

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Delbert W. DeRego,
Chair (Wailuku)

Barbara J. Haliniak
Vice-Chair (Molokai)

Ann M. Moe
(Kihei)

Arnold K. Wunder
(Pukalani)

(5th seat - vacant)

Pursuant to Chapter 92, Hawai'i Revised Statutes,
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of
the County of Maui, State of Hawaii, of its regular meeting and
executive meeting scheduled for:

DATE: Wednesday, April 6, 2011

TIME: 9:00 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign
language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working
days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make
arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
 - A. Commissioner Wunder reappointed to a five year term ending March 31, 2016.
3. PUBLIC TESTIMONY

4. APPROVAL OF MINUTES – OCTOBER 6, 2010 MEETING
5. COMMISSION REFERRAL:
 - A. Letter of resignation dated March 24, 2011 from Commissioner David Hunkins to Mayor Alan Arakawa.
6. OLD BUSINESS:
 - A. Update on Salary Commission issues.
 - B. Commissioner Moe re information from meeting with the Mayor and Budget Director.
7. DIRECTOR’S MONTHLY REPORT:
 - A. Update re collective bargaining.
 - B. Updated vacancy report.
 - C. Office news – (1) Follow up re last month’s promotion without exam re vacant HR Specialist Trainee position, (2) Two kiosks to be added to front office area for public usage re online job applications.
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION’S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION’S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF MINUTES – OCTOBER 6, 2010 MEETING
2. SENSITIVE MATTERS:
 - A. Employee Assistance Program

- (1) Quarterly utilization report for period ended December 31, 2010.

3. ADJUDICATORY FUNCTION:

A. New Appeals:

- (1) CSC-AP #2011-3, Appeal against the action of the Fire Chief concerning the fire department's promotion without examination process.
 - (a) Letter dated March 14, 2011 acknowledging receipt of appeal
 - (b) Letters dated March 15 and 17, 2011 transmitting copy of appeal to the Fire Chief.
 - (c) Schedule hearing date.
- (2) CSC-AP #2011-4, Appeal against the action of the Assistant Fire Chief concerning the fire department's promotion without examination process.
 - (a) Letter dated March 14, 2011 acknowledging receipt of appeal.
 - (b) Letter dated March 23, 2011 transmitting copy of appeal to the Assistant Fire Chief.
 - (c) Consultation with legal counsel re standing to appeal.

B. Pending Appeal:

- (1) CSC-AP #2011-1, Appeal against the action of the Director of Personnel Services concerning removal of name from the Police Officer I eligible list.
 - (a) Letter dated February 16, 2011 acknowledging receipt of appeal.
 - (b) Letter dated March 2, 2011 to appellant scheduling hearing date on May 4, 2011.

C. HRS CHAPTER 91 CONTESTED CASE HEARINGS:

- (1) CSC-AP #2010-6 Classification appeal concerning changes to position description re Position No. DF-0013, Accountant V.
 - (a) Letter to Appellant dated February 14, 2011 scheduling hearing on the merits on April 6, 2011.
 - (b) Respondent's Supplemental Position Statement; Supplemental Exhibit List; Exhibits 10-13; Certificate of Service.
 - (c) Appellant's Position Statement; List of Exhibits; Exhibits A-I; Certificate of Service.

- (2) CSC-AP #2011-2, Appeal against the action of the Director of Environmental Management concerning termination of employment.
 - (a) Letter dated February 22, 2011 acknowledging receipt of appeal.
 - (b) Letter dated February 22, 2011 transmitting copy of appeal to the Director of Environmental Management.
 - (c) Letters dated March 2, 2011 to appellant and March 3, 2011 to respondent scheduling hearing date on April 6, 2011.
 - (d) Respondent’s Position Statement; Exhibit List; Exhibits 1-18; Certificate of Service.
 - (e) Appellant’s Exhibit List and Exhibits A-J.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 11:27 A.M. on this 31st day of March, 2011, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

DELBERT W. DEREGO, Chairperson,
Civil Service Commission

By /s/ Lance T. Hiromoto
Lance T. Hiromoto
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 11:27 A.M. on this 31st day of March, 2011.

/s/ Joyce Murashige
For: COUNTY CLERK, COUNTY OF MAUI