

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawaii 96793

**PUBLIC NOTICE OF MEETING**

COMMISSIONERS:

Delbert W. DeRego,  
Chair (Wailuku)

David W. Hunkins,  
Vice-Chair (Hana)

Barbara J. Haliniak  
(Molokai)

Arnold K. Wunder  
(Pukalani)

Ann M. Moe  
(Kihei)

Pursuant to Chapter 92, Hawai'i Revised Statutes,  
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of  
the County of Maui, State of Hawaii, of its regular meeting and  
executive meeting scheduled for:

DATE: Wednesday, December 1, 2010

TIME: 9:00 a.m.

PLACE: Department of Personnel Services  
Conference Room 629  
Kalana O Maui (County Building)  
200 South High Street  
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,  
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each  
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an  
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign  
language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working  
days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the  
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges  
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make  
arrangements for inspection or photocopying of documents.

**Agenda - Regular Meeting**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AUGUST 4, 2010 REGULAR MEETING MINUTES
4. PUBLIC TESTIMONY

## 5. COMMISSION REFERRAL:

- A. Letter dated November 22, 2010 from County Clerk Jeffrey Kuwada to Mayor Charmaine Tavares transmitting Committee Report No. 10-127 adopted by the Council of the County of Maui at its November 19, 2010 meeting relating to proposed state legislative bills involving the Hawaii State Association of Counties.

## 6. COMMISSION CORRESPONDENCES:

- A. Reply letter dated November 4, 2010 to Charro May Reboron, MT (AMT) re Exam No. 2010-38, Water Microbiologist I.
- B. Letter dated November 8, 2010 to Lance Hironoto confirming his appointment as the Director of Personnel Services upon the retirement of Lynn Krieg effective December 31, 2010.
- C. Letters and/or memos dated November 8, 2010 re the appointment of new Director of Personnel Services:
  - (1) Letter to Mayor Charmaine Tavares;
  - (2) Letter to Council Chair Danny Mateo and members of Maui County Council;
  - (3) Circular No. 2010-68 to all Department and Agency Heads, County Clerk and Director of Council Services;
  - (4) Memorandum to all Personnel/HR Directors and their respective Merit Appeals Board and/or Civil Service Commissions;
  - (5) Letters to HGEA, UPW, HFFA and SHOPO unions; and
  - (6) Letter to Mayor-elect Alan Arakawa.

## 7. OLD BUSINESS:

- A. Update on Salary Commission issues.
  - (1) Salary Commission met on November 12, 2010.
- B. Discussion on standard equivalent of year's work in hours.

## 8. DIRECTOR'S MONTHLY REPORT:

- A. Update re collective bargaining.
- B. Update re HR project.
- C. Briefings scheduled for outgoing administration on November 29-30, 2010.

## 9. SCHEDULE NEXT MEETING DATE &amp; DISCUSS NEXT MEETING BUSINESS

## 10. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE

ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

### **Agenda - Executive Meeting**

1. APPROVAL OF AUGUST 4, 2010 EXECUTIVE MEETING MINUTES
2. ADJUDICATORY FUNCTION:
  - A. HRS Chapter 91 Contested Case Hearing:
    - (1) CSC-AP #2010-6, Classification appeal concerning changes to position description re Position No. DF-0013, Accountant V.
      - (a) Letter dated October 7, 2010 to Appellant scheduling hearing date for November 3, 2010.
      - (b) Respondent's Position Statement and Motion to Dismiss Appeal for Mootness and Other Reasons; List of Exhibits; Exhibits 1 to 9; Certificate of Service.
      - (c) Appellant's letter dated October 23, 2010 requesting an extension of time of the scheduled hearing on November 3, 2010 for 30 days and likewise an extension of the due date in submitting her position statement and exhibits for 30 days.
      - (d) Respondent's letter dated October 28, 2010 in re Appellant's request for extension.
      - (e) Letter dated October 29, 2010 to Appellant and Respondent regarding Appellant's request for extension and requesting Appellant to respond to the Motion to Dismiss no later than November 22, 2010.
      - (f) Appellant's letter dated November 22, 2010 requesting an extension of time to submit her response to Respondent's Motion to Dismiss Appeal.
      - (g) Respondent's letter dated November 23, 2010 objecting to Appellant's request for extension.
      - (h) Letter dated November 24, 2010 to Appellant and Respondent regarding Appellant's request for extension of time to submit her response to the Motion to Dismiss.
    - (2) CSC-AP #2010-7, Appeal concerning termination of employment from Position No. HC-0009, Assistant Housing Administrator.

- (a) Letters (2) dated November 4, 2010 to Appellant and Respondent Director of Housing and Human Concerns scheduling appeal hearing for December 1, 2010.
- (b) Respondent’s Position Statement; List of Exhibits; Exhibits 1-5; Certificate of Service.
- (c) Appellant’s Position Statement; List of Exhibits; Exhibits A-N.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 12:32 P.M. on this 24th day of November, 2010, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

DELBERT W. DEREGO, Chairperson,  
Civil Service Commission

By /s/ Lance T. Hiromoto  
for Lynn G. Krieg  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 12:32 P.M. on this 24th day of November, 2010.

/s/ J. Murashige  
For: COUNTY CLERK, COUNTY OF MAUI