

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Barbara J. Haliniak
Chair (Molokai)

David W. Hunkins
Vice-Chair (Hana)

Ellen J. Pelissero
(Kula)

Delbert W. DeRego
(Wailuku)

George R. Fontaine
(Kihei)

Pursuant to Chapter 92, Hawai'i Revised Statutes,
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of
the County of Maui, State of Hawai'i, of its regular meeting and
executive meeting scheduled for:

DATE: Wednesday, August 5, 2009

TIME: 9:30 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawai'i 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials,
sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two
working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make
arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MARCH 4, 2009 MINUTES

4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:
 - A. Table of Organization and Functional Charts of the Civil Service Commission and Department of Personnel Services as of June 30, 2009 for review and approval.
6. OLD BUSINESS:
 - A. Update on Salary Commission issues.
7. DIRECTOR'S MONTHLY REPORT:
 - A. Employee Assistance Program satisfaction survey; presentation by Training Coordinator.
 - B. Annual Employee Awards Program
 - (1) Lanai - Friday, September 18, 2009, Lanai Senior Center.
 - (2) Molokai - Wednesday, September 30, 2009, Mitchell Pauole Center.
 - (3) Maui - to be determined
 - C. June 2009 vacancy report; follow up if any questions.
 - D. Update on collective bargaining.
 - E. Budget Preparation for FY 2010-2011.
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF MARCH 4, 2009 MINUTES
2. SENSITIVE MATTERS:
 - A. Employee Assistance Program:
 - (1) Quarterly Utilization Report for the period ended June 30, 2009.
3. ADJUDICATORY FUNCTION:
 - A. New Appeals:
 - (1) CSC-AP #2009-6, Appeal concerning non-acceptance of application for Account Clerk II, Exam No. 2009-42.
 - (a) Letter dated July 8, 2009 acknowledging receipt of appeal.
 - (b) Letter of withdrawal from appellant dated July 27, 2009 received July 28, 2009.
 - (2) CSC-AP #2009-7, Appeal concerning non-acceptance of application for Pool Guard, Exam No. 2009-44
 - (a) Letter dated July 24, 2009 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - B. Pending Appeals:
 - (1) CSC-AP #2008-15, Appeal concerning disqualification of several employment applications based on determination of unsuitability.
 - (a) Review/approve proposed decision and order on Respondent's Motion to Dismiss with Prejudice for Missing the Appeal Deadline.
 - (2) CSC-AP #2009-1, Appeal concerning non-acceptance of application for Exam No. 2009-14, Fire Fighter Trainee.
 - (a) Review/approve proposed decision and order.

(3) CSC-AP #2009-3, Appeal concerning non-acceptance of application re non-competitive promotional opportunity to Pipefitter I.

(a) Review/approve proposed decision and order.

C. Closed Appeal:

(1) CSC-AP #2009-2, Appeal concerning low test score on Exam No. 2009-14, Fire Fighter Trainee.

(a) Letter dated July 2, 2009 to appellant dismissing appeal with prejudice. Return receipt received July 17, 2009.

D. HRS Chapter 91 Contested Case Hearing:

(1) CSC-AP #2009-5, Appeal concerning "no change" classification action taken on Position No. PD-0324, Clerk-Stenographer III, SR-11.

(a) Letter dated July 1, 2009 to appellant's representative scheduling hearing date for August 5, 2009 and requesting position statement and exhibits be submitted by July 28, 2009.

(b) Letter dated July 22, 2009 from appellant requesting an extension of the August 5th hearing date.

(c) Respondent's statement of no position and non-appearance to appellant's request for continuance of the August hearing date.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 11:37 A.M. on this 30th day of July, 2009 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BARBARA J. HALINIAK, Chairperson,
Civil Service Commission

By /s/ Lynn G. Krieg
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County
Clerk of the County of Maui at 11:37 A.M.
on this 30th day of July, 2009.

/s/ J. Murashige
For: COUNTY CLERK, COUNTY OF MAUI