

Ms. Betts Basinger: I think we can work out a process where they can get them as they come up.

Ms. Taomoto: Yeah, one by one.

Ms. Betts Basinger: Yeah. Exactly.

Ms. Taomoto: As you guys read one section, and then you want to submit something, that's fine.

Ms. Betts Basinger: Michele?

Ms. Michele Chouteau McLean: Thanks. Just to be clear on the process. It's sort of a chicken and egg kind of thing because the MRA has design approval, but the EA process has to be completed before the MRA's final design approval can be granted. And yet, the EA and the design that goes forward in the EA should have the MRA's stamp of approval on it or else why take a design out for environmental review and public review if it isn't acceptable to the MRA. So when you meet, probably in June, it won't be formal design review approval. That will come after the EA process is completed, but it will be just about the same thing. So it needs to be that level of consideration and input so that that's the design that can be in draft and final EA, that's the design that alternatives can be assessed against, and so that's what finally comes through the process. And then when you give your design review, it's based on the design that went through the final EA process.

Ms. Betts Basinger: Thank you for that clarification. And also I want to remind all the members that this body already approved PC-1. So there is an approved design review that we must continue to support. What we're really going to be looking at are tweaks that happened as the construction drawings were done, et cetera. So we're not looking at overhauls here, and time is of the essence. And may I ask one more question? Speaking of time, I understand that we postponed the meeting that would follow up on the EDA prospect of construction funds. So have you – do you have an update for us Wendy on that status of the EDA potential for construction funds?

Ms. Taomoto: No. Tina Rasmussen, the OED Coordinator, was trying to schedule a teleconference to save cost with Gail Fujita of the Honolulu Office, and that hasn't happen. I don't know if it's because of Mayor's schedule or her schedule. I know both of them are busy.

APPROVED 07-15-2011

But as soon as that meeting happens and we get an update on the construction funding, either I or Morgan it will come to – or Warren – yeah, now we have four people. So hopefully you get the message, but, no, we don't have any. So that's why we're sticking to our fiscal year 2013 numbers until we have more information, but it's just status quo.

Ms. Betts Basinger: Thank you. And as soon as you hear.

Ms. Taomoto: Right.

Ms. Betts Basinger: Members, any other questions?

Ms. Popenuk: So do we need to request a presentation then?

Ms. Taomoto: Yes.

Ms. Popenuk: Yeah.

Ms. Betts Basinger: Yeah. Chair is waiting for motion.

Ms. Popenuk: I move that we request a presentation on the 17th of June.

Mr. Suzuki: Second.

Ms. Betts Basinger: It has been moved and seconded that the MRA requests a preliminary conceptual plan presentation to be held at our June 17, 2011 meeting. Discussion? All in favor say aye.

Ms. Taomoto: Can you allot us one hour at least for our presentation?

Ms. Betts Basinger: For a period of no less than one hour, to be followed up by a written communication from MRA. All in favor?

Agency Members: "Aye."

Ms. Betts Basinger: Unanimous.

**It was moved by Ms. Katharine Popenuk, seconded by Mr. Warren Suzuki,
then unanimously**

**VOTED: to request a presentation on June 17, 2011 for a period of no
less than one hour, to be followed up by a written
communication from MRA.**

Mr. Suzuki: I have a question. You know, based upon the comments that the Deputy Director

APPROVED 07-15-2011

– I know it's Chouteau, but it's not anymore – mentioned. So when an application comes before the MRA, before any sort of formal approval can be made, if an EA is required, the EA has to be final?

Ms. McLean: Typically before development permits are granted, the EA process should be . . . (inaudible) . . .

Mr. Suzuki: The reason I'm asking that question is because, you know, we did have another project in the Wailuku where they'd come before us for a final approval, and I expressed concerns at that time about that project not having any sort of community meeting or input. And the voting, I guess, turned out such where there were, I guess, in some ways forced to go out and do the community input. And the comment back to us was that, well, they're going to come back to us once they finish the final EA. So that's the reason why I have a question in my mind is that going forward now, you know, if an EA is required, the EA has to be approved before they come to us with the final, so that would have also applied to that particular project. So they might have come before us at that time prematurely for the final approval?

Ms. Wade: Yes.

Mr. Suzuki: Okay.

Ms. Betts Basinger: And I think we're going to have further discussion in general on that whole idea of projects in our district a little bit later in the meeting. Thank you.

Ms. Taomoto: Okay.

Ms. Betts Basinger: Thanks very much members. We're going to move now onto D-3, tax increment financing RFP review.

Ms. Wade: Thank you. As you folks know, we've been working towards the development of a tax increment financing plan and supporting ordinance. Three of you have seen this RFP a couple times before and Michele provided me some feedback so you can see the track changes on the RFP. What was proposed in the budget that was sent out is \$24,000 budget allocation for the development of the tax increment financing plan and ordinance. The \$24,000 is under the \$25,000 threshold to do the formal requisition process with a RFP and things like that. The reason for the \$24,000 is for an average \$300 an hour attorney fee for two solid weeks of work. That's where the \$24,000 number comes up. You don't make that James? Just kidding. So, essentially this is the RFP most of you have seen in the past without any substantive changes. She caught a lot of my little missed commas and little edits that needed to be made, so I appreciate that. In terms of the list of people that this gets sent to because we don't have to go through notice it in the newspaper and that sort of a thing, we can just mail it directly to the consultants. There is only, at this time, one attorney in the State that I know of, on the Big Island who has done this type of an ordinance before, so certainly it will go to him. Also on Monday I'm going to meet with David Arakawa from the Land Use – from LURF – about

APPROVED 07-15-2011

potential other candidates that we could send this to in the State. But I imagine we're probably going to have to send this to a few people on the west coast as well, just to ensure that we get somebody who's done a half a dozen of these at least. So that would be my recommendation, that we cast a net essentially for Hawaii and the west coast in seeking someone who has done this type of an ordinance before, and our budget request of \$24,000 for the activity.

Ms. Perreira: . . . (inaudible) . . .

Ms. Wade: \$24,000.

Ms. Betts Basinger: Okay. Thanks a lot Erin. Members, what I'd like to do with item is have all of you make it a point to read it again. I'm going to put it under unfinished business. When we get to the budget part of our meeting, we have the opportunity to approve the amount of funding that we need. So while Erin will be on one track of contacting potential consultants, we can be reviewing this and contacting her with any, you know, dotted i's, crossed t's, or any substantive thoughts that you might have about it especially Mark Walker who has stepped up to the plate to bird dog this task. I want to give you an opportunity.

Mr. Walker: Yeah, I mean, I've read it.

Ms. Betts Basinger: Yeah. But I want to give you an opportunity to do a little bit more TIF investigation.

Mr. Walker: Okay. Understand it more. Okay.

Ms. Betts Basinger: So, unless there's an objection members, I'd like to defer this to unfinished business at our next meeting and give us all a chance to review one last time. Is that okay with you guys?

Mr. Suzuki: Okay.

Ms. Wade: I just need to ask Michele a question in terms of encumbering the funds. If we don't do that, if they don't authorize that at this meeting, do we forego the chance of expending it for our fiscal year 2011?

Ms. McLean: Probably.

Ms. Betts Basinger: I did not move that we not allocate the funds. Simply that we would have more time to review the documents.

Ms. Wade: Well, in terms – can you explain a little bit better?

Ms. McLean: Sure. In order to – in order for these funds to be for FY11 funds to be used, they need to be encumbered by early June. So that means that the quote process and all that needs

APPROVED 07-15-2011

to happen very, very fast in order for the funds to be encumbered. So, we need to –

Ms. Wade: We have to have the quote to be able to encumber the funds.

Ms. McLean: It's –

Ms. Wade: – has to be out.

Ms. McLean: Members can work through Erin, and Erin and Mark can coordinate on the language of the RFP, but I think the MRA should approve today the budget amount and the gist of the solicitation, let the fine tuning happen over the next week or so, and get it out, and get the quote so that the money can be encumbered.

Ms. Betts Basinger: I agree. And members, can we put a date certain on our own review, maybe four days?

Mr. Suzuki: No, we have to take action today.

Ms. Betts Basinger: Yeah, we'll take action giving us four days to make final review so that Erin can present a final RFP to all the members. Can we do that?

Ms. Wade: I can't take a vote over e-mail, so you have to vote on the content of this. You can authorize Mark and I to adjust and massage if necessary.

Ms. McLean: Authorize –

Ms. Betts Basinger: We have Mark Walker who's authorized to lead this task, so members we can let him know and he can work with Erin. And I guess what we'll do at this meeting, and at this time then – unless you want to discuss it now?

Ms. Popenuk: Well, what I'm hearing is we need to do this now. But as part of us approving this, we can say that we authorize Erin and Mark to make minor changes. So if they see something that's like –

Mr. Walker: And I would say that would be based on feedback we would get from you as well. I mean, what would –

Ms. Betts Basinger: I'm not –. I'm not –. Okay, let's think about how we can approve –. We can move forward on the approval of the RFP pending minor changes up until a date certain.

Ms. McLean: I don't know that you need to establish a date. What's on the agenda is approval of budget allocation so you can approve the expenditure of up to \$24,000 – or approve a budget allocation of up to \$24,000 and authorize staff to issue an RFP for a tax incrementing financing. And then leave it to Erin to continue the communication and finalize it.

APPROVED 07-15-2011

Mr. Suzuki: So Chair, the only action we taking is on the budget approval?

Ms. Betts Basinger: That's correct.

Ms. Wade: So, pardon me, would you like to wait until the discussion on the budget to make that, or would you like to propose it now?

Mr. Suzuki: Now. Do it now.

Ms. Betts Basinger: I'd like to wait till budget because the budget is a big discussion. If we're going to take a vote now, I think I would just be looking for a motion to approve an RFP that will be finalized between Mark and Erin.

Mr. Suzuki: I guess I'm struggling. I'm kind of concerned about the hesitancy on the budget allocation. For me, I understand what needs to be done. It's a budget allocation. The RFP's will dictate what the final costs are going to be, so I personally don't have any objections to taking action now for budget allocation for this specific item.

Mr. Walker: And I would also say that at the end of the day, it's just an RFP. I mean, we don't really know what we don't know, and so we're going to try to make this all encompassing. But I'm assuming that we're going to hire a professional that is going to know more than we know. That's why we're hiring them. And so I'm not overly worried about all the i's dotted, t's crossed. You know, I read this. It's pretty comprehensive. I'm not seeing a bunch of huge changes here.

Ms. Betts Basinger: It is in our budget proposal that we're going to discuss in the amount of \$24,000. That's why I thought we could just do it when we approved all the other items, and we can move to that right away. So members, we're going to, unless there is anyone who wants to discuss any points in this proposed RFP, I want to move on now to item number four, update on Phase One of the Maui Nui Botanical Garden Native Plant Exhibit on Market Street, and a discussion on proposed Phase Two and Three projects including budget allocation. And again, we will take up the budget allocations of this discussion when we get to the budget. Erin?

Ms. Wade: Phase One of the project is complete. Phase Two is partially complete. This week we had Goodfellow Brothers relocate the old planters. Yeah, it was great. They did a really nice job. And the water line donation for the irrigation is going to occur. Actually Maui Nui is just going to go on a little shopping spree and get what they need and they're going to do the installation of the irrigation so that will be fantastic. They can take ownership of that component of it. And probably next week those planters will get planted. They're still finalizing the plant materials to see what's big and healthy and things, so those might get adjusted as time goes by too. The arrangement you see today might not be exactly the arrangement because of the – they had excavate basically out, as Bill and I went down and talked about the construction – but they had to excavate out the funny pavement that was there to create an even surface. They put gravel, and then they can pull the line underneath there for the irrigation. The planters

APPROVED 07-15-2011

will be arranged in little groupings basically, but they're just set there now until the planters get filled, so you're going to have to tip them a little bit to fill the plants. So anyway, if you get any comments that this isn't the arrangement I thought it was going to be, that's why. It's not complete yet.

So in terms of Phase Two, that stage includes the planter relocation which is done. The sign design which is basically the poster that's going to go underneath the glass in the sign. Saedene is going to be doing that. The sign design frame is going to be done by George Rixey who is donating his design for us. The irrigation is being donated. The sign frame materials is something that we have yet to expend or to hire because I don't have the design yet. And the construction and installation of the sign. So you'll remember that essentially Maui Nui Botanical agreed to do a native plant exhibit project on Market Street for us, if they could have the interpretive sign that explains what they did and why they did it basically. And that we agreed to pay for that component of it, so, we're part way through that. And I'd like to request the remaining funds for the completion. I did talk to George a little about the anticipation of costs for the sign frame. So we've already essentially expended the \$997 for the planter relocation, \$945 for the sign design, so we have – it hasn't come out of your budget though, but I'm just saying we've expended those – so \$7,442.54 for Phase Two I'd like to ask you for.

And then Phase Three was the additional activity of the development of a taro, or kalo, bed right outside of the restroom facility. This would be like a seated wall, raised planter, and Maui Nui intends to exhibit all of the different species of kalo that were grown in the valley. Essentially what the sign information is going to incorporate is the Wailuku Auhupua and then the different plants that were grown throughout the different regions. Right on Market Street used to be a hub of taro. They grew a whole lot of different varieties right here, apparently they've able to find out, so that would sort of be in honor and just acknowledgment of that.

So Bill and I threw together some numbers for this. The raised bed we had talked about split faced block with a concrete cap, and that having sand set pavers surrounding that would be an additional – and this includes labor – \$12,125. So these are capital costs essentially. I think in terms of procurement we can do up to \$5,000 for construction with written quotes. So anyway, we would be able to break these up probably.

Ms. Betts Basinger: Any discussion members? Okay, thank you very much. We'll move on to item-E.

Ms. Wade: I'm sorry. I just wanted to comment. I did bring sets of the original plans for that park for you folks – you're getting kind of inundated with paper today – but to take home and just take a look at so that you can see what the original plan for the park was, how this basically is just the beginnings of that park design, and just for your information. You want me to just save most of this until the end and you can pick it up so you're not inundated?

E. COMMUNICATION AND REPORTS

APPROVED 07-15-2011

- 1. CHAIR BASINGER - Prioritized tasks from Wailuku Redevelopment Plan**
- 2. YUKI LEI SUGIMURA - First Friday and special events permit and policy**

Ms. Betts Basinger: Okay. Very good. Now moving on to item-E, communications and reports. Moving onto item-E, communications and reports. I want to first thank everybody, and I'm going to pass this around. This is the list of the priority tasks of the MRA for this upcoming year, and who has stepped up to the plate and who the agencies are that we will be working with. And again, I thank everybody. If there are any errors on this, if my notes from last meeting were not perfect, please let me know. And I want to also let you all know that we have added one more task to this since we last met that had to do with a grant that has come to our attention that we mentioned last – I think we mentioned it at the last meeting – and we have had some follow-up meeting on it. And Katharine is taking a strong lead, along with Erin and myself, to get this grant done because it has a June 3rd deadline. So that's another task that's been added under admin ops, develop PCSP Federal Highways Administration Grant Proposal. You can see that our agencies and our community partners which are growing. I didn't put down the YMCA which is also here. And we've had so much correspondence today that I haven't even had a chance to read. So that list of partners will be growing as well, so that's kind of good news. So that's for you guys to have.

And also here Chair submitted a view point piece to the Maui News that I wanted to share with each of you. And as you know with view points, I have no idea if or when it might run. And I think at this point, Yuki Lei Sugimura is listed here as speaking about First Friday and Special Events Permits. However, we got an e-mail from her saying she wanted to defer this as unfinished business, so we'll put it on unfinished –

Ms. Wade: Teri's here. . . (inaudible) . . .

Ms. Betts Basinger: Okay, so in place of Yuki, if we could have Teri come up and give that report.

Ms. Edmonds: Thank you again. This is Teri Edmonds. I am now reporting on behalf of Yuki Lei Sugimura regarding Wailuku First Friday. As we have mentioned the special events permit, we'd like to defer to the next meeting, or as communications go with you. Right now I'll be reporting as far as what our schedule is for the rest of this year. We do have a committee that is assembled of 16 people that partake in our communications for First Friday. We do meet once a month. Just a reminder, anybody is welcome to come to that meeting, and it's usually the Wednesday following First Friday. We do a recap and discuss upcoming events.

As far as this summer and this fall, it's going to be so exciting. We have coming up in June, we have Ekolu has already signed up for the main stage in front of Maui Thing. That's going to be super exciting. July, we have Willie K which we'll do – if you weren't there the last time you have to come this time. It was absolutely fabulous and they're going to be celebrating Maui Thing's third year anniversary with a big fashion show in front of the – and then a party – If the

APPROVED 07-15-2011

Shoe Fits, of course – from upstairs to watch Willie K live, so that's going to be exciting. In August, we have Request Music who participates in their break dance festival and that's really fun. Everybody – they get a lot of kids out there. It's really professional. Last time we had HNU Energy provided some lighting from up top – that was really super fun. Going into September, this is really exciting. Yuki Lei has worked so hard at this event. I'm so thankful she's onboard, but she's bringing the Makaha Sons to Market Street. Yeah, it's going to be great. And she also has pursued this I Love Wailuku video contest. And the exciting thing about that is now Akaku is involved and they're going to come out the night. They're really promoting it, getting people involved. We have gifts and donations and things like that to get people inspired. But Akaku will be there in September to film Makaha Sons.

And you know we've had great support from the Hawaii Tourism Authority, and you know Wailuku First Friday has really brought a lot of attention to Wailuku. And I think as a business owner I have directly been benefitted by it, and of course we participate, but I can't imagine how people don't benefit from it. I think property values will boom. You know, that's just my personal opinion on that, so throwing that up there. So it's very exciting. October, we have Get A Job will be premiering their movie again at the Lao Theater, but they're also going with presenting their DVD to Netflix and they're going to be selling DVD's. We also have Eric Gilliom will be performing at the main stage, so that's going to be pretty exciting. And we also if anyone has ever heard of a flash mob, but it's going to be dancing. It's going to be super fun, and it's going to be really exciting, so that's great. And then the new thing that I do want to announce is that we are going to have Halloween in Wailuku. And the beauty about that is, it's aside from all other First Friday, we're throwing this together as a community. But the nice thing about our event is, you know, it ends at such a decent hour, that I think Wailuku and Halloween will be a great match. Kids can come out. The event doesn't go too late. We have a really great reputation of keeping our streets clean after an event, and so I think it will be a great family and community thing, and that's super exciting. We don't have plans quite yet settled for November and December. Some exciting things that I can't share yet, but will let you know as we go.

One of the other things is because the event is so popular we have increased our expense for Police. The Police is our biggest expense of the entire event, but it is incredibly safe. And our Police have done a great job getting cars off of the street during the event. And there are now all seven officers are there till the end of the evening, and they don't leave until 10 so it's a really big cost on our end. But, you know, we've been working with partners, and hoping on getting more people involved to help us cover that cost. But this, I do want to ask one more thing that gets back to the planters that have been moved. You know, where those planters are next to the Police Substation we have about four food vendors and they provide kind of a substantial chunk of change there towards our event with vendor fees. And I don't know what – I'd love to have a copy of that plan, of that park, and I'll keep in touch with you guys if we can, ahead of time, if I have to move vendors, they need at least a 30 day notice. I mean, we can be totally flexible, of course, but, you know, the more notice, the better.

We are planning on expanding Wailuku First Friday around the block. We have more property owners who are willing to share. We have vendors that are getting more insurance on their

APPROVED 07-15-2011

own, and, you know, we're trying to take good responsibility. Maui Medical Group, as you mentioned, has provided additional parking to our vendors, so they've been a great team player. And I think that is my report as far as First Friday goes, so if anybody has any questions.

Ms. Betts Basinger: Members, any questions? Erin?

Ms. Wade: What's your total cost for Police expense per event? Do you know?

Ms. Edmonds: You know, I don't have the budget in front of me. That would be a better question for Yuki. I'm sorry I don't know that.

Ms. Wade: That's fine.

Ms. Betts Basinger: I did want to share that I heard that the new owner of the Betsill lot has been a very, very good community partner and is offering that corner to be another venue for First Friday, so that's pretty exciting too, moving it up around.

Ms. Edmonds: It's really exciting.

Ms. Betts Basinger: The Vineyard and Church Street corner.

Ms. Edmonds: Especially with, you know, Saeng and the Maui Bake Shop there. I think Wailuku has so many restaurants, I still believe that we are a great destination for food, and getting people up there.

Ms. Betts Basinger: Thank you Teri.

Ms. Edmonds: Okay.

Ms. Betts Basinger: So members, we'll be bringing up more specifics about the permitting situation that they have, and where they might need our help. Katharine do you feel ready and able and passionate to give everybody a little update about this grant that we're all so excited about, as a report?

Ms. Popenuk: Yeah. Let's see. You surprised attacked me. So the grant is from TCSP, Transportation Community and System Preservation Program – TCSP – providing funding for comprehensive, initiative including planning, implementation, and research to investigate and identify the relationships among transportation; community and system preservation plans and practices; and to identify private sector based initiatives to improve those relationships. So they have about \$61 million nationwide that they distribute. The grant deadline is very quick. It's June 3rd, but we're going to try anyway. One of the goals of the distribution of money is for a wide geographic distribution. And Hawaii, from what I've found, Hawaii has not been a recipient for several years. We have received monies in the past, but, as I understand it, someone actually contacted us asking us if we knew about this, which I take as a very good sign. So

APPROVED 07-15-2011

that's why we're really going to try to organize this and get this together. I think what we're going to ask for is money for the investigation planning phase of things. So given that there's so many community players Statewide and on this island that are interested in different aspects, health, recreation, transportation, et cetera, and preservation of quality lifestyles – all of these different organizations but we're not quite hooking up and figuring out a comprehensive way to work together. So I think that's probably going to be the goal of this grant is to look at Wailuku town, look at what some of the problems are, what some of the opportunities are, and who's kind of waiting in the wings to make things happen and try to lace that all together in some way. Then, we would want to also apply again for the following year for monies to actually implement some of these things.

The Federal monies are 80% of your grant amount, so we need to come up with 20%. So whatever we come forward with we can multiple that. So the larger our donation, either money or in kind contribution, means that the Federal amount is going to be that much greater. And there's –. We're open for ideas about, you know, just brainstorming. I've been kind of inundating Erin and Alexa with like how about if we have rental bikes, and how about if we do this, and how about if we do that, so any of those ideas are good things to look at. We want to identify sources of money, I think, as part of not only do we want to do, but how can we get it paid for? And I think another aspect of it is that they want us to be able to draw some conclusions about how to make these things work in communities, so we need to be able to evaluate our program and be able to document what are our important components. For instance, serious public involvement in the process is one of the things that I saw over and over in case studies of projects that have been successful and have been funded. So I think that's kind of it in a nutshell.

Ms. Betts Basinger: Thanks Katharine. The reason the MRA is so excited about this is because all of you have your foundation document, and there is one of the largest segments in here is vehicular and pedestrian circulation. And in that particular segment of our plan, it's one of the segments where we're very lacking in having accomplish all of the tasks. We've only accomplished two actually on all of these tasks. This program, Federal program, is specific to small towns, vehicular and pedestrian, and bike paths, and getting kids from school and to school safely on their walk. And the partners that we've already solicited looking to build that 20% match are very strong advocates of the same thing. Most of you might be aware of – what is IMPAC stand for?

Ms. Wade: . . . (inaudible) . . .

Ms. Betts Basinger: Sandy McGuinnesses program in having healthy small towns and getting people to start walking more, together with Mike Morris who is the President of that organization. He's with the Y. So we also met with Chris Hart and Partners who has done studies. And we now know that the State as we speak is completing a pedestrian survey Statewide, so we're going to be hooking in to all of those to build up our foundational document saying, listen, the MRA has got it in our plan. This is a done deal. And we have all these partners that have done these things, so it's a real exciting opportunity for us. And you'll be

hearing more and more from Katharine.

Mr. Mitchell: Katharine, who would be the grant applicant?

Ms. Popenuk: I believe it's going to be MRA and Erin is largely writing TIF.

Ms. Wade: Well, I officially – you know I discussed this with them too – technically we have to get permission from the Mayor's Office to move forward with this, so we're writing the little scope of what the activity would be. Ask if they're interested in allowing the MRA to seek Federal funds for such a project, so that's the very first step. And we're still brainstorming though.

Ms. Betts Basinger: Okay, moving to Item-E. I added an item E-3 which is speaking of our foundational document, the Wailuku Redevelopment Plan. And as some of you already know, we spent quite a bit of time, over 2009 and 2010, updating all of these tasks – those that have been completed, those where we're moving to start and finish date because we haven't gotten to them. And so the project that is here and we'll be looking for our budget consideration is to reprint this document, either with an appendix that shows an updated task status, or just updating the task statutes within it and reprinting. So, you know, I don't know exactly what it is, but this is something that we have to do. These don't exist anymore unless we have Leilani stand in front of a copy machine making them. And we've held up reprinting these because the tasks are outdated. So, that's the Wailuku Redevelopment Area Plan project report, so when we get to it on the budget we'll know what we're talking about.

Mr. Mitchell: Chair, I should probably know this, but I don't. Is that document online?

Ms. Betts Basinger: It is online on our website, but it's the un-updated one.

Mr. Suzuki: Chair, just a question, and I know we had the workshop last week, but are we authorized to make those type of changes to the agenda?

Ms. Betts Basinger: To what?

Mr. Suzuki: To make changes to the agenda? You talked about, you know, E-3.

Ms. Betts Basinger: Yes, we are because these are non-voting issues.

Mr. Giroux: Let me just clarify. Yeah, if you're going to add something to the agenda, you do need two-thirds vote. You can add it as long as it doesn't have an impact on the community or a significant other people, but you still need to –. But this issue, I'm looking at F-1 that it's actually more of a budget issue, so I –

Ms. Betts Basinger: Thank you. I should have brought it up under budget.

APPROVED 07-15-2011

F. BUDGET

- 1. Vote to approve budget expenditures for remaining FY2011 funds**
- 2. Discuss FY2012 budget and potential expenditures**

Ms. Betts Basinger: Okay, we move on now to item-F, budget. I'm sorry, we have another report from staff Erin Wade, the open projects in the Wailuku Redevelopment Area.

Ms. Wade: Chair, I didn't list it for discussion. It's just provided for your information.

Ms. Betts Basinger: This is under communications and reports, and so this is a report.

Ms. Wade: It has to be listed, yeah, for me to discuss it.

Mr. Suzuki: It's not listed.

Ms. Betts Basinger: Okay, so this will be on our next agenda as unfinished business. No, not as unfinished business, but as an agenda item. Okay, now we're on to budget. So everybody I think received a document, a starting point document.

Ms. Wade: I apologize Chair, can I request a five minute recess?

Ms. Betts Basinger: I'm sorry, yes, you already did that. We're going to recess until quarter to three.

(The Maui Redevelopment Agency recessed at approximately 2:41 p.m., and reconvened at approximately 2:47 p.m.)

Ms. Betts Basinger: The MRA meeting of May 19, 2011, is back in session, and we are moving on members. Thank you for that break Erin. We've moving on to item-F, the budget, and all of you did receive a discussion budget that is our starting point. And I'm going to pass out some suggested changes that we can add to our discussion based on all of the things that we discussed today. And so I know that Erin has shared with us that she was not happy with the format of what we've been used to getting, and she's working on a really nice, a better format, that we'll probably see at our next meeting. But all of you got this as well, just to show what our expenses have been to date. And as we look at our remaining FY11 funding, Erin broke it out into specific projects starting with Market Street clean and safe. And it's very clear here what we're talking about – banner cleaning, sidewalk power washing, trash and street sweep. And you'll see that I have added based on comment and testimony today under safe street, an additional amount of money for Wailuku First Friday support. I know that they paid Police alone, I think, \$1,050 last month, so I'm suggesting for the remainder of this fiscal year, we add a certain amount of money. You know, safety is top. It's just the most important thing. And every First Friday, there are more and more people coming to our area, parking and walking into our

area, so that Police support is so valuable. So that would be a recommended change that I made to that area.

The Maui Nui Botanical Garden's project – fabulous. You've all seen how great the streets look now that the planters have been moved. That was –. We have finished phase one. We have done phase two. My suggestion on our FY11 dollars is to put off phase three, and phase three is creating a large kalo exhibit in front of the public restrooms and the police substation. And discussing this a little bit further for FY12 funding, in light of the fact that whatever happens there is temporary because we have a park planned, a green space planned, for that area. So, you know, being frugal, we might want to just have the planters beautify the area right now. And I know that Katharine has stepped up to the plate on the park itself and moving that task of ours forward. So my suggestion there is to remove that out and that saves us \$12,125 which I then kind of changed out. We have consulting services and both of those we have discussed and both of those I've kept in tact. They're very, very important to encumber right now and get those projects started.

But on outreach and marketing, really, some of those items are simply operations. So I created a category called operations which are things that we are always doing. Our website maintenance. Keeping that website current which includes the newsletter. Letterhead, envelopes, those things that need to be done. And this is where I put reprints for getting this document with it's updates out to the public. And I've added an estimated number of \$5,000, but I think within two days, I can actually have something from Office Max or one of the copy places.

Ms. Wade: How copies were you thinking?

Ms. Betts Basinger: I wasn't thinking. Whatever that could purchase us. And it would be a decision also whether or not we want to reprint this in it's entirety with an additional appendix on the back rather than going in and changing each page. So we could, maybe, I don't know. I'm going to talk to a professional on Monday, and I'll have a clearer idea of what \$5,000 can do. Then we'll discuss it.

Ms. Wade: Yeah.

Ms. Betts Basinger: Then I added the banner and signage project, and a lot of the signage items come right out of the Maui Nui Botanical's project that originally was up there. But there is a movement now in this grant potential to have signage throughout Wailuku, not just on the planters, which we're going to do immediately, you know, identifying the plants that are there, and their indigenous nature to this area. But to expand signage in Wailuku to mark places, to mark –. Somebody suggested to us at a meeting the other day that we might even, for the sake of the parking structure, if you parked there, we can let people know how many steps it is to their job at the County building. Or how many steps it is to go shopping to If The Shoe Fits. Cute signs and play signs. Just signs that define historic stops on the walking map. Wailuku town has a walking map that we're hoping also will becomes GIS as well on our website. So

APPROVED 07-15-2011

I thought that we could combine that as a project together with banners. The banners that have been so successful that were done by Malama Wailuku and the community with great input. They were never meant to be the only banners that would be there forever because they're going to start tattering and fraying, and we've already taken them down once and cleaned them. But this is to have other banners and a banner program. We're looking at December to put up holiday banners. Wailuku, Market Street and Main Street, once held the annual Christmas parade, which we're hoping to bring back with the help our community partners. So that is the budget that I put there to include banners and signage throughout the MRA area. So now we can open it up for discussion.

Mr. Suzuki: I have a question. But these funds have to be encumbered?

Ms. Betts Basinger: Yes.

Ms. Wade: Right.

Mr. Suzuki: So how are we going to encumber the banners if we don't even know what the banners are going to be for?

Ms. Betts Basinger: Sae Design, they did this before, and 17 banners include one set of banners that go from Wells Street all the way through Market Street.

Mr. Suzuki: What are banners for?

Ms. Betts Basinger: They're to highlight events. They're to – they're beautification measures. Those poles, light poles, that were part of the Market Street beautification –

Mr. Suzuki: No, I realize the banners, what they look like, but I guess, what event is that banner for? I mean, we say we want banners, but we're not even specifying what the banners – you know what event or what information our banners are going to provide?

Ms. Betts Basinger: Well, the banners today that are up there simply honor Wailuku, and that's what the banners would do. They would honor Wailuku. The program that will be developed as we're in 2012 will offer a potential for vendors or the County to have logos on the bottom, you know, sponsored by, so the cost wouldn't be borne only by the MRA. But this I'm asking for here is just one new set of banners.

Mr. Suzuki: But if it has to be encumbered – when does it have to be encumbered by?

Ms. Wade: Early June. First week of June.

Mr. Suzuki: So how are we going to encumber if we don't even know what the banners are going to look like? I'm just raising the question. I don't want to find myself in a position where we say we're going to do this, and we find out that we can't do it because, you know, we didn't

cross the t's and dot the i's.

Ms. Popenuk: I have a question. What does encumbered mean?

Ms. Wade: It basically means that you are entering into a contract to provide a certain service and that you've set aside the money to fulfill what's required for the contract.

Ms. Popenuk: So it means we've actually contracted.

Ms. Wade: Correct.

Ms. Popenuk: Okay.

Ms. Betts Basinger: And we can contract for 17 banners. The design doesn't have to be, you know, finalized. But we can contract for those banners and for their installation.

Mr. Suzuki: I'm kind of struggling in terms of –

Ms. Perreira: . . . (inaudible) . . .

Mr. Suzuki: You know, James, would you kind of – call a point of order?

Ms. Betts Basinger: Quiet please.

Mr. Suzuki: I'm just kind of struggling in terms of you know where our priorities might be. I mean, the banners are great. I mean, they look great. I won't deny that, but I'm still kind of struggling as to where there might be a higher priority item that the money should be spent on rather than on the banners.

Ms. Betts Basinger: That's right, and that's what our discussion is about because we have to encumber this money very quickly. The fiscal year is almost over. We're not even discussing it at this time, FY12 funding. That's separate. We're just trying to encumber all of the money we have left.

Mr. Suzuki: Right, but I understand that. But I'm saying, you know, are the banner high priority as compared to something else that you might want to expend the monies for?

Ms. Betts Basinger: And that's what we're going to discuss. So if anybody now has –. Remember when last week everyone took a certain task? So this is the opportunity for you and your task to say what kind of budget you might need to accomplish something in the task that you've elected to coordinate. And for TIF we have allotted here. For parking management plan we have allotted here. So, really, now it's discussion.

Ms. Popenuk: So is it possible to encumber some of this money as part of the 20% that we

need for our grant?

Ms. Wade: No. No, we don't have any contract we can enter into at this time.

Mr. Suzuki: So going back to the parking management plan which I'm kind of involved in together with Erin. My understanding is when we met with Andrew Miller is that they're doing.

Ms. Wade: Right.

Ms. Suzuki: So –

Ms. Wade: They are doing it. What we're learning through the process of the parking management plan is the intensity of the effect of government employees. So what I'm anticipating is we get the completion of the parking management plan as scoped and we're still going to have questions about what to do about the government employees. So my suggestion here was extend that contract by \$7,500 – have the opportunity to extend that contract by \$7,500 to get the follow up recommendations for the government employees. Because what it's saying is when I saw the charts that he sent and the difference on furlough days was incredible in the parking lot.

Mr. Suzuki: So, again, going back to encumbrance because it's critical.

Ms. Wade: Right.

Mr. Suzuki: Will we be able to enter into some sort of documentation or contract where we can encumber this \$7,500?

Ms. Wade: Right. So what he would do likely and I'm making eye contact with Michele here because he would send us a scope of work basically to be on a retainer essentially for needed additional professional consultation related to parking management through the development of the Wailuku Municipal Parking Structure.

Ms. McLean: There are a couple of ways to approach it. That way is fine. If there's an existing contract, we can do a contract modification.

Ms. Wade: The challenge with it is the existing contract is through Nishikawa, so we would actually be creating – this would be the first time the MRA would actually be entering into a contract with this particular consultant because the current one Nishikawa pays as a sub-consultant. This way, we actually get to drive the bus.

Mr. Suzuki: Yeah, no, I agree with that. And other quick question. In the allocation of funds that, you know, we had gotten before, for George Rixey's services it was zero?

Ms. Wade: Correct.

Mr. Suzuki: And now we're showing \$1,500.

Ms. Betts Basinger: Yeah, I put that in there because I'm someone who – I really appreciate donations, but I think that people who are professionals deserve something. But if he doesn't want to take any money, that could be just put in the design part. We would then contract it all with one person. Because the signage is not just – the original amount that was in there was simply to make little signs for each planter.

Ms. Wade: No.

Ms. Betts Basinger: To say what kind of plant and a sign in front of the police substation that talked about the history, et cetera. The signage and banner project that I'm talking about is much broader in scope and envelopes a larger area. It includes place signage, other kinds of signage.

Mr. Mitchell: . . . (inaudible) . . . design for any of the place signage yet?

Ms. Betts Basinger: You know, there are some signage. There's signage coming into Wailuku that was done by WMSA, that wooden signage which ties really well into our small town.

Ms. Perreira: . . . (inaudible) . . .

Ms. Betts Basinger: So that's what this money would be for, to actually accomplish that.

Mr. Mitchell: So we would actually have to have an RFP in order to encumber funds, we actually have to have a design, a bid, be able to say –

Ms. Wade: Well, what we would need is to say we – up to a certain amount. So if you're like under \$5,000, we could say up to this amount, we want to have these signs designed as one. Or these signs built.

Mr. Mitchell: So it has to be part of it.

Ms. Wade: Yeah.

Ms. Betts Basinger: So the total amount would be \$3,177.98 that I have in this suggested one. That would be for design. So it would be signs of all types, whether it's identifying a plant or a place, but they would all be similar.

Mr. Mitchell: Right.

Ms. Betts Basinger: I also, under the original outreach and marketing area, I removed First Friday radio ads to Pacific Radio Group because I felt that if we – that our money is better spent on a higher Police and safety presence on First Friday rather than radio ads for First Friday, so

that got eliminated.

Mr. Mitchell: Is there any other advertising for First Friday?

Ms. Betts Basinger: Not that we do, but we have a resource here if you'd like me to call her up.

Mr. Mitchell: Just curious – newspaper, bulletin or any other?

Ms. Betts Basinger: There are posters that are done and distributed. I know they do a huge Facebook and other outreach. There are banners that are put up.

Ms. Wade: In talking with Yuki, this was the one direct recurring cost that they had, and it actually reflects a discount that she has with this vendor. This is – basically the amount reflects \$200 per month for this coming month and then the rest of next year's events, so it would be for throughout 2012.

Mr. Mitchell: For radio spots?

Ms. Wade: For radio spots.

Mr. Suzuki: So on the police allotment.

Ms. Wade: Yeah.

Mr. Suzuki: So that's a grant that was made through First Friday?

Ms. Wade: See that's my challenge. Like I know I can pay Pacific Radio Group. They can send me an invoice for this, and I can pay them directly. But with the Police, I don't know how we would – I just don't know how we would encumber that right now.

Ms. Betts Basinger: There is – one of the admin and ops things that's going on right now too is we're going to be scheduling a meeting with Scott Teruya and some others to find out how we can receive monies ourselves and handle monies ourselves, so when we get grant dollars or when we want to give monies.

Mr. Suzuki: Right. No, I realize that, but for me I'm focusing on what we have right now because this is what we need to decide on. You know, down the road, there's probably going to be bigger issues that we need to kind of think about and fortunately or hopefully at that time we'll have more time to kind of just talk about it, and hopefully it's developed into some kind of action. But recognizing that we have to encumber this by early June, and we're already talking about being in mid-May, that we need to make a decision right now as we sit here today. And that's the reason I'm asking the question about the \$2,000, how would we, you know, do it in order to be able to satisfy whatever the requirements are. If we can't, then whatever action we take today, if we were to do that, won't mean anything because even if we say let's spend it for

APPROVED 07-15-2011

this, if we can't do it, you know, based upon input from the staff, we can't do it, so we're bring up ideas on that. That stuff concerns me more than anything else.

Ms. Betts Basinger: I'd like to ask our resource person if you know, Teri, does the Police Department give you an invoice for services?

Ms. Edmonds: Yes.

Ms. Betts Basinger: Okay, so you actually are getting an invoice?

Ms. Edmonds: Yes.

Ms. Betts Basinger: Okay.

Mr. Suzuki: So you'd get an invoice?

Ms. Wade: Right.

Ms. Betts Basinger: We would get it.

Mr. Suzuki: When?

Ms. Wade: Well, I would have to have Yuki get an invoice for a certain duration and it would probably – and we would pay a portion of it because if the – did you say \$2,000 or \$2,600? – \$2,000 is probably enough to cover one event. So they could bill the MRA directly for one event, but that would be – I don't know if they bill forward or after – after because sometimes they have to stay late. So honestly, I think it would be too late for us to catch this 2011 funding.

Mr. Suzuki: So this one, who prepares this report?

Ms. Wade: The one without the color is mine. It's the one that I felt that I knew that I could get invoices for fast enough.

Mr. Suzuki: And then you prepared this one?

Ms. Betts Basinger: I did. Also keeping in mind those parameters.

Ms. McLean: For the Police, just because it's inter-departmental, if there is the June, that First Friday June event, and if they were to invoice us the week after, even the week after that, that's just an inter-departmental thing, and so that just gets signed and passed around. I mean, you don't need to do a P.O. or any kind of purchase mechanism. It's just an internal thing, so that one might be able to be done in FY11.

Ms. Betts Basinger: Great. Great. And I had one question on parking management plan

presentation. I didn't understand. Is it a study? Or I wasn't quite sure what presentation meant for \$7,500.

Ms. Wade: I think extension – contract extension got cut off or hid under that line – and presentation. I apologize.

Ms. Betts Basinger: Okay, so it's parking management plan extension.

Ms. Wade: Yeah.

Ms. Betts Basinger: Okay. Contract extension.

Ms. Wade: Right. Because today, honestly, was the first time I heard that Andy was going to come back for the presentation. Up until today, I didn't think he was funded to do that, so that was the other reason.

Ms. Betts Basinger: I did get a telephone call from Brian McCafferty just before this meeting, and I know that he has been –. We have a contract with him, and there have been some concerns from the community about, you know, trash not being picked up, so we'll be meeting with him at the beginning of next week. But, you know, Market Street clean and safe is important.

Ms. Wade: I did start to shop that, and I wasn't getting any numbers even close to what they were giving us, though, I do have to say. The number here is reflected for trash pick ups per week for the entire year. And then they do street sweep which initially was bigger when we had those huge trees at 33 Market Street. They were clogging the gutters. Now it's less work, so they were billing us quite a bit less than they were originally contracted to bill us for. My number that was reserved in here was actually \$24,000 for contract allocation, but you can see that now with the billings are reflecting would be about \$12,000 instead of the \$24,000.

Mr. Mitchell: They don't do any weeding or anything, do they? It's just trash pick up.

Ms. Wade: When we call and ask him, sometimes they do, but they're not nearly responsive for that. We very well might want to contract somebody separately for that. And they won't use Roundup. That's the other thing to note.

Mr. Mitchell: Why?

Ms. Wade: I don't know. I think they're anti-chemical which is nice.

Mr. Mitchell: Well, there's some organic ways to do it now too.

Ms. Wade: It's certainly causes a recurring problem though because they're not eliminating the problem.

Mr. Walker: Job security.

Ms. Wade: There you go. And if you have any other questions about that Market Street clean and safe – well, all of these are for annual costs for 2012, not for –

Ms. Betts Basinger: Fiscal year.

Ms. Wade: Right.

Ms. Betts Basinger: At our next regular meeting we will be discussing fiscal 2012 dollars moving forward, so this is a real good starting point in addition to each one of the projects you guys are coordinating. Start to think about expenses that you might find that you need to have.

Mr. Walker: Madame Chair, so will you discuss these changes with Erin prior to making this?

Ms. Wade: You folks actually need vote on the expenditure of funds.

Mr. Walker: Right, but the changes that you're recommending to this previous page you discussed with Erin? Or prior to the meeting?

Ms. Betts Basinger: Well, we tried. But we did. We actually sat down before the meeting and I showed her the suggestions that I had.

Mr. Walker: And what do you think in general, Erin? I'd like your perspective on it. I mean, I'm a new guy, you know, the ability to get this stuff done as Warren has talked about.

Ms. Wade: In all honesty like if you prioritized something, I'm happy to do my best to encumber the funds for it. But the things that I listed I knew I could probably make a couple of phone calls and get quotes and encumber the money for it. They're very hard and fast things that I can do. I will be – I mean, we have people that can do the banner and signage project in town. I mean, it's a possibility that we could do that. The police is certainly a need. I would like to give them more if we had the opportunity to so I really don't see any glaring problems with what's been identified. I would personally express a little bit of concern about not having a good idea about we're headed with our signage and banner program, and encumbering funds, but that's up to you folks to make that determination.

Ms. Betts Basinger: Yeah, and in my deciding that because that's the biggest thing, removing phase three, the kalo project. And as I shared my rationale about that is it's temporary really. That's going to be a park.

Ms. Popenuk: When is the park suppose to be happening?

Ms. Betts Basinger: Well, I like to answer, it depends on us, you know, and when we make it a priority and when we start working with the partners that we're suppose to, this grant. I don't

know, we might be able to fit that into it.

Ms. Wade: I was informed by Public Works that following the completion of the parking structure, they were building in money as part of the interim parking plan to, once they retire that lot for interim parking, restore it as the park that's been designed. So that would be the schedule.

Mr. Suzuki: And the kalo project is part of the overall . . . (inaudible) . . .

Ms. Wade: It wasn't part of the original scope. It wasn't. I mean, the way that we talked about it, it could certainly be retained. There's nothing that would prevent it from being retained.

Mr. Suzuki: So it could be easily be incorporated into the final design, and it makes a whole lot of sense to do that.

Mr. Mitchell: It's a nice feature.

Ms. Betts Basinger: We have the plan.

Ms. Wade: Yeah, I'm sorry, I'll pass it out.

Mr. Suzuki: That's fine Erin.

Ms. Betts Basinger: It would have to be removed during construction.

Mr. Suzuki: But didn't we at a prior meeting basically approved it?

Ms. Betts Basinger: No what we did was we looked at the entire project which included that as one project, and we asked Erin to phase it. And so phase one and phase two have been completed, and the kalo project was phase three so that we could have more time to think about how it could incorporate or not incorporate. And I think, I'm not saying that we won't do, but we have fiscal 12 funds to do that with, and it gives us more time.

Ms. Popenuk: Does the – excuse me – does the – as usual I'm trying to think is there anything in 12 now that we would have to spend money for in 12 that we can encumber now. I mean, I'm actually a little sad to see the kalo bed go because I'm looking at the park and I don't know that it would need to be removed during construction. The . . .(inaudible) . . . would be like an advanced piece of the final product.

Ms. Perreira: I'd like to ask a point of order because you are taking actions on these items, you really are. You haven't opened this to public testimony and we do have some questions because these amounts of monies was originally earmarked in fiscal year, FY11.

Mr. Suzuki: Chair, can we have a recess?

APPROVED 07-15-2011

Ms. Betts Basinger: This meeting is recessed for five minutes.

(The Maui Redevelopment Agency recessed at approximately 3:17 p.m., and reconvened at approximately 3:26 p.m.)

Ms. Betts Basinger: . . . from recess, and we will be continuing with an opinion from Corporation Counsel.

Mr. Giroux: Thank you Chair. The issue that's arising right now that whether or not the public can raise issues of points of order. And according to Robert's Rules of Order, this body has been given the administrative responsibilities to hold these meeting under it's own rules and it follows Robert's Rules of Order. Points of Order are made by the members only. If the public has an objection to the way you're running your meeting, or if it has an objection to not being heard, then those objections would go under the sunshine law, and the procedures that are elicited in that in questioning the board's action. The board cannot be interrupted in the middle of it's discussion. If it's decision is to take public testimony before or after, that's a matter of order. And whether or not you're going to take action or not, it is imperative that you do hear from the public before you take action. It doesn't state when you hear from the public. If you're in the middle of discussion, you should be able to finish that discussion. And if there is going to be action taken, then at that point you should look at your agenda and see if you've had an opportunity to hear from the public.

Under 12-701-20, it's the Chairperson shall be the presiding officer of the MRA, and the Vice-Chairperson shall act as the presiding officer in the absence of the Chairperson. The presiding officer shall, number two, maintain order and proper decorum. You shouldn't be stopping your meetings in order to hear from the public if the Chair is not ready to take that action.

Ms. Betts Basinger: Thank you James. Members, any comments? Seeing none, we'll continue with our discussion.

Ms. Wade: Madame Chair, I think we were discussing the appropriateness of the kalo bed, whether it would be temporary or permanent, and actually Bill was the fellow who originally did the plan and I ran down to his office and brought him down to the site, and maybe he could shed some light on the long term. Whether it could stay or go, or how we would need to do that.

Mr. Mitchell: The upper terrace and the overall park plan was all hard scape so it could certainly fit in there, and we haven't study it at any length. It does break up that space in front of the Police substation which is now, obviously, very unattractive, not knowing when the park is going to happening. I mean, in my estimation, it would be something – it would be nice element to have because the park may not happen for another two or three years. I think the only important thing to consider would be that the pavers be placed a grade – the grade set there that it wouldn't have to be taken out in the event or when the hard scape and the upper plaza is done. So that would be my two cents worth, but it would make it a more attractive space and presumably it seat height so people could sit on the edge of the kalo bed. There would be a

APPROVED 07-15-2011

place to sit as well, or something, for visual and structural purposes. And George did plan, right? George did a signage plan, and there's sign that sits in front of the kalo bed?

Ms. Wade: He's just given us notes so far on the sign, but the sign would sit in front of the kalo bed.

Mr. Mitchell: Right. Right. So, I mean, I guess the park – we're just saying the park plan was done eight years ago. Hopefully, the park will be built more expeditiously – unless in eight years from now. But I've never built a park that doesn't take about eight years, so –

Ms. Betts Basinger: So it's possible in the build out of the park to have a kalo display?

Mr. Mitchell: Sure. Absolutely. Yeah.

Ms. Betts Basinger: At which time, \$12,000 or whatever we've got allotted out our meager budget can be applied at that time. From what I understand, the signage plan that we're doing there now includes a stand up sign, so you would be standing when you would be reading about, you know, the plants that are there. And on each side of that sign are big planters that are going to have beautiful plants, so there is already in what we've accomplished kind of a break. It's really a fiscal matter folks. It's really – we're going to do this any way, the park, so that's the decision.

Mr. Walker: And so, I guess on the – by the same token, the same with the banners?

Ms. Betts Basinger: That's correct.

Mr. Walker: Right. I mean because we're talking about June, you could always do it in July.

Ms. Betts Basinger: That is correct.

Mr. Walker: Right. Right. I mean by way of history, I know the budget this year is roughly \$80,000-\$81,000, for 2012? Is this typically where you're kind of racing to spend the money at the end of year?

Ms. Betts Basinger: No. I do have to say that unfortunately it has been and it's something that I've always had a bone about, and I intend it not to be as we all move forward as a group.

Mr. Walker: Right. Because obviously I know if we don't spend it, we lose it.

Ms. Wade: Right.

Ms. Betts Basinger: Budget is huge, and it should be discussed at every meeting.

Mr. Walker: Right.

Mr. Suzuki: Chair?

Ms. Betts Basinger: Warren?

Mr. Suzuki: You know, from my perspective, you know, I would feel more comfortable moving forward with the initial draft that Erin had prepared, but replacing that First Friday radio ads, the \$2,600, and use that money and whatever balance – well, I guess, we just use the money to cover the Wailuku First Friday Police support, but, you know, keeping everything else as is. I mean in the case Rixey, I mean, he's donating his time to do the sign design, and consultants do that a lot from the standpoint of providing services that, you know, they're able to provide because it's no hard dollars out of their particular pocket. In the case of Ken Ota, irrigation, I mean, it's actual cost out of his pocket because he has to buy the material that he's donating. So I personally have a harder problem with that, you know, rather than a professional service being offered, you know, pro bono. Because they said professional services are offered pro bono a lot, so if he's willing to provide that, you know, George is, you know, my position is to say thank you very much and move forward.

Ms. Betts Basinger: Yeah, I have no problem with that either. Members?

Ms. Popenuk: I would agree.

Ms. Betts Basinger: So are we saying we do not want to reprint copies of this for all of the people that are always asking for it? I mean, we do have some overhead costs.

Mr. Suzuki: It's a matter time I guess.

Mr. Walker: Right. That's fiscal as well, right? I mean, could we do it as part of the 12 budget?

Ms. Betts Basinger: Well, we're going to have money left over. Erin's budget did not zero out. I zeroed out. So I would like to see under operations the –

Ms. Wade: As a point of clarification, I know we will still have one more payment for Mana Web, and one more payment for Teens on Call that will have to also come out which is why I left a little cushion at the end. Just FYI, that will about \$3,000.

Mr. Suzuki: Okay.

Ms. Betts Basinger: So this \$5,000 is going forward?

Ms. Wade: Correct. That's for next year.

Ms. Betts Basinger: So that's out of our fiscal 12 budget?

Ms. Wade: Nope. We can encumber funds this year to pay for services next year as long as

APPROVED 07-15-2011

we enter into a contract with Mana Web this year that says we're getting services next year.

Ms. Betts Basinger: And we have a contract with them already.

Ms. Wade: Correct, which we did this very thing with them last year.

Mr. Suzuki: So as you explained Erin, you said that in your approach in putting together this budget, you tried as much as possible to include items in the budget that you felt comfortable that you'd be able to encumber it within a time limit so that we don't lose the funds.

Ms. Wade: Yes, and that would balance as much as I possibly could the elements in the plan. I tried to take a little bit of each element of the plan where I could and spend some monies to support those elements.

Ms. Betts Basinger: And members, you'll notice that there's no funding for staff which all is going to be 2012 dollars. So what we might be able to save now or use on something that's permanent. I didn't realize that a lot of these numbers, Erin, took us into 2012.

Ms. Wade: Would you like me to verify those items?

Ms. Betts Basinger: Well, I can see what they are now.

Ms. Wade: Okay.

Ms. Popenuk: I have a question. So you're budget has a little bit of a cushion. Is it possible to write some kind of flexible, like for the reprinting of the manual, or the printing of an addendum or an update or something?

Ms. Wade: Well yeah. I mean, I think those documents costs us \$18 a piece the last time we got them printed, so that gives us 277 documents which I sure don't think we're going to need 277. Now that doesn't include any sort of a report that would be attached to it, and it doesn't allow for us to contract with someone to write that report or anything. It just prints it as is.

Ms. Popenuk: It costs \$18 to print that?

Ms. Wade: With the spiral binding and the –

Ms. Betts Basinger: That's probably more now.

Ms. Popenuk: Okay. So is it possible to write some kind of line item that says, and with all available funds left over, print as many as you can?

Ms. Betts Basinger: We've got to have a contract.

APPROVED 07-15-2011

Ms. Wade: Well, I could easily say 50 copies of this today assuming \$18 is \$900. We've got certainly \$900 to be able to do that.

Ms. Popenuk: Because if we don't use it, it disappears right?

Ms. Wade: Correct.

Ms. Popenuk: Yeah, we don't like to do that.

Ms. Wade: So if you wanted to say that, we can do that. And then they'd be available for people to pick up if they were interested.

Ms. Popenuk: Right.

Ms. Betts: And we would be able to put it on our website so people could download it and copy the corrected version themselves.

Ms. Wade: Oh, okay, so I was talking about copying and printing exactly what we have today with no report or update of any kind. So if you're talking about a report with an update, that would be a different scope of work.

Mr. Suzuki: We don't have to update it yet?

Ms. Wade: Well, no, we don't.

Ms. Betts Basinger: We do. It just hasn't been compiled.

Ms. Wade: Okay, back to – I apologize that I have to go back to this, but as you folks know we can't update the document itself without going through the process. We can attach a report.

Ms. Betts Basinger: Exactly.

Ms. Popenuk: Let's do that.

Ms. Betts Basinger: We can attach the addendum, or the status report, right?

Ms. Wade: Right.

Ms. Betts Basinger: That's what we're talking about.

Mr. Suzuki: So, I guess what I'm suggesting is that, and again, trying to allow for \$2,000 for the First Friday's support – you know because right now we're allowing \$2,600 for Pacific Radio Group – why don't we allow \$2,000 for the Police support and \$600 for the printing?

Ms. Wade: Great.

Mr. Suzuki: The additional printing.

Ms. Betts Basinger: That will at least get it done in this fiscal year, and we can look at our budget next year.

Mr. Walker: Do we monitor the traffic we get on our website?

Ms. Betts Basinger: We can. We have that capacity?

Mr. Walker: Yeah because I mean – I mean, hard copies are good and people want them, but, you know, obviously more and more – I mean, typically you can just put this on the website and say here's our report, see our stuff. I mean, it's 600-bucks. It's not that big of a deal.

Ms. Betts Basinger: You'd be surprised how many people want a book we don't have.

Mr. Walker: I mean, every dollar is I guess in an \$81,000 budget. Right. Though I think that's changing a little bit. I mean, it will be less and less.

Mr. Suzuki: Can I make a motion?

Ms. Betts Basinger: Yes.

Mr. Suzuki: I'd like to make a motion to approve . . . (*technical difficulties with the PA system*) . . . the allocation of remaining funds as provided to us by staff, and amend the line item of \$2,600 that was initially allocated for the First Friday radio ad to read Wailuku First Friday support for police services of \$2,000, and reprinting for the document that Erin has, and leave everything else the same.

Ms. Popenuk: I second.

Ms. Betts Basinger: Okay, it's been moved and seconded. Discussion? The only discussion, the only question I have Erin is on the sludge. I mean, did you quickly figure out what that difference is now going to be?

Ms. Wade: I can.

Ms. Betts Basinger: We don't want to lose it.

Ms. Wade: \$7,275, and then like I said, we've got about \$3,000 in additional expenses, so about \$4,275. We're doing pretty darn good folks, if that's all we're turning in.

Ms. Betts Basinger: So we have \$4,275 that we need to encumber. And we can encumber it

APPROVED 07-15-2011

with banners. So I would elect if this body – I would like to hope that someone would amend the motion to allocate \$4,000 for new banners.

Mr. Suzuki: But Erin, you mentioned that you need the money for –

Ms. Wade: I need about \$3,000 actually.

Mr. Suzuki: Right, which is why you left the \$3,000.

Ms. Wade: Yeah. But then we've got another, about \$4,000 left that we would be giving back to the general fund.

Ms. Betts Basinger: There's \$7,275 unspent. Erin has bills that she knows we're going to be paying that equal about \$3,000.

Mr. Suzuki: Okay.

Ms. Betts Basinger: So we have not spent \$4,275, and I would hope to hear from someone, an amendment, to put that \$4,000 into new banners.

Ms. Popenuk: I move to amend that we spend any additional money that might be left over for the purpose of banners.

Ms. Wade: Is that's a friendly amendment?

Ms. Betts Basinger: Yeah. Is there a second to that amended motion?

Mr. Walker: Second.

Ms. Betts Basinger: It's been moved to amend and seconded to amend. We're going to take the vote first. Any discussion? Seeing none.

Mr. Mitchell: One question. Design would be approved by us before they're constructed?

Ms. Wade: Absolutely.

Ms. Betts Basinger: So we're going to vote first on the amendment to amend, all in favor say aye.

Agency Members: "Aye."

**It was moved by Ms. Katharine Popenuk, seconded by Mr. Mark Walker,
then unanimously**

APPROVED 07-15-2011

VOTED: to amend the motion that MRA spend any additional money that might be left over for the purpose of banners.

Ms. Betts Basinger: Back to the main motion, to accept as amended Warren's motion. All those in favor say aye.

Agency Members: "Aye."

It was moved by Mr. Warren Suzuki, seconded by Ms. Katharine Popenuk, then unanimously

VOTED: approve the allocation of remaining funds as provided to MRA by staff, and amend the line item of \$2,600 that was initially allocated for the First Friday radio ad to read Wailuku First Friday support for Police services of \$2,000, and reprinting for the document that Erin has, and leave everything else the same.

Ms. Betts Basinger: Unanimous on both votes. Thank you members. And the last – I don't know if we can do this actually. It was unfinished from our last meeting, but we didn't have enough time to add in unfinished business and it was this that you attached to our packet last week. We never talked about it.

Ms. Wade: Yeah, we can't discuss it, I would say.

Ms. Betts Basinger: Okay, this has to do with a project that's happening in the MRA area. So just like the others that we couldn't discuss this time, we'll have it on our agenda for the next meeting. So members, our next meeting is June 17th, 2011. Is there any agenda item requested for next time? Do any of you have an agenda item you'd like to request other than what we've discussed?

Ms. Wade: For the record, we'll have at least a one hour presentation on the design recommendations of the Wailuku Municipal Parking Structure.

Mr. Suzuki: You sure?

Mr. Mitchell: If we have – if we come up with something, obviously, we can communicate that to you?

Ms. Wade: Yes. Correct. That's correct.

Ms. Betts Basinger: So at 3:43 p.m., this meeting is adjourned.

I. NEXT MEETING DATE: June 17, 2011

APPROVED 07-15-2011

J. ADJOURNMENT

There being no further business brought forward to the Agency, the meeting was adjourned at approximately 3:43 p.m.

Respectfully submitted by,

LEILANI A. RAMORAN-QUEMADO
Secretary to Boards and Commissions I

RECORD OF ATTENDANCE

Members Present:

Alexa Betts Basinger, Chair
Katharine Popenuk, Vice-Chair
William Mitchell
Mark Walker
Warren Suzuki (from 1:17 p.m.)

Others:

Michele Chouteau McLean, Deputy Planning Director
Erin Wade, Small Town Planner
James Giroux, Deputy Corporation Counsel

Morgan Gerdel, Parking Structure Coordinator